

Warialda Christmas Carnival 2024
Warialda Recreation Ground
Friday 6 December 2024 | 6:00pm – 10:00pm

Business Name (if applicable)			
Contact Person			
Contact Phone Number			
Email			
Street or Mailing Address			
Town	State		P/Code
ABN (if applicable)			

Please provide a brief product or service description and detail any equipment that you will be using:

If you are a food vendor, please complete the additional below information:

Food Business Type	Not for profit/community group <input type="checkbox"/> Mobile Food Vendor <input type="checkbox"/> Food Stall <input type="checkbox"/> Other <input type="checkbox"/>
Type of Food Sold	

If you are a mobile food vendor, please indicate your home Council and attach a copy of your most recent 'home' Council inspection form. (If you cannot provide a copy, an inspection by the local Environmental Health Officer may be required and fees may apply)

A Food Safety Supervisor (FSS) certificate is required for all stalls who process, prepare, sell and serve food that is ready to eat, potentially hazardous (i.e. needs temperature control) or not sold and served in the supplier's original packaging.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your food business fall under this category? If yes, please attach a copy of your FSS certificate.	

Powered sites are available for food vendors. Limited spaces. Cost of powered site is \$20.00 on top of site fee.

Will you require a powered site	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have your own Gazebo (please bring it on the day)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Other e.g. own generator or your preferred location	Yes <input type="checkbox"/> No <input type="checkbox"/>

Please specify preferred location:

STALLHOLDER PRICING SCHEDULE

Stallholder	Cost Per Site	No of Sites	Total \$
3 metres x 3 metres	\$10.00		\$
Powered site (Limited in Number)	\$20.00		\$
	Total Amount Due		\$

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Stall Application Checklist – Please Tick applicable areas

Public Liability – Certificate of Currency attached	Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable <input type="checkbox"/>
Food safety certificate/s (if applicable) attached	Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable <input type="checkbox"/>
Working with Children declaration (if applicable)	Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable <input type="checkbox"/>
Event Food Business detail form – Link to form online https://bit.ly/2VQwNic	Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable <input type="checkbox"/>
Retail Food Business detail form – Link to form online https://bit.ly/2Xv6zIH	Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable <input type="checkbox"/>
Home council food inspection form (if applicable) attached	Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable <input type="checkbox"/>

All the above, where applicable, along with this application, as well as payment or proof of payment are to be emailed to gmc@gwydir.nsw.gov.au by Wednesday 27 November 2024.

Please read the terms and conditions, sign and date application.

TERMS & CONDITIONS

SETUP: from 4.00pm – Event from 5.45pm

GOODS: The stallholder **is not permitted to sell any second-hand electrical appliances.**

ALLOCATED AREA: The stallholder must only trade within the site allocated, and site locations will not be amended on the day. Please allow sufficient space to trade when listing the number of sites you require as stalls are generally placed close together.

STALLHOLDER EQUIPMENT: must bring own table, chair, and shade plus extension cord - if required. All electrical equipment, including extension cords must show current tag and testing. Please ensure that no unsafe electrical equipment or damaged power leads are used onsite and no overloading of the power points is permitted. Electrical cords must be covered to avoid being a trip hazard.

WORKING WITH CHILDREN: If stallholders are working with children a declaration must be completed and submitted with this application.

SITE SET UP: Stallholders must set up their display/stall in a safe work manner.

VEHICLE MOVEMENT: Gwydir Shire Council staff require you to complete your set up prior to the event commencing and move your vehicle to the designated parking area. Please note vehicle access is restricted to certain areas of the oval.

RISK ASSESSMENT: Stallholders must abide by any direction given to them by Gwydir Shire Council staff in relation to risk management.

WORK HEALTH & SAFETY - It is a requirement that all stallholders comply with the current Work Health and Safety legislation.

FOOD SERVICE OPERATORS – It is a requirement that food service operators are to comply with food safety standards and supply all applicable forms with this application. If food service operators are using a gas bottle at the event, they are to make sure the bottle is maintained and up to date, as well as ensuring a recent inspection has been carried out on the gas bottle. Those food vendors that are cooking at the event should have suitable fire-fighting equipment.

REFUNDS - No refunds will be given for stallholders that fail to show on the day of the event without 2 days prior notice.

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I have read and agree to the above Terms and Conditions of this application

Name (please print): _____

Signature: _____

Date: _____

OFFICE USE ONLY	
Date Application Received	
Public Liability Received	
Food Safety Certificate Received	
Event Food Business detail form Received	
Retail Food Business detail form Received	
Working with Children Declaration Received	
Confirmation Notification Method & Date	
Receipt Number	
Content Manager Container	CM 24/ _____

Access to Forms

Event Food Business Detail Form – Online <https://bit.ly/2VQwNic> or from Gwydir Shire Council Offices in Bingara and Warialda.

Retail Food Business Detail Form – Online <https://bit.ly/2Xv6zIH> or from Gwydir Shire Council Offices in Bingara and Warialda.

Working with Children Declaration - <https://www.ocg.nsw.gov.au/child-safe-organisations/working-with-children-check>

These forms will open as a downloaded PDF or a Webpage.

PAYMENT DETAILS

Direct Deposit

If using this method, please notify Gwydir Shire of payment via email or mail

BSB	Account Number	Account Name	Reference
082 649	509 547 471	Gwydir Shire Council	2024 Warialda Christmas Carnival – Insert Your Name

Credit Card Payment

Credit Card Details	<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard	Expiry		CSC															
Name on Card (Print)																			
Card Number																			

This payment page of the application is to be destroyed after receipting.