



MINUTES

GWYDIR SHIRE COUNCIL

THURSDAY 30TH SEPTEMBER 2021

ROXY MEETING ROOM BINGARA

COMMENCING AT 9.07 AM

Present:

Councillors: Cr. John Coulton (Mayor), Cr. Catherine Egan (Deputy Mayor), Cr Marilyn Dixon OAM, Cr. Jim Moore, Cr. Geoff Smith, Cr. David Coulton, Cr Stuart Dick, Cr Tiffany Galvin and Cr Frances Young

Staff: Max Eastcott (General Manager), Leeah Daley (Deputy General Manager), Helen Thomas (Manager, Finance), Alex Eddy (Manager, Engineering Services – left 10.31 am), Thais Simpson (Administrative Assistant) and Ruby Mitchell (Information Services Records Trainee)

Public: Mrs Kim Miller

Visitor: Nil

This is page number 1 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

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OFFICIAL OPENING AND WELCOME – MAYOR

APOLOGIES All Present

CONFIRMATION OF THE MINUTES

**COUNCIL RESOLUTION:
MINUTE 21919/21**

THAT the Minutes of the previous Council Meeting held on Thursday 26th August 2021 as circulated be taken as read and CONFIRMED.

(Moved Cr. Galvin, Seconded Cr. Smith)

PRESENTATION Nil

CALL FOR THE DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST Nil

ADDITIONAL/LATE ITEMS

**COUNCIL RESOLUTION:
MINUTE 220/21**

THAT the following items, namely:

- **Infrastructure Contributions Reform (Mayoral Report)**
- **Councillors August Activity Report**
- **August Monthly Investment and Rates Collection Report**
- **Purchase of land (Confidential)**
- **Bingara Community Op-Shop (Confidential)**

Is accepted as a late confidential item onto this Agenda for discussion.

(Moved Cr. D Coulton, Seconded Cr. Galvin)

COMMITTEE OF THE WHOLE – CONFIDENTIAL ITEMS

**COUNCIL RESOLUTION:
MINUTE 221/21**

THAT the Council resolve into Confidential Session, Committee of the Whole and that in the public interest and in accordance with Section 10A(2)(a) and (c) of the Local Government Act, 1993, the public and press be excluded from the meeting to consider Item(s) listed on the agenda.

(Moved Cr. Egan, Seconded Cr. Smith)

ADOPTION OF THE RECOMMENDATIONS OF THE CONFIDENTIAL SESSION

**COUNCIL RESOLUTION:
MINUTE 222/21**

THAT the recommendations of the Confidential Session, namely:

August Confidential Organisation And Community Services Report (Ref: 223/21)

THAT the August Confidential Organisation And Community Services Report be received.

Sale of property (Ref: 224/21)

THAT the Council endorses the acceptance of the offer from Peri Stamper to purchase 123 High Street Warialda for \$250,000.

THAT the Council accepts the offer from Justin and Jade Hellmuth to purchase 29 and 31 Martyn Street, Bingara. (Lot 9 & 10 DP 1239213) for \$60,000 subject to finance approval.

THAT the Council accepts the offer from Greg and Vicki Zampa to purchase Lot 9 Section 5 DP 758111, Blue Hills Subdivision for \$55,000.

THAT the Council accepts the offer from Nathaniel Tyler Cox and Stephanie Jane Cox to purchase Lot 10 Section 5 DP 758111, Blue Hills Subdivision for \$55,000.

THAT the Council accepts the offer from Bruce Northcott to purchase Lot 7 Section 5 DP 758111, Blue Hills Subdivision for \$55,000.

THAT the Council accepts the offer from Anna Capel to purchase Lot 7 DP 1239213 on Ridley Street, Blue Hills Subdivision for \$47,500.

FURTHER that the Common Seal of Council be affixed to any necessary documentation to finalize these sales.

FURTHER that the General Manager is delegated the power to accept offers in line with the amounts outlined in the report for lots within the Blue Hills and Jacaranda Subdivisions (Ref: 225/21).

FURTHER that \$25,000 be restricted to assist in the development of a Family Day Care Scheme in Warialda if required (Ref: 226/21).

Purchase of a Grader (Ref: 227/21)

THAT Council confirms the purchase of a new Caterpillar 140 Grader from Westrac Pty. Ltd. For \$561,831.82 funded within the Council's Plant Replacement Program.

Purchase of land (Ref: 228/21)

THAT the General Manager is delegated authority to proceed with negotiations in relation to the purchase and subdivision of land from Mr Ashley Otter to form a buffer zone around the Bingara sewerage treatment plant and any related expenses for the subdivision.

FURTHER that the Seal of Council be affixed to any necessary documentation.

FURTHER that the purchased land be Operational Land.

Bingara Community Op-Shop (Ref: 22929/21)

THAT the Council does not support any purchase option at this time.

Councillor Reports (Ref: 230/21)

THAT the Councillor reports are noted.

are adopted.

(Moved Cr Galvin, seconded Cr Dick)

This is page number 6 of the minutes of the Ordinary Meeting held on Thursday 30
September 2021

Chairman

Item 1 Infrastructure Contributions Reform

DELIVERY PROGRAM

GOAL: 4. Proactive Regional and Local Leadership

OUTCOME: 4.1 WE ARE AN ENGAGED & CONNECTED COMMUNITY

STRATEGY: 4.1.2 Enable broad, rich and meaningful engagement to occur - GM - external

BACKGROUND

Infrastructure contributions are made by developers to help deliver the infrastructure needed as communities grow. They are a means of financing public infrastructure that is required as a direct or indirect result of new development.

One of the strengths of the current system is that there is a nexus between the contribution received from the developer and the work to be undertaken.

This is based on a long-standing impactor/beneficiary pays principle of the existing planning system i.e. new development makes a contribution towards the cost of infrastructure that will meet the additional demand it generates and benefits from.

This local infrastructure ranges from critical infrastructure components such as roads, footpaths, street lighting, stormwater and drainage facilities, to community facilities that improve amenity, such as parks, playgrounds, playing fields, skate parks, basketball courts, libraries, childcare centres and public pools.

The NSW Planning and Public Spaces Minister Rob Stokes is proposing to amend a number of planning rules, including the rules governing developer contributions, through the Environmental Planning and Assessment Amendment (Infrastructure Contributions) Bill. The Bill, and regulations associated with it, could:

- Reduce the type of community infrastructure that could be funded by developer contributions; and;
- Pour developer contributions into four regional funds, with no guarantees that the money would be funnelled back into projects in the local areas where the levies had been collected.

Essentially the reforms remove the right of local communities to ensure the development in their area is matched by the community infrastructure they

This is page number 7 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

want and need. Without developer contributions, councils will be forced to either forgo the infrastructure or raise rates.

They take funding from the areas of greatest need and put it into a pot that can be dispersed anywhere by the State Government with no accountability on where or on what it is spent.

Communities, of course, will still expect councils to provide the same infrastructure and facilities but without the funding to do so. Councils' contributions revenue will decrease while rates will need to increase, cost-shifting the delivery of infrastructure to ratepayers. •

A survey of councils has found that a reduction in developer contributions would have a significant financial impact on any council's ability to deliver community infrastructure. For example, a 50% reduction in developer contributions over a 10-year period would cost:

- About \$3 million for a small local government area; and;
- More than \$1 billion for a large local government area

Gwydir Shire's estimated income from developer contributions is quite modest at around \$100,000 to \$150,000 annually.

COMMENT

The NSW Government introduced the Infrastructure Contributions Bill into Parliament on 22 June, which was then referred to the Upper House Planning & Environment Committee for inquiry and report.

The Committee called for submissions and held a hearing on 16 July 2021 where local government representatives, including LGNSW, appeared as witnesses.

LGNSW made a submission to the inquiry, opposing the passage of the Bill in this form and calling for it to be withdrawn.

The Committee tabled its report on 10 August 2021 and recommended that the Bill not proceed until the draft regulations have been developed and released for consultation and the reviews into the rate pegging system, benchmarking and the essential works list have been published by the Independent Pricing and Regulatory Tribunal.

Although Gwydir Shire is not impacted greatly by this proposal it does receive some Section 94 Contributions and should display solidarity with other NSW local authorities, some of whom will be detrimentally impacted to a significant extent.

This is page number 8 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

MAYORAL RECOMMENDATION

THAT Gwydir Shire calls on the NSW Government to withdraw the *Environmental Planning and Assessment Amendment (Infrastructure Contributions) Bill 2021* from the NSW Parliament.

FURTHER that Gwydir Shire Council calls on the NSW State Government to undertake further genuine consultation with the local government sector on any proposed reforms to the infrastructure contributions' system.

FURTHER that the Hon. Adam Marshall MP be advised of this Shire's strong opposition to the *Environmental Planning and Assessment Amendment (Infrastructure Contributions) Bill 2021* in its current form.

**COUNCIL RESOLUTION:
MINUTE 230/21**

THAT Gwydir Shire calls on the NSW Government to withdraw the *Environmental Planning and Assessment Amendment (Infrastructure Contributions) Bill 2021* from the NSW Parliament.

FURTHER that Gwydir Shire Council calls on the NSW State Government to undertake further genuine consultation with the local government sector on any proposed reforms to the infrastructure contributions' system.

FURTHER that the Hon. Adam Marshall MP be advised of this Shire's strong opposition to the *Environmental Planning and Assessment Amendment (Infrastructure Contributions) Bill 2021* in its current form.

(Moved Cr Egan, seconded Cr Dixon OAM)

Item 2 Election of Deputy Mayor

FILE REFERENCE 21/22908

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR General Manager

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

This report recommends the election of a Deputy Mayor for the remainder of the current Mayoral Term until a general local government election is held.

TABLED ITEMS Nil

BACKGROUND

1. Section 231 of the *Local Government Act, 1993* provides that Council may elect a Deputy Mayor. If Council wishes to do so it should resolve accordingly
2. The same provisions apply for the election as for the Mayor except that the Term of Office may be determined by Council to be either the Mayoral Term or a shorter period. This has always been nominated as the Mayoral term of one year, which has now been increased to a two year term. It is recommended that the term of the Deputy Mayor remains as the same as the Mayoral term.

A nomination form is enclosed with this Agenda. Nominations may be received up until the election on the day of the Council's Meeting.

RETURNING OFFICER RECOMMENDATION

THAT the Council elects a Deputy Mayor for the remainder of the Council term to 4th December 2021 or the date of the next Local Government elections, whichever is the later.

(If an election is required) either:

(Only 2 candidates nominating)

FURTHER that the election for the Deputy Mayor be held with an ordinary ballot.

This is page number 10 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

OR

(3 or more candidates nominating)

FURTHER that the election for the Deputy Mayor be held with a preferential ballot.

AND

FURTHER that the ballot papers are destroyed immediately following the declaration of the poll.

ATTACHMENTS

AT- Deputy Mayor Nomination Form

COUNCIL RESOLUTION: MINUTE 231/21

THAT the Council elects a Deputy Mayor for the remainder of the Council term to 4th December 2021 or the date of the next Local Government elections, whichever is the later.

(Moved Cr Dixon OAM, seconded Cr Young)

ELECTION RESULT

The Returning Officer announced that the following Councillor had been nominated for the position of Deputy Mayor:

Cr. Egan (Nominated by Crs. J Coulton and T Galvin).

Cr Egan indicated her acceptance of the nomination.

The Returning Officer called for any further nominations.

There being no further nominations and following the nominee's acceptance of the nomination, Cr Catherine Egan was declared elected.

Cr Egan thanked the Councillors.

**GWYDIR SHIRE COUNCIL
NOMINATION FOR DEPUTY MAYOR**

We hereby nominate:

Cr. Catherine Egan for
the position of Deputy Mayor

Cr. John Leung

Cr. [Signature]

I consent to the above nomination

Cr. B. Egan

Item 3 Committee Memberships

FILE REFERENCE 21/22911

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR General Manager

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

This report recommends that the current Committee Memberships continue for the remainder of the Council term to 4 December 2021 or the date of the next Local Government elections, whichever is the later.

TABLED ITEMS Nil

BACKGROUND

Attached is the current list of Council's Committees and appointed delegates.

When the Council formed the Bingara Community Op Shop Management Committee the nomination of any Councillor to join this Committee was overlooked. This could be left in abeyance until the after the next local government elections or a Councillor could now be nominated.

OFFICER RECOMMENDATION

THAT the current Committee Memberships continue for the remainder of the Council term to 4 December 2021 or the date of the next Local Government elections, whichever is the later.

ATTACHMENTS

AT- Current Committee Memberships

**COUNCIL RESOLUTION:
MINUTE 232/21**

THAT the current Committee Memberships continue for the remainder of the Council term to 4 December 2021 or the date of the next Local Government elections, whichever is the later.

(Moved Cr Egan, seconded Cr Galvin)

This is page number 13 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

| Committee Memberships Adopted | Ct Smith | Ct Moore | Ct Egan | Ct Young | Ct Dick | Ct Dixon | Ct D Coulton | Ct J Coulton | Ct Galvin |
|--|----------|----------|---------|----------|---------|----------|--------------|--------------|-----------|
| Organisational Strategy and Policy | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Community Services and Planning | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Public Infrastructure | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Heavy Plant | 1 | 1 | | | 1 | | 1 | 1 | |
| Central Northern Regional Library Committee | | | 1 | | | | | | 1 (Alt) |
| Local RTA Traffic Committee | 1 (Alt) | | | | 1 | | 1 | 1 | |
| Warialda and District Chamber | | 1 | | | | | | 1 | |
| Bingara and District Vision 20/20 | | | 1 | | | | | | |
| Bush Fire Liaison (Service Level Agreement) Committee | 1 | 1 | | | 1 | | 1 | | |
| Local Emergency Management Committee | | | | 1 | 1 | | 1 Chair | | |
| Border Regional Organisation of Councils | | | | 1 (Alt) | | | | 1 | |
| Arts North West | | | | 1 | | | | | |
| Namoi JOC | | | 1 (Alt) | | | | | 1 | |
| New England JO | | | 1 (Alt) | | | | | 1 | |
| Northwest Regional Community Care Project Advisory Committee | | | 1 | | | | | | 1 (Alt) |
| Bingara District Historical Society | | | | | | 1 | | | |
| Warialda Historical Society | | 1 | | | 1 | | | | |
| CHSP and Disability Services Advisory Committee | | | 1 | | | | | | 1 |
| Gwydir Learning Region Committee | | | 1 | 1 | | | 1 | 1 | 1 |
| Bingara Showground Advisory Committee | | | 1 Chair | | | 1 | | | |
| Disabled Access Committee | | | | 1 | | 1 | | | 1 |
| Naroo Hostel Advisory Committee | 1 (Alt) | | | | | | | 1 | |
| Northern Slopes Landcare Association | | 1 (Alt) | | 1 | | | | | |
| Bingara Special Events Committee | | | 1 | | | 1 | | | 1 |
| Internal Audit Committee | | | 1 (Alt) | | | | | 1 | |
| Transport, Water and Sewerage Assets | 1 | | | 1 | 1 | | 1 | 1 | |
| Information Technology & Office Equipment and Buildings Assets | | 1 | 1 | | | 1 | | 1 | 1 |
| The Living Classroom Committee | 1 | | | 1 | | | | | 1 |
| Bingara Men's Shed | | | | | | 1 | | | |
| Whole of Community Integrated Service Delivery Northern Group of Councils (NENW) | | | | 1 | | | | | 1 (Alt) |
| Murray Darling Association Inc. | | | | 1 | | | 1 (Alt) | | |
| Warialda Cultural Community Centre Craft Shop (Carinda House) | | | | | 1 | | | | |
| Circular Economy Committee | 1 | 1 | 1 | | | | | 1 | |
| Gwydir Community Health Alliance | | | 1 Chair | 1 | | | | | 1 |
| Northern Planning Panel | | | 1 | | | | | 1 | |
| Bingara Community Op Shop Management Committee | | | | | | | | | |

This is page number 14 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

Item 4 Executive Services Monthly Report

FILE REFERENCE 21/23593

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR General Manager

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

This report recommends reception.

TABLED ITEMS Nil

BACKGROUND

PLANNING

The following Development (D/A) and Development Modification (s96) applications were approved during August 2021.

| Number | Property Description | Development/Work | \$ | D/A | S96 |
|---------|---|---|-----------|-----|-----|
| 6/2021 | S A Donaldson Lot 95 DP 751101 161 Ashton Road Yallaroi | 29,000 tonne/year quarry | \$20,000 | ✓ | - |
| 26/2021 | Meader Constructions / P B Goodwin Lot 7 Section 57 DP 758111 67 Maitland Street Bingara | Additions and alterations to existing dwelling | \$207,642 | ✓ | - |
| 27/2021 | A Lee, P J Kemp Lot 355 FP 44038 40 Roger Moore Crescent Warialda | Additions and alteration to existing commercial premise | \$18,000 | ✓ | - |
| 28/2021 | A D Dawes Lot 379 DP 727877 3261 Gragin Road Warialda | Storage Shed | \$20,000 | ✓ | - |

The following Development (D/A) and Development Modification (s96) applications remain outstanding at the end of August 2021.

This is page number 15 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

| Number | Property Description & Description of Work | Reason | D/A | S96 |
|---------|---|--|-----|-----|
| 28/2013 | Johnstone Concrete & Quarries Pty Ltd 530 Gil Gil Creek Road Pallamallawa - Modification of existing approved 300,000 tonnes per year quarry to a 499,000 tonnes per year for a period of 5 years and to extend the haulage route north along Gil Gil Creek Road | Being referred, advertised, notified and exhibited for 21 days | - | ✓ |
| 49/2016 | Ceres Ag 'Gunyerwarildi' 1470 North Star Road Warialda - Continued occupation/use of rural worker accommodation being the installation of a number of premanufactured cabins | Approved in principal awaiting compliance certification or engineering certification for the cabins | ✓ | - |
| 39/2019 | DJ Bull Fairford Road Warialda - 2 Lot Large Lot Subdivision | Request for additional information from applicant in relation to requirements under the Biodiversity Conservation Act 2016 | ✓ | - |
| 11/2021 | P R Tonkins 671 Kirton Road Pallamallawa - Minor modification of existing development approval for a 29,000 tonne/year quarry | Being assess | - | ✓ |
| 25/2021 | S R Standerwick / Gwydir Shire Council Warialda Road Warialda - Animal Impounding Facility | Request for additional information | ✓ | - |
| 30/2021 | D A Coulson 226 Mt Jerrybang Road Gravesend - Garage / storage shed | Being exhibited and notified for a period of 14 days | ✓ | - |
| 31/2021 | N T Wearne 3 Ridley Street Bingara - Garage | Being exhibited and notified for a period of 14 days | ✓ | - |
| 32/2021 | K R Turner 14 Kelly's Gully Road Warialda Rail - Garage | Being exhibited and notified for a period of 14 days | ✓ | - |
| 33/2021 | C L & D Barwick 20 Water Street Warialda - Garage | Being exhibited and notified for a period of 14 days | ✓ | - |
| 34/2021 | Regional Quarries Australia Pty Ltd / Ground Works Plus / Doolin Minilya Pty Ltd | Pending payment of fees | ✓ | - |

This is page number 16 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

| | | | | |
|--|---|--|--|--|
| | 427 Minilya Road North Star - 490,000 tonne/ year quarry for 5 years and then a 150,000 tonne/year quarry for a further 10 years | | | |
|--|---|--|--|--|

There were no Development (D/A) or Development Modification (s96) applications approved and not previously reported to Council for the month of August 2021.

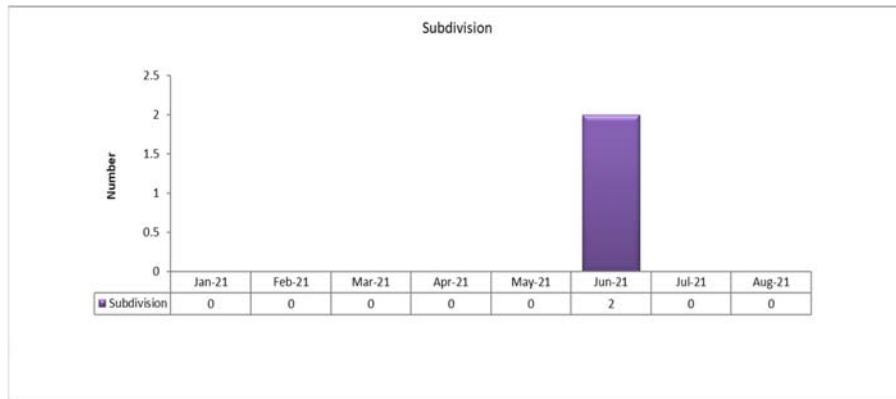
There were no Development (D/A) or Development Modification (s96) application/s refused(R)/ withdrawn (W)/ Cancelled (C) during the month of August 2021.

| Number | Property Description | Development /Work | \$ | D/A | S96 | Type |
|---------|---|-------------------|----------|-----|-----|------|
| 29/2021 | Gwydir Shire Council Lot 379 DP 727877 152 Long Street Warialda | Shed | \$12,000 | ✓ | - | W |

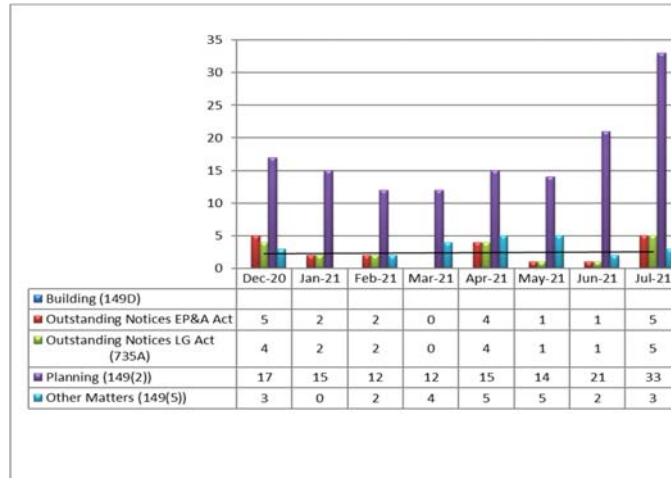
There were no Development (D/A) applications determined where there has been a variation in standards under clause 4.6 of the Gwydir Local Environmental Plan 2013 during the month of August 2021.

The following Subdivision Certificates were issued during the month of August 2021 and in the previous seven (7) months.

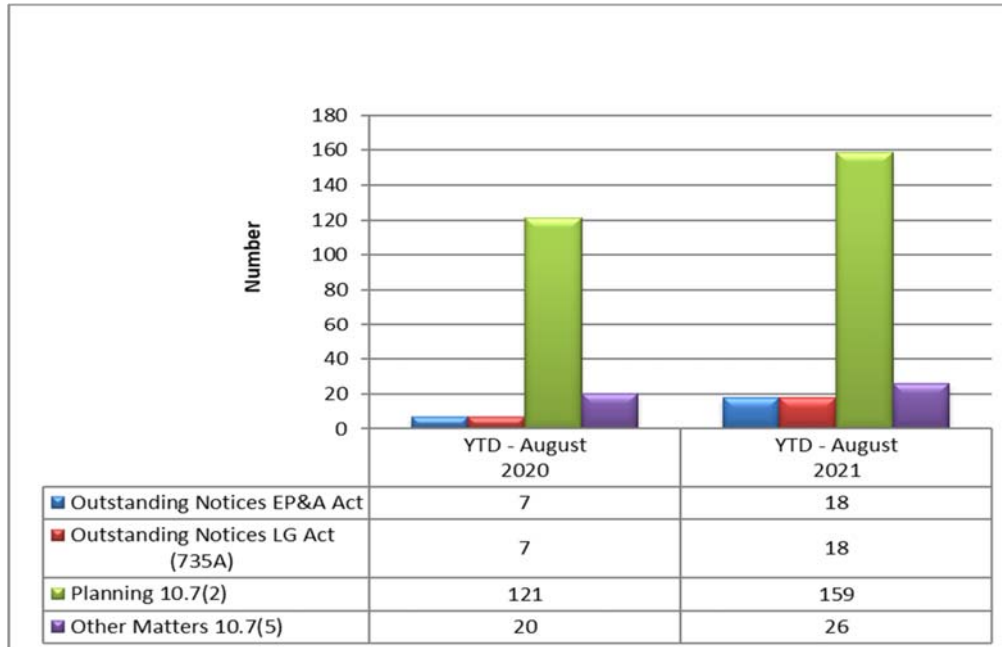
YTD August 2021 (includes private certifier lodged applications)



The following graph shows Conveyancing Certificates were issued during the month of August 2021 compared to the previous seven (7) months.



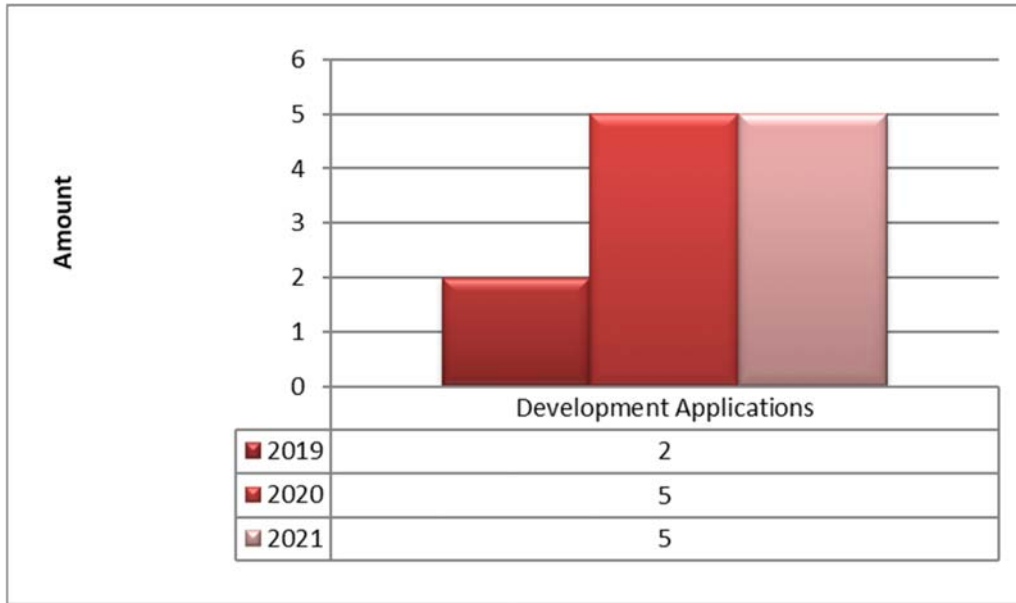
The following graph shows the number of Conveyancing Certificates issued up to and including the month of August 2021 compared with the same period in 2020.



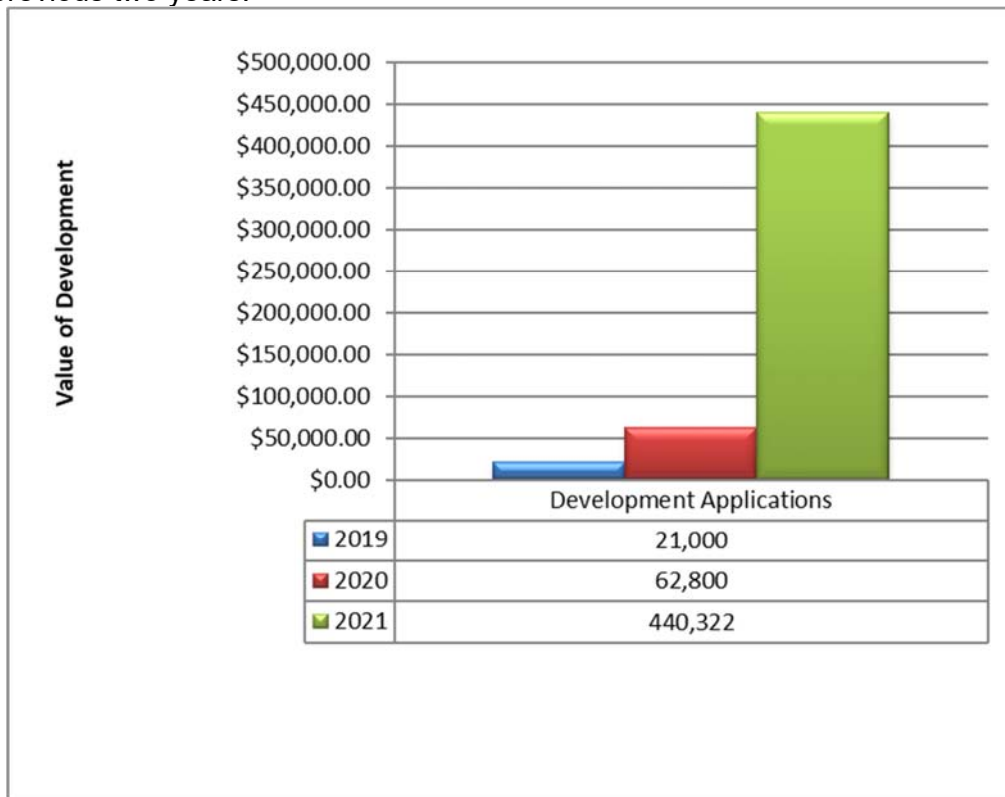
The table below shows a comparison between total applications lodged during the month of August 2021 compared to the same period in the previous two years.

This is page number 18 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman



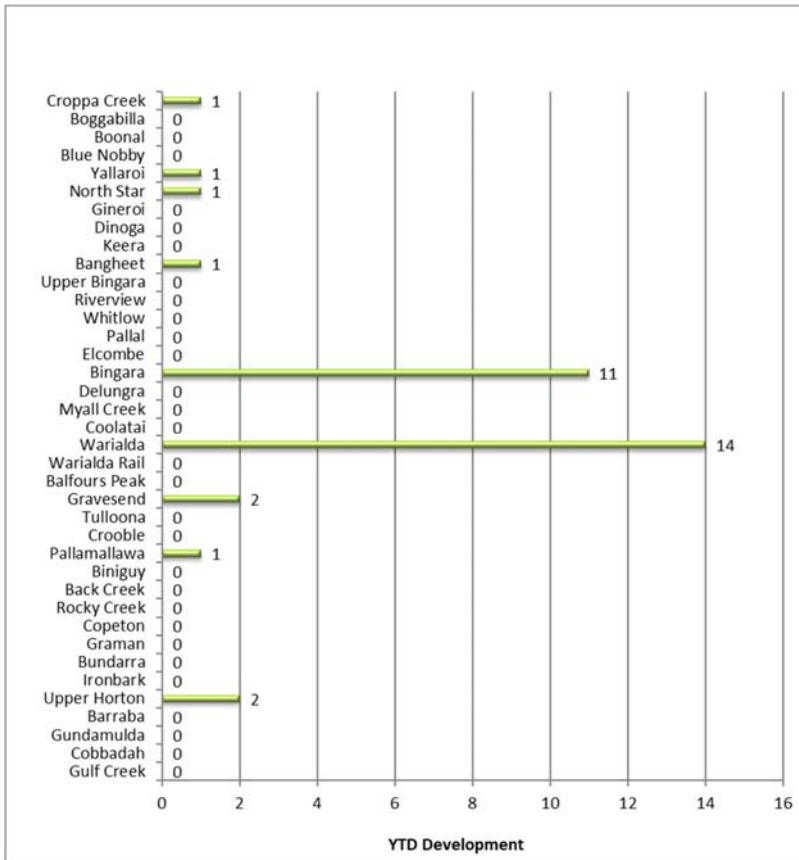
The table below shows a comparison between total value of applications lodged during the month of August 2021 compared to the same period in the previous two years.



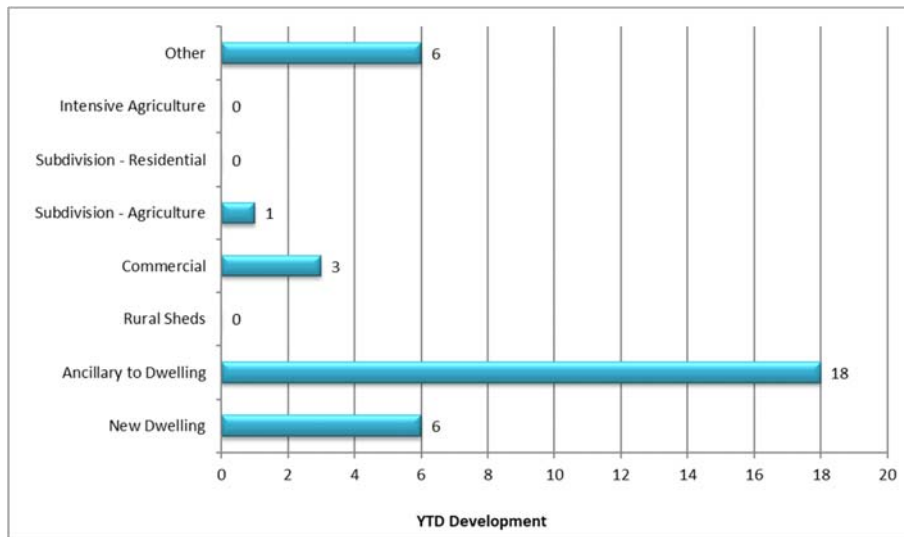
This is page number 19 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

Development Applications Received for the year by locality – YTD August 2021



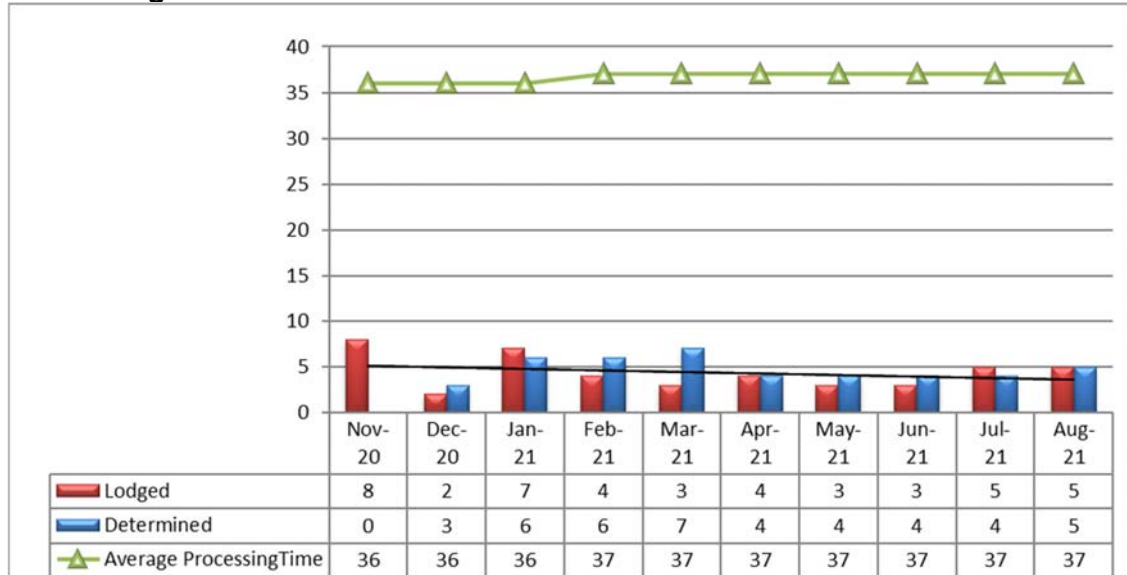
Development Applications received for the year by type – YTD August 2021



This is page number 20 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

Development Application Analysis – for the nine (9) months up to the end of August 2021



BUILDING SERVICES

The Department continues to receive enquiries and provide advice on a range of planning and building matters including:

- Minor structure construction e.g. sheds
- Commercial opportunities and construction
- Basix (Building Sustainability Index)
- Bushfire requirements
- Building construction standards and requirements
- Stormwater
- Licensing and owner builder requirements
- Fees and charges

The following Construction Certificate (C/C), Complying Development Certificate (CDC), Building Information Certificate (BIC) and S68 applications have been approved for the month of August 2021.

| Number | Property Description | Development/Work | \$ | C/C | CDC | BIC | S68 |
|---------|--|---|-------------|-----|-----|-----|-----|
| 16/2021 | 10 Gwydir Terrace Bingara NSW 2404 | Conversion of existing garage into a secondary dwelling and addition of verandah onto main dwelling | \$38,000 | ✓ | | | |
| 20/2021 | 8 Brigalow Street | Garage/Shed | \$15,650.00 | ✓ | | | |

This is page number 21 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

| | | | | | | | |
|---------|--|--|------------|---|--|--|---|
| | Bingara NSW 2404 | | | | | | |
| 23/2021 | 93 Bingara Street Warialda Rail NSW 2402 | Garage/Shed | \$9,850.00 | ✓ | | | |
| 18/2021 | Bingara Showground 26 Bowen Street Bingara NSW 2404 | New amenities building – major sewerage and water supply works | | | | | ✓ |

Illegal Activity

| Activity | Action Taken | | | | |
|--|--|--------------------|----------------|--------------|------------------|
| | Inspected/Action Taken | Application Lodged | Penalty Notice | Legal Action | Refer to Council |
| Illegal habitation of shed and unapproved OSSM | Letter sent to property owner asking them to contact council by 31 August 2021 | NA | NA | NA | NA |

Number Of Complaints/Inspections August 2021

| Type | Number | Year to Date | Actioned | Pending |
|----------|--------|--------------|----------|---------|
| Building | 30 | 59 | 56 | 3 |

Building Maintenance

The Department continues to receive requests to carry out minor maintenance and these are generally dealt with in a timely manner. Otherwise, the works are scheduled into maintenance staff building activities including new works for attention.

Projects Worked On

Staff worked on the following projects during August 2021:

- Refurbishment of 47 Hope Street, Soil Conservation Building has been completed by the Contractor – Meader Constructions
- Cunningham Park Amenities Building has been completed
- Fit out of Gineroi RFS Shed has been completed
- Bingara Showground Amenities – commenced
- Living Classroom BBQ Shelter has been completed

This is page number 22 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman



47 Hope Street Warialda



Rear view at 47 Hope Street Warialda



47 Hope Street Warialda – upstairs office space

This is page number 23 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman



Living Classroom - awning over BBQ area



Bingara Showground Amenities – footings and slab framework



Cunningham Park Amenities

This is page number 24 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

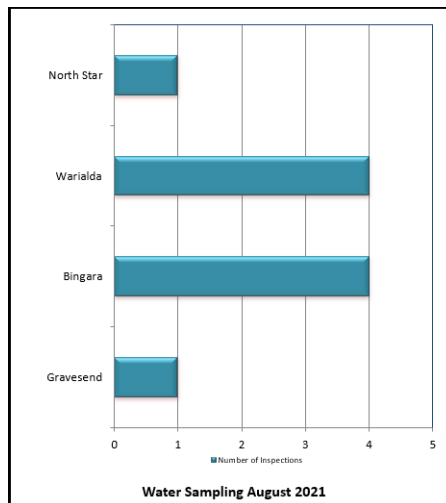
ENVIRONMENT AND SUSTAINABILITY

The Department continues to receive enquiries and provide advice on a range of health matters including:

- Overgrown properties
- Food premises design and fit-out
- Food handling practices
- Mobile food vendors
- Food business notification
- Pet Ownership

Water Surveillance

The Department continues to carry out routine sample collection for microbiological and chemical testing of the water supplies in the towns of Warialda and Bingara, fortnightly sampling of Gravesend and monthly sampling at North Star.



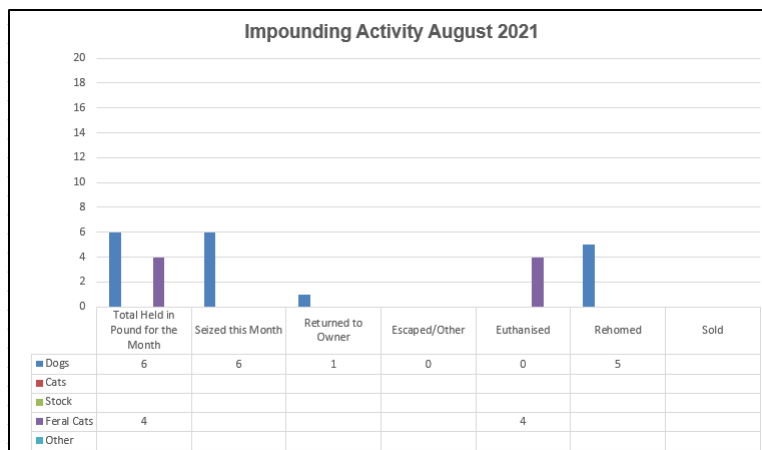
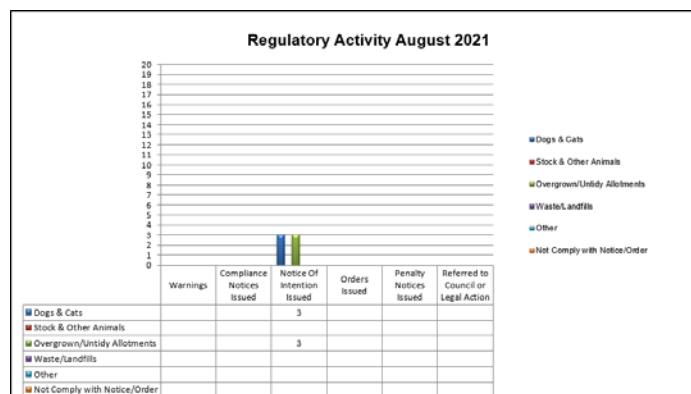
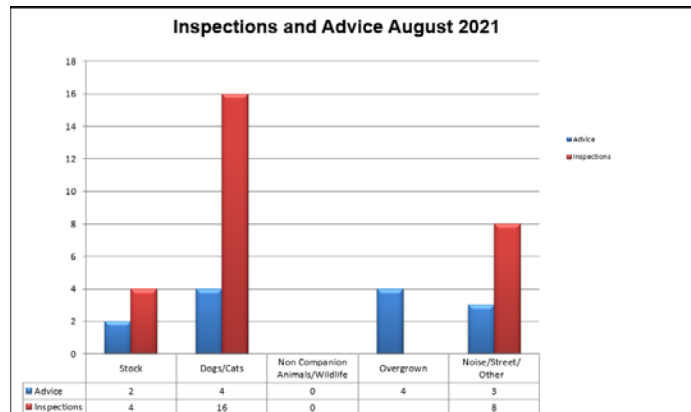
Compliance and Regulatory Control

Council received customer requests regarding overgrown block, roaming dogs, roaming stock, noise, the keeping of animals and other concerns during the month of August 2021. These are investigated and actioned as necessary.

The staff have been working consistently on the fencing and improvements to the off-leash dog exercise areas, particularly Triangle Park at Warialda. Due to the continuing downpours the pouring of the concrete for the posts was delayed numerous times. The ground eventually dried out and the concreting was finish in the final week of the month.

This is page number 25 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman



Riverside Camping

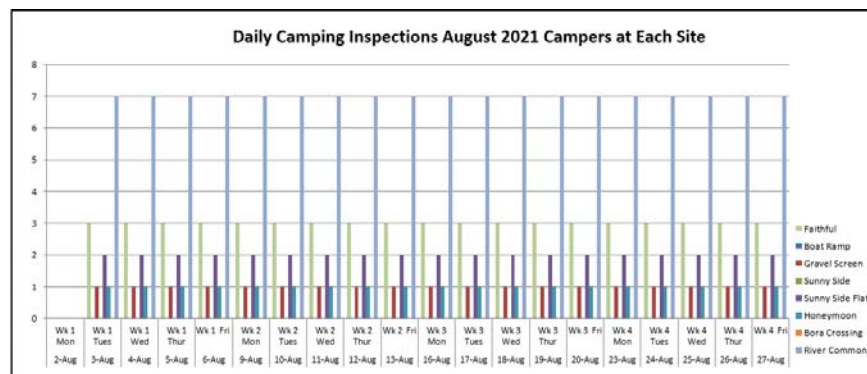
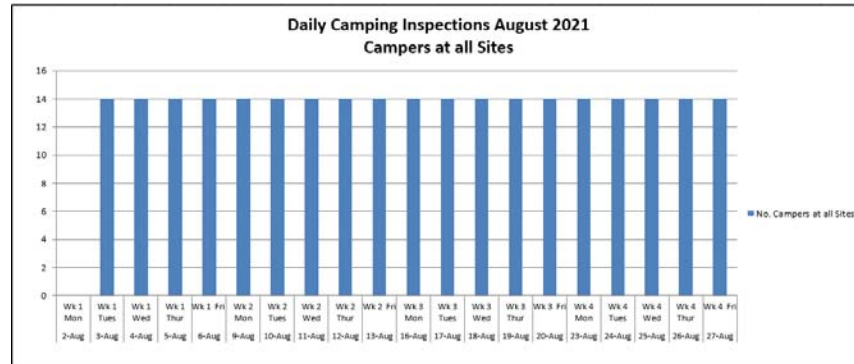
Council's Compliance Officer aims to carry out daily checks along the river to ensure that camping is being conducted in a safe and hygienic manner. Flyers promoting local events and services are distributed to campers and enquires from campers are addressed as necessary. The graphs below show

This is page number 26 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

total numbers of campers and the distribution of campers at the different campsites.

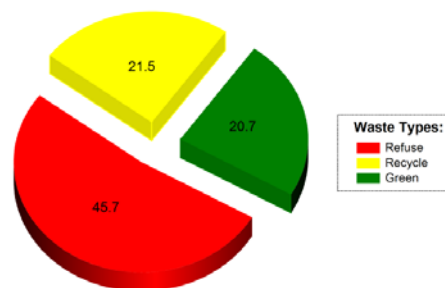
Caravaner/Camping numbers have remained steady during the month due to COVID-19 Stay at Home Orders. Campgrounds were closed to new campers when the order came into effect, any campers already on site were permitted to stay on site for the duration of the public health order.



Waste Contract Services – July 2021

Gwydir Shire Council
Transaction Date Range: 28 JUN 2021 to 01 AUG 2021

Breakdown of Tipping for the Period

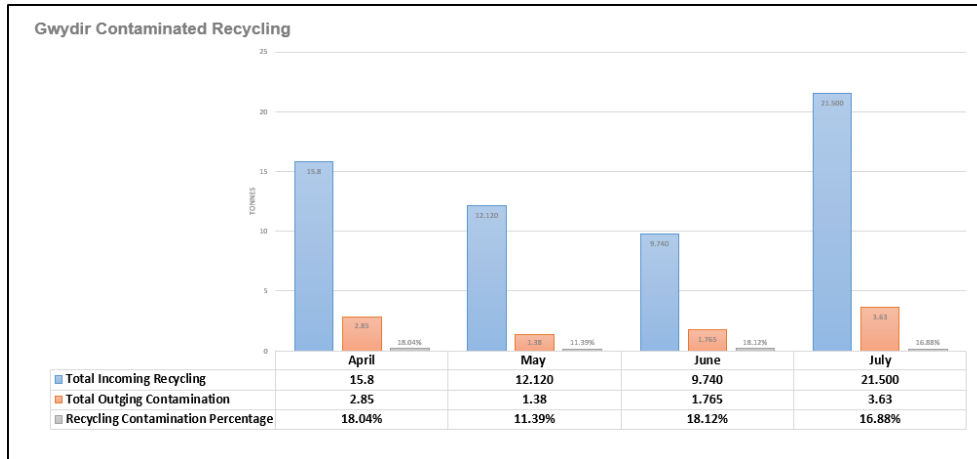


Total Tipping Tonnes: 87.86

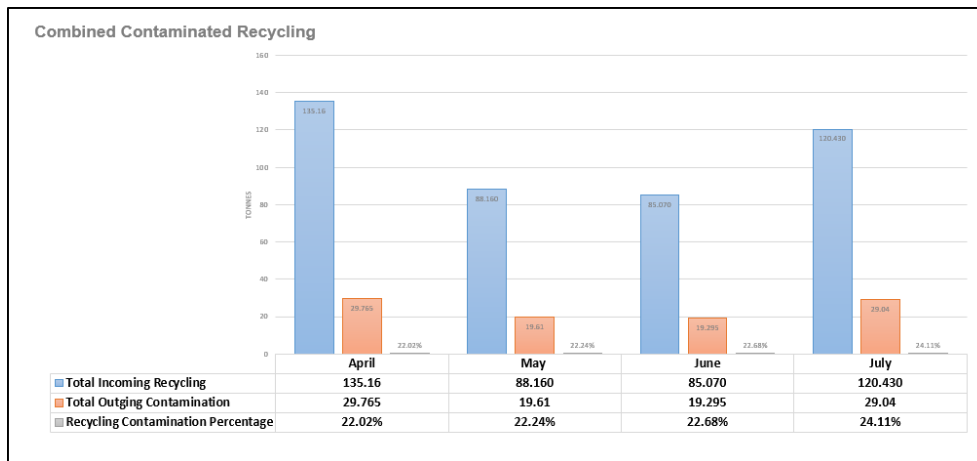
This is page number 27 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

Recycling Contamination

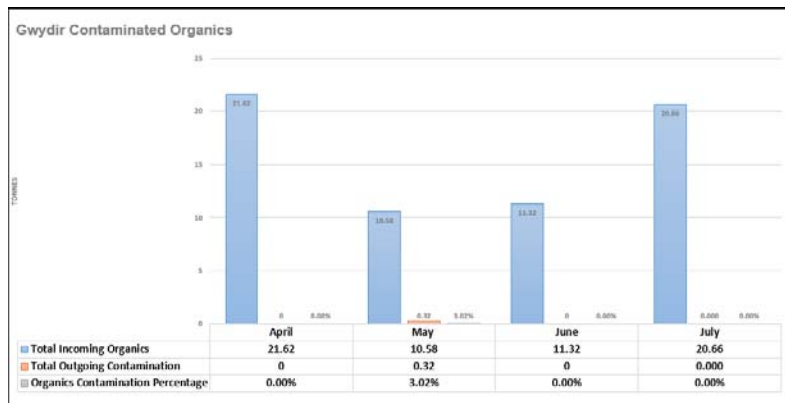


Gwydir Shire



Combined rates for Gwydir Shire, Moree Plains Shire and Narrabri Shire

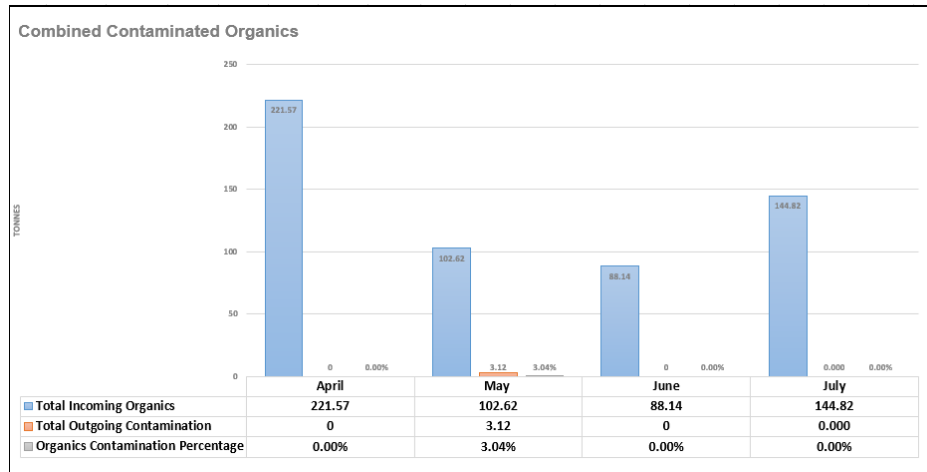
Organics Contamination



This is page number 28 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

Gwydir Shire



Combined rates for Gwydir Shire, Moree Plains Shire and Narrabri Shire

Comment from Cleanaway

No comments were provided by the contractor this month.
The department noted though that recycling contamination remains high for the Shire and across the contract. The Combined Councils have requested more detailed reporting and a consistent methodology for determining recycling contamination. The figures may not be an accurate representation of the actual contamination for the month.

Priority Weed Control

Property Inspection Program

Staff continue to assist farmers and the community with:

- Funding advice
- Noxious weeds advice
- Property inspections
- Spraying of noxious weeds
- Property inspections are currently being undertaken in Section E.
- Authorised Officers are participating in Rapid Response Task Force in response to Parthenium Weed incursions

Section 28 Noxious Weeds Certificates

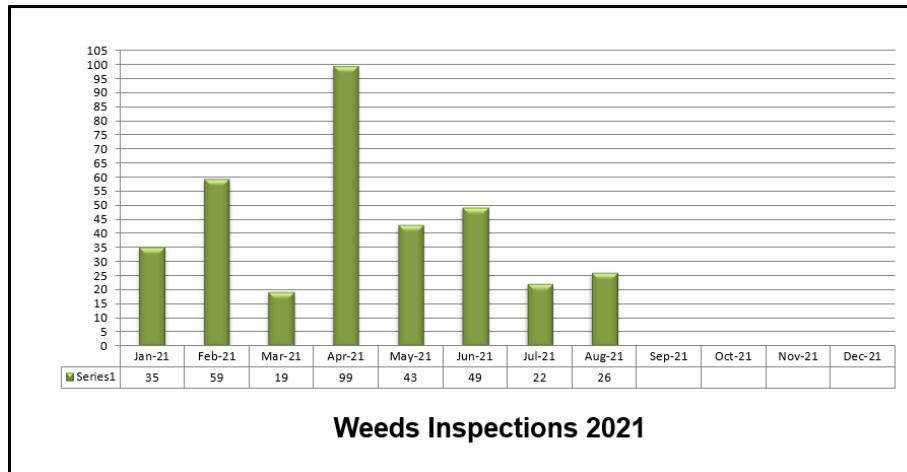
No Section 28 Certificates were issued for the month of August 2021.

Weeds Inspections

This is page number 29 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

Property inspections are being undertaken in Section E during 2021 with property owners being offered support and advice on managing weeds. Due to COVID-19 public health orders coming into effect during the month, private property inspections have been postponed until the restrictions are lifted. The parthenium outbreak at Croppa Creek continues to be inspected and monitored to ensure it is contained and then eliminated. The following graphs and charts show the noxious weeds inspections carried out in 2021.



Noxious Weeds Inspections for the Month of August 2021

| Areas Inspected | No. | Ha | Rd km | Weeds Present |
|--|------------|-----------|--------------|---|
| Roadside – High Risk Pathways | 7 | 863.2 | 172.64 | Pattersons Curse, Tiger Pear, Sweet Briar, African Boxthorn, Mother of Millions, Mimosa Bush, Tree Pear, Common Pear, Rope Pear |
| Roadside | 10 | 653.8 | 130.76 | Tree Pear, Tiger Pear, Common Pear, Mimosa Bush, Sweet Briar, African Boxthorn, Honey Locust, Mother of Millions, Blackberry |
| Private Property – High Risk Re-Inspection | 3 | 2532 | - | Parthenium |
| Waterways – High Risk Pathways | 5 | 1987 | - | Parthenium, Pattersons Curse, Blackberry, Green Cestrum, Cats Claw Creeper |
| Recreational Areas | 1 | 939 | | Common Pear, Tree Pear |

Noxious Weeds Control Works for August 2021

This is page number 30 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

| Road/Property | Weed Code | Area Ha | Road km | High Risk Road | Council Road | Other |
|----------------------------------|--|---------|---------|----------------|--------------|-------|
| Minilya Rd | Mother of Millions | 29.8 | 5.96 | | 1 | |
| Buckie Rd | Mother of Millions | 50.35 | 10.7 | 1 | | |
| County Boundary Rd | Mother of Millions | 130.5 | 26.1 | 1 | | |
| I B Bore Rd | Mother of Millions | 110.35 | 22.07 | 1 | | |
| County Boundary Rd | Mother of Millions | 130.5 | 26.1 | 1 | | |
| Mungle Rd | Mother of Millions | 76.8 | 15.36 | 1 | | |
| I B Bore Rd | Mother of Millions | 110.35 | 22.07 | 1 | | |
| Goat Rd | Mother of Millions | 87.8 | 17.56 | | 1 | |
| Forest Creek Rd | Mother of Millions | 95.7 | 19.14 | 1 | | |
| Forest Creek Rd | Mother of Millions | 95.7 | 19.14 | 1 | | |
| Thornleigh Rd | Pattersons Curse | 87.05 | 14.71 | 1 | | |
| Bells Creek Rd | Pattersons Curse | 8.25 | 1.65 | | 1 | |
| Campbell Lane | Pattersons Curse | 21.75 | 4.35 | | 1 | |
| Caroda Rd | Pattersons Curse | 192.65 | 38.53 | 1 | | |
| Towarra Rd | Pattersons Curse | 135.25 | 27.05 | 1 | | |
| Bingara Common | Pattersons Curse | 10 | - | | | 1 |
| Bingara Sewerage Treatment Works | All Weeds | 10 | - | | | 1 |
| Moreena Mail Rd | Mother of Millions | 59.35 | 11.87 | 1 | | |
| Forest Creek Rd | Mother of Millions | 95.7 | 19.14 | 1 | | |
| Forest Creek Rd | Mother of Millions | 95.17 | 19.14 | 1 | | |
| Reserve Creek Rd | Mother of Millions | 51.6 | 10.32 | | | |
| Caroda Rd | Mother of Millions | 192.65 | 38.53 | 1 | | |
| Whitlow Rd | African Boxthorn, Blackberry, Mother of Millions | 116.9 | 23.38 | | 1 | |
| Copeton Dam Rd | African Boxthorn, Blackberry, Mother of Millions | 261.7 | 52.34 | 1 | | |

The Planning & Environment Department report for August 2021 was compiled with information available at the time of preparing the report.

TOWN UTILITIES – Monthly report for August, 2021

Water and Sewer

Bingara water supply was placed on a Boiled Water Alert on 09 July 2021 and the alert was lifted on 17 August 2021. Heavy rainfall in the catchment caused high turbidity in the Gwydir River and Council’s water treatment plant was unable to produce water quality to the target parameters set by NSW Health, known as “Critical Control Points”. An inspector from DPIE spent three days onsite undertaking water testing with Council’s water operators. Water samples were collected from the river and sent away for testing. The results

This is page number 31 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

indicated that the river contained high quantities of aluminium silica (clay) which has a neutral charge and is very difficult to remove at the water treatment plant with the current coagulant used - Aluminium Sulphate - which is a negatively charged compound.

During August, Water and Sewerage operators replaced 36m of water main at North Star, attended 11 service line repairs, repaired or replaced 4 water mains, 2 water meters and repaired 19 sewer blockages.

Council is currently working through a replacement water meter program and replacing old meters with new.

Other work was undertaken at the Bingara Showground, where a sewerage pump station was installed for the new amenity building, Bingara Caravan Park, Bingara works depot, Warialda truckwash and the Aged Care units in Plunkett Street, Warialda.

Solar panels were placed on the Sewerage Treatment Plant in Bingara during the reporting period under the Capital Works program.



New solar panels on the roof of the Sewerage Treatment Plant, Bingara

Truckwash data for August

The truckwash facility was used by 77 trucks during August with an average wash down time of 49 minutes and total water used was 338KL. The estimated income for August is \$3,780 less monitoring fees.

Grant Projects

Federal Drought Program

The terracing of All Abilities Park has been delayed due to the wet weather. The shade sail installation is scheduled for the first week of September.

State Drought Program

This is page number 32 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

Work continues on the upgrade of the carpark at Cunningham Park.



New barrier at car park, Cunningham Park

Bingara Showground

The refurbishment of the Bingara Showground Grandstand commenced in July, with the external cladding with colourbond being completed. The internal asbestos removal and cladding is scheduled to be completed during September.



Work on Showground Grandstand is expected to be completed in September

This is page number 33 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

Works to be completed with funding received in Round 2B of the Showground Stimulus package include the installation of a new amenities block on the eastern side of the Bingara Showground and LED arena lights. The light tower poles for all three lighting upgrade projects (Nicholson and Gwydir Oval and Bingara Showground) were delivered and unloaded at the Bingara Showground during August. The galvanised structure poles were imported from England.



The pump station at the new amenities block at Bingara Showground



Container of LED light poles arriving at the Showground

This is page number 34 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman



Unloading the light pole towers, Bingara Showground

New footings for signage were installed at the entrance to Batterham's Lookout, Bingara during August.

A path was constructed to the new BBQ and tables in Captain Cook Park.



A new path to new shelter, BBQ and tables at Captain Cook Park

Parks and Gardens

This is page number 35 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

All parks and gardens continue to be maintained. Council undertakes weekly inspections of playgrounds and cleaning of handrails and touch areas. Mowing, weed control, irrigation, hedging, and trimming were routinely undertaken during August. Council continues to mark and maintain the fields for the community groups using Council's ovals. Tree guards are being installed around the recently planted street trees in both Warialda and Bingara. Myall Creek and the glacial area are inspected on a weekly basis.

The new sign for Junction Park was erected during August. A sign indicating Cunningham's crossing will be erected on the Gwydir River at the point known to be where Cunningham crossed the river.



New sign installed in Junction Park

Fay's Park in Bingara looks refreshing with new tables and seats installed during the reporting period.



New tables and seating in Fay's Park

This is page number 36 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman



New garden planted at the northern entrance to Bingara

Parks and Gardens staff pruned the orange trees in Bingara during August.



Orange trees in Finch Street Bingara

Workshops and Depots

This is page number 37 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

| | |
|--|-----|
| Total number of services in Workshops for August | 28 |
| Total number of jobs in Workshops for August | 134 |

Major repairs and maintenance undertaken during August included:

- P1783 – utility – new timing belt
- P1474 – roller – electrical fault
- P1713 – jet master – conveyor system repairs
- P1140 – grid roller –bearing repairs
- P1916 – grader – 3,000 hour service
- P1690 – grader –circle drive repairs
- P1992 – slasher – repairs to skids
- P1950 – Kubota –broom repair
- P1725 – tractor – electrical repairs
- P1722 – tractor – steering repairs

COMMUNITY ASSETS - August 2021
Caravan Parks

Council staff tested and tagged all electrical items at the Bingara and Warialda Caravan Parks this month. Additional frypans and kettles were purchased to replace items that failed testing.

Electricity power boxes were tested and checked at the Bingara Caravan Park during the reporting period.

As per government stay at home orders issued, both the Bingara and Warialda Caravan Parks closed to the public at 5:00pm on Saturday 14 August. This lockdown was then subsequently extended to 10 September. Council staff are continuing to maintain the parks and gardens and have used the opportunity to do maintenance and deep cleaning of the facilities.

Swimming Pools

Council staff tested and tagged all electrical items at the Bingara and Warialda swimming pools during the reporting period.

Cranky Rock

Cranky Rock closed to the public on Saturday 14 August due to the latest NSW lockdown.

| Month | Powered sites | Unpowered sites | Total |
|-----------|---------------|-----------------|-------|
| June 2021 | 93 | 42 | 135 |

This is page number 38 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

| | | | |
|-------------|----|----|----|
| July 2021 | 76 | 16 | 92 |
| August 2021 | 55 | 18 | 73 |

Myall Creek

A new Telstra cell tower was installed at Myall Creek to improve mobile coverage around the site.

The amenities at Myall Creek were also closed to the public from Saturday 14th August 2021.

Parks and Gardens staff are now cleaning the amenities, emptying bins and doing general grounds maintenance works at Myall Creek.

Gwydir Libraries

The Bingara Library had carpets steam cleaned on Saturday 7 August. Council staff tested and tagged all electrical items at the Bingara and Warialda libraries during the reporting period.

Both the Bingara and Warialda libraries closed to the public the week commencing 16 August due to the current NSW lockdown. Staff are servicing the community via home deliveries, phone, and email. Library iPads have been loaned to school children to assist with home schooling.

Home deliveries are now available to all residents of the Shire. Staff deliver to mailboxes in towns and seek assistance from the rural mail delivery drivers for rural residents.

Library staff are in contact with members and checking in as to whether resources are required and ensuring they are coping with the lockdown. Bingara Branch activities.

Be Connected face-to-face tutorials have paused. The twice weekly Zoom sessions are proving to be very successful. Some topics of discussions have included *Previous Travels*, *Cooking with Maureen* (one of our participants) and *My School Days*.

Bingara Library launched a jigsaw program. Residents request a jigsaw to be delivered. To date 15 people are participating in the project.

Staff continue to supervise HSC trials and student study.

Warialda Branch activities:

After school programs have paused.

This is page number 39 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

Be Connected sessions have been postponed due to the restrictions as participants had not covered Zoom sessions.

Both staff members are completing training recommended by the Central Northern Library including:

- Inclusivity
- Librarians guide to homelessness
- Burn Out
- Unattended children
- Prejudice
- State Library sites
- E-resources.

Additional tasks such as:

- Collection development and identifying gaps in the non-fiction section.
- General tidy of the library space.
- Preparing craft activities for both branches and outreach services.
- Updating social media, posters, and information regarding library resources available during lockdown.

| Statistics | Bingara | Warialda | Gwydir |
|----------------------|---------|----------|--------|
| Door Count | 662 | 512 | |
| Loans | 643 | 385 | |
| New Members | 6 | 2 | |
| E-resource Users | | | 32 |
| Downloads | | | 131 |
| PC usage | 122 | 41 | |
| WIFI usage | 260 | 104 | |
| Programs | 10 | 5 | |
| Adult Program | 16 | 6 | |
| Children Program | 85 | 29 | |
| Home Delivery | 40 | 22 | |
| Institution Delivery | 4 | 3 | |
| Seniors Be Connected | 14 | 0 | |

Property Management

Two potential tenants were interviewed and offered Unit 3, Plunkett Street unfortunately, due to unforeseen family circumstances, both have declined. Unit 4, Plunkett Street has been leased and the tenant has moved in.

This is page number 40 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

Country Dust Café's rent has been waived until the end of the calendar year due to the current economic climate. The café will limit its operating hours. Council staff contacted aged care units and caravan park permanent residents during the reporting period.



The electrical infrastructure is being completely installed at the Bingara residential subdivisions.

Council has leased 34 Maitland Street Bingara to provide temporary accommodation for Council staff funded under the Council's insurance.

Cleaning

Staff have adapted to changes in their work schedules due to lockdown and the sudden closure of the Bingara Office and continue to deliver a high standard of cleaning.

THE LIVING CLASSROOM

Once again, all bookings at TLC have had to be cancelled or postponed due to Covid 19. They mainly involved large numbers of people and or visitors from outside Gwydir Shire. Even casual drive-in visitors have ceased in August.

The Firebird Sculpture by Bingara sculptor Tony Gomez was commissioned for the Pulse of the Earth 2021 Spring Festival. Even though the event was postponed due to Covid the artwork will still be mounted on a concrete plinth in the grounds of TLC. Based on the Greek/Egyptian legend of the Phoenix and forming part of Australian indigenous lore of the *wherret-wherret* bird, the 'firebird' is a symbol of regeneration.

The sculpture will be 'feathered' with sticks, reeds and grasses by children and annually form part of Pulse and/or the Spring Equinox and be an attraction for those events. Tony Gomez has constructed an elevated cauldron of steel that the feathered sculpture will stand above. As the flames

This is page number 41 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

reach the feathers the firebird will ignite. After the 'firing' night, the firebird will return to its pedestal.

The ashes that remain at the base of the cauldron will become a talking point about carbon and Bio-char and its importance in soil amelioration, once the fire has cooled.



The Firebird Sculpture by Tony Gomez.

This is page number 42 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman



The Building Crew have completed the extension on the eastern side of the Classroom to provide a cover over the BBQ area.

A Flower Meadow Path has been commenced at the northeast walkway into TLC from Killarney Gap Road. Intending show showcase meadow flowers, create a floral edge to the Olive Grove and attract pollinating insects. The pathway will be a colourful entrance to TLC and an eye-stopper from the roadway.



Flower Meadow Path.

This is page number 43 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

OFFICER RECOMMENDATION

THAT the Executive Services Monthly report be received

ATTACHMENTS

There are no attachments for this report.

**COUNCIL RESOLUTION:
MINUTE 233/21**

THAT the Executive Services Monthly report be received.

FURTHER that the staff organise the appropriate signage to authorise 7 day free camping along the banks of Reedy Creek, Warialda, subject to the following conditions:

No tents or vehicles without approved self-contained ablution facilities;

The users must be in vehicles with self-contained ablution facilities; and;

The number of sites be limited after assessing the most appropriate way to organise the maximum number of vehicles allowed within marked locations.

FURTHER that the staff confirm that free camping areas around the Shire have honesty boxes installed for donations.

(Moved Cr Egan, seconded Cr Galvin)

Item 5 Organisation and Community Services Monthly Report

FILE REFERENCE 21/23604

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR Organisational and Community Services Director

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

This report recommends reception.

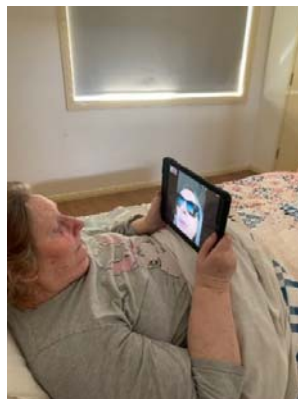
TABLED ITEMS Nil

NAROO FRAIL AGED HOSTEL

Resident News and Outings

The Residents have been busy rock painting for when lockdown is over, we are going to hide these colorful rocks in the all abilities park for the children in the community to find.

Residents are also enjoying other activities such as indoor armchair exercises, walks to the all abilities park, Coloring in, Carpet bowls, Bingo, Quizzes, Puzzles, Brain Training and speed scrabble. We have also celebrated resident's birthdays, International Beer day with a BBQ lunch and different beers from around the world. Our Residents have been keeping in touch with their loved ones via phone/FaceTime calls regularly.



This is page number 45 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman



This is page number 46 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman



This is page number 47 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman



This is page number 48 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

COMMONWEALTH HOME SUPPORT PROGRAM - Warialda/Delungra

Advisory Committee Meeting

All Advisory Committee meeting have been postponed due to the COVID lockdown.

Next meeting is scheduled for 16th November 2021

Volunteers

Volunteers are still providing transport for client's medical appointment; driver are informed to wear mask and to wait in vehicle until client has finished appointment.

Transport and Trips

Inverell community bus made one trip to Inverell for the month of August, all clients and driver always had masks on.

Social Support

During the month of August clients had two morning teas provided, these were dropped off by Coordinator and a volunteer this was all so good to check on client's wellbeing.

This was a great success clients thought it was a great gesture.

Food Service

Currently there are 6 Meals on Wheels clients. Hospital recently had a few changes to their menus clients will get a few more choices.

| Warialda/Delungra CHSP Monthly Report August 2021 | | |
|--|-----------------|-----------------|
| | Delungra | Warialda |
| Day Centre | | |
| Total active clients | 24 | 83 |
| Clients receiving service | | 26 |
| Total Meals | | |
| Hours Clients Receive in Centre | | 75 |
| Social Support | | |
| Number of Clients | | 26 |
| Individual Hours | | 75 |
| Group Hours | | |

This is page number 49 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

| | | |
|---------------------------------------|---|-----|
| Total Hours Received | | 75 |
| Food Service - Meals on Wheels | | |
| Clients | | 6 |
| Meals | | 272 |
| Transport | | |
| Number of Clients | | 9 |
| Number of Trips | | 18 |
| Transport - Youth | | |
| Number of Clients | 0 | 0 |
| Number of Trips | 0 | 0 |
| Access Bus - Inverell | | |
| Number of Clients | 1 | 3 |
| Number of Trips per month | 2 | 2 |
| Volunteers | | |
| Number Volunteers August | | 6 |
| Monthly Volunteer Hours | | 75 |

SOCIAL SERVICES

Bingara Neighbourhood Centre

Funding body – NSW Department of Communities and Justice

Bingara Neighbourhood Centre continues to assist community groups with grant applications and attend to the needs of the public through advocacy and referral to other services.

Centrelink

Funding body – Services Australia

Centrelink continued with normal operational hours throughout August. However, some changes were made when COVID-19 restrictions were put in place on Saturday 14 August 2021. Centrelink has temporarily changed to a self-service access point.

This is page number 50 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

Youth Service

Funding body – NSW Department of Communities and Justice

The Youth Service is working closely with the “Social Worker in School” from Bingara Central to deliver a program for girls aimed at students from Year 7 to Year 11. The will focus on developing supportive peer relationships and enhancing skills of self-awareness, confidence and resilience. Activities such as fine art, dancing, etiquette skills and Pilate’s sessions will be carried out throughout the term.

This will be an opportunity for these students to participate in enjoyable after-school activities which are tailored to their strengths and interests, as well as being a chance to develop new skills and friendships. With COVID-19 restrictions coming into place on Saturday 14 August 2021, this workshop is currently being held via Zoom.

Youth Council

During August 2021, the Youth Council communicated with each other via phones as the majority of students were preparing for HSC Trials. This is when restrictions were bought in, so we were unable to meet face-to-face. One of the Youth Council members created a survey for Youth in the Gwydir Shire to participate in. The survey questioned what young people would like to see happen within their community. The Youth Council members will collate this information and bring it to Council in September. The group has also decided that during the current lockdown, they will conduct a competition via social media, with hopes to make the lockdown a little more fun.

Youth Mentoring Program

| Month | Number Of Participants |
|--------|------------------------|
| June | 4 |
| July | 3 |
| August | 3 |

The Youth mentoring program has been assisting young people with Centrelink, Medicare, job applications, behaviour management & resumes.

Supported Playgroup Development Worker

Funding body – Dep of Community and Justice

| Warialda Toy Library | July | August |
|--|------|--------|
| Total Daily Attendance (for the month) | 156 | 61 |
| Full Borrowing Members (New) | 0 | 0 |
| Non-Borrowing Members (New and/or Renew) | 1 | 0 |
| Casual Borrowing Members (New or Renew) | 0 | 0 |
| Commemorative Birth Certificate Applications | 4 | 3 |

This is page number 51 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

| | | |
|--|----|----|
| Toys Returned | 6 | 3 |
| Toys Borrowed | 3 | 0 |
| Groups Using The Service (FDC carer, Pharmacy) | 2 | 2 |
| Monday - 1 session | 38 | 10 |
| Tuesday - 1 session | 36 | 12 |
| Thursday - 2 sessions | 45 | 18 |
| Friday 2 sessions | 37 | 21 |

Unfortunately, during August 2021, the toy library was sent back into lockdown due to Covid19. This meant only 6 sessions were able to be held at the start of the month. Although brief, the month catered for sensory play experiences, cooking, story time and an in-service visit from our local Child and Family Health Nurse.

On Monday 2 August a sensory play experience consisting of slime and sea creatures was provided for encouraging sensory exploration.



On Tuesday 3 August, members attended the service session engaged in a literacy and storytelling morning, followed by then working together as a group to create their own toy library story.

Cooking was provided for the children on Friday 6 August. Children were given with the opportunity to discuss the different ingredients and engage in discussions regarding healthy food choices as they made fruit kebabs.

On Thursday 12 August, a fine motor activity provided the children with an opportunity to practice their eye, hand coordination skills as well as strengthen the fine muscles in their hands and fingers, as they utilised small hammers and tacks to hammer wooden shapes into a cork board.

This is page number 52 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman



On Friday 13 August, the new Hunter New England Area Health Child and Family Nurse, was able to attend the service session. A connection to the services that The Child and Family Nurse can offer families is valued by the toy library and its members. The Child and Family Nurse was introduced to the service and attending families and was able to perform blue book checks as requested by parents during this visit. The toy library looks forward to welcoming her into the service once each month moving forward.

Bingara Toy Library

Funding body – NSW Department of Education and Communities

| Particulars | June | July | August |
|---|------|------|--------|
| Total Daily Attendance (For The Month) | 101 | 105 | 67 |
| Full Borrowing Memberships (New/Renew) | 0 | 1 | 0 |
| Non-Borrowing Memberships (New/Renew) | 3 | 1 | 0 |
| Casual Borrowing Memberships (New/Renew) | 0 | 1 | 0 |
| Commemorative Birth Certificate - Voucher Memberships | 0 | 0 | 0 |
| Toys Returned | 2 | 1 | 0 |
| Toys Borrowed | 3 | 3 | 1 |
| Children And Groups Using Toys | 3 | 2 | 1 |
| Tuesday – 2 play sessions | 20 | 37 | 12 |
| Wednesday – 2 play sessions | 33 | 40 | 19 |
| Thursday – 2 play sessions | 2 | 2 | 0 |
| KSK program – 4 sessions | 46 | 60 | 48 |

This month was certainly a trying one for families and staff.

On Tuesday 3 August 2021, a meet and greet with the new Child and Family Health Nurse from the Bingara Multipurpose Service was organised. Families were able to have their child weighed and measured on this visit. The children enjoyed free play, Olympic Games colouring in pages and stories during this session.

This is page number 53 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

The Library Kool Skool group enjoyed giant foam dominos game, cardboard cutout tracing, drawing, find a shape or object page, puzzles, memory matching games, I spy, guessing game by feel of object, patterned domino snake, find a word page, and odds n sods craft box until Saturday 14 August 2021.

Morning session activities the children engaged in this month, up until the lockdown included shave foam/animals, ball/wade pool, forte made over two tables, puzzles of all different levels, outside play equipment, dropper painting, whiteboard drawing and free play which all included strategies to help the children thrive.



As a result of the NSW Government orders to lockdown from Saturday 14 August 2021 the service is currently closed to the public. The following week, staff created Home Craft packs for the families to collect from the front of the service.

Staff contacted families via email to express support and concern. Families were encouraged to call, text or email if they needed help or simply to chat. An email a day was sent out with attachments of support, ideas or links and posts were placed on Facebook each day with resources, links, and activities.

Bingara Preschool

*Funding Body – Early Childhood Education and Care Directorate
NSW Department of Education and Communities.*

| Days | August |
|-----------|--------|
| Tuesday | 24 |
| Wednesday | 27 |
| Thursday | 27 |
| Friday | 25 |

Educator Training

All educators attended an online training facilitated by Children’s First Training. The training discussed how to introduce, create, and implement a Reconciliation Action Plan (RAP) at the service. The educators have since discussed the importance of implementing a Reconciliation Action Plan and have placed this onto the services goals.

This is page number 54 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

As part of the Director's study of the Bachelor of Education, she had to complete a week practicum focusing on the creative arts in early childhood. From the children's current interests in birds, she completed a project focusing on facilitating creative art experiences. There were four experiences implemented.



The children created their own bird sculptures.



This is page number 55 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman



The children then used their bird sculptures to make a puppet show.



The children explored the musical instruments to create bird sounds. The children also learnt to clap to the beat of a song about birds.

This is page number 56 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman



The children listened to a Dreamtime story and then created their own masks. The masks were then used to retell the story and to discuss further the roles of the characters in the story.

Transition to BCS

The transition excursions were held as per normal on Friday 6 August and Friday 13 August. The children and educators travelled by bus to the school. The Kindergarten Teacher at Bingara Central School facilitated the lessons on listening to a story and then providing a creative arts experience related to the book. Whilst travelling on the bus to and from the excursion, the children and educators spoke about what shops and buildings they could see.

Unfortunately, the weekly transition excursions have been put on hold during the statewide lockdown.

This is page number 57 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

Support Services

The Director of Bingara Preschool and the Capacity Building Facilitator at PEDAL collaboratively updated and revised the Bingara Preschool’s service profile. The service profile identifies the services strengths and identifying areas of support requested from the Capacity Building Facilitator in relation to inclusion and supporting children with exceptional development.

COVID-19 Updated Action Plan

Due to the current statewide lockdown, Bingara Preschool remains open for essential worker children only. The Director and the educators are providing support to all other families through phone calls, the services social media platforms and by mailing weekly learning from packs out. All educators have either received their first vaccine or are booked in to receive one by the middle of September.

Tharawonga Mobile Resource Unit

Funding body – Australian Government Department of Education, Skills and Employment.

| Days and Venues | July |
|------------------------|--------------|
| Monday at Yetman | 8 |
| Tuesday at North Star | 10 |
| Wednesday at Yallaroi | 4 (2 casual) |
| Thursday at Gravesend | 8 |
| Friday at Crooble | 6 |

Staff Training and Development

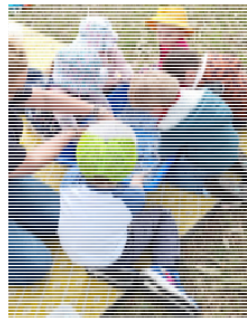
Staff have participated in an online training opportunity ‘Positive Behaviour Management’. The Tharawonga Director has informed all educators via email about a training opportunity for Critical Reflection.

COVID-19

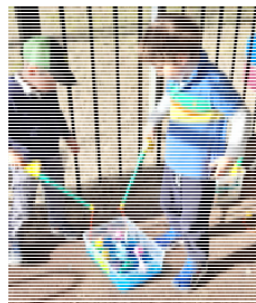
For the last few weeks due to the current COVID-19 lockdown and restrictions our learning has been remote and digitally sent to the families. We are in the process of putting learning packages together for families and these will be mailed out. We have ensured that effective communication with families has been continued. We do have an essential working family attending the Gravesend venue.



Yetman - The children at Yetman have been focusing on engaging in group experiences to promote their sense of belonging and turn taking including ball games. Sensory exploration has been incorporated for the children's interests and individual needs including painting with various items and exploring split peas. School transition experiences have focused on practising the children's fine motor skills by participating in opportunities that promote cutting with scissors.



North Star - The children at North Star have been engaged in different experiences which are promoting the children's sense of belonging including group craft experiences to display on the venue wall, a camping area, and a pizza shop. Children's learning has been further extended and they have been learning about experimenting and exploring by making different sensory recipes. School transition children are focusing on learning to draw basic shapes, straight line and shape cutting and matching animals with their babies.



This is page number 59 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

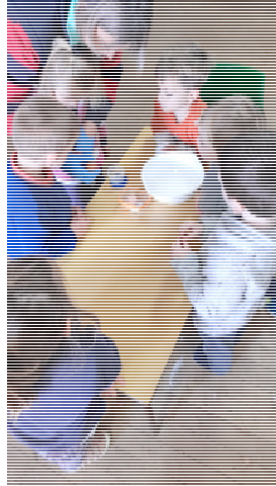
Chairman

Yallaroi – The children at Yallaroi have been learning about the sea and sea creatures. To further extend upon this, the educators have started with the children participation in making a sea themed area at the venue. The children have been focusing on promoting their fine motor skills by using the maze boards to manoeuvre the magnetic pieces. The school transition children have been practising their names, the ABC and counting.



This is page number 60 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman



Gravesend – At Gravesend the children participate in group activities often. These experiences are requested by the children and this month the children had us playing a game of Musical Chairs and What’s the Time Mr. Wolf. Group participation promotes the children’s ability to follow direction, cooperate as a group, learn, and demonstrate fairness while building their sense of belonging to their preschool. Also, as a group this month the Educators again responded to the children idea’s and implemented a cooking experience making Pikelets, cooking is a life skill but also builds and understanding of measurements, math’s and science concepts whilst also engaging the children in turn taking and following direction all of which are great examples of learning through play.



Crooble – At Crooble we have welcomed some new enrolments this month and to establish the sense of belonging and comfort within their new environment the children are engaging in group experiences such as Yoga. The children have their Yoga mats in front of the instructor of Cosmic Yoga and are asked to imitate her actions, the children were very engaged and actively participated in Yoga which is great for mind, body, and soul. We have also worked on creating a sound routine to enable the children to predict what is happening next and the educators have developed a song and a gathering circle, so the children know when and where it is time for a story further building on the routine and sense of belonging.

This is page number 61 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

**COMMUNICATIONS, MARKETING & TOURISM & ROXY THEATRE
COMPLEX**

Communications

Community Newsletter

The Gwydir News is ticking along, and staff are working hard to continually bring fresh and relevant content to subscribers.

Website

Staff have been taking the time to look at the functionality and presentation of the website now that it has been live for a few months. We are working towards making it as relevant, fresh and informative as possible, whilst remaining user friendly and appealing.

Working with OpenCities has been trying at times as there has been some resistance to what we would like to do regarding the website, but staff are working with them to either resolve or find alternatives.

Tourism

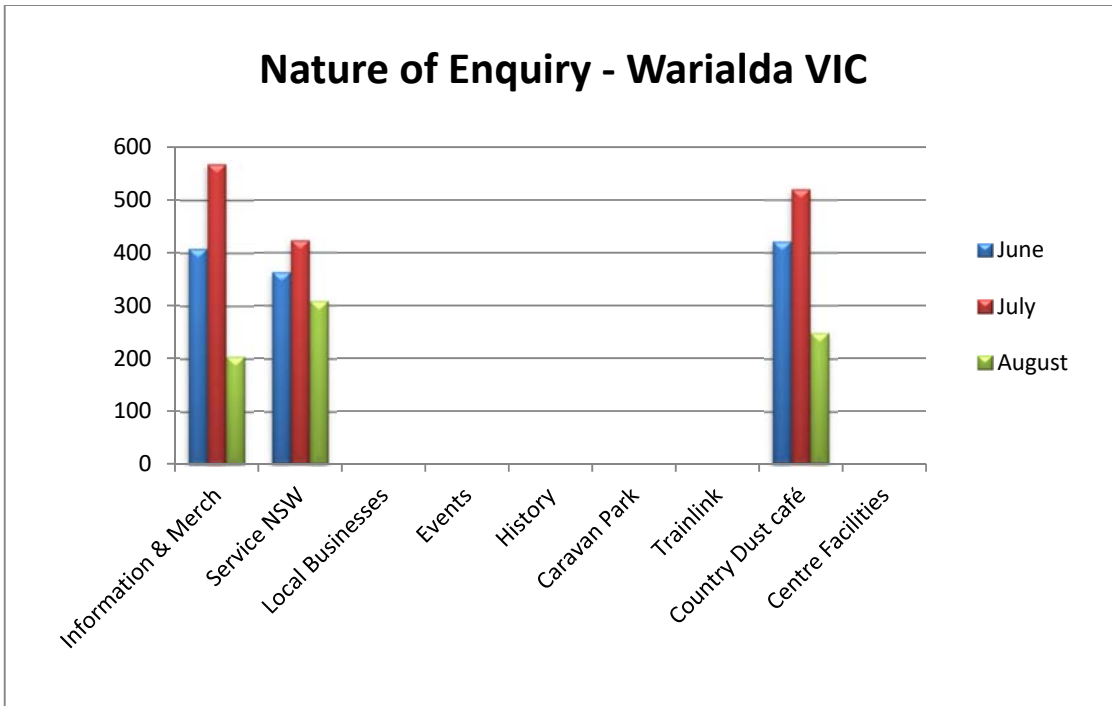
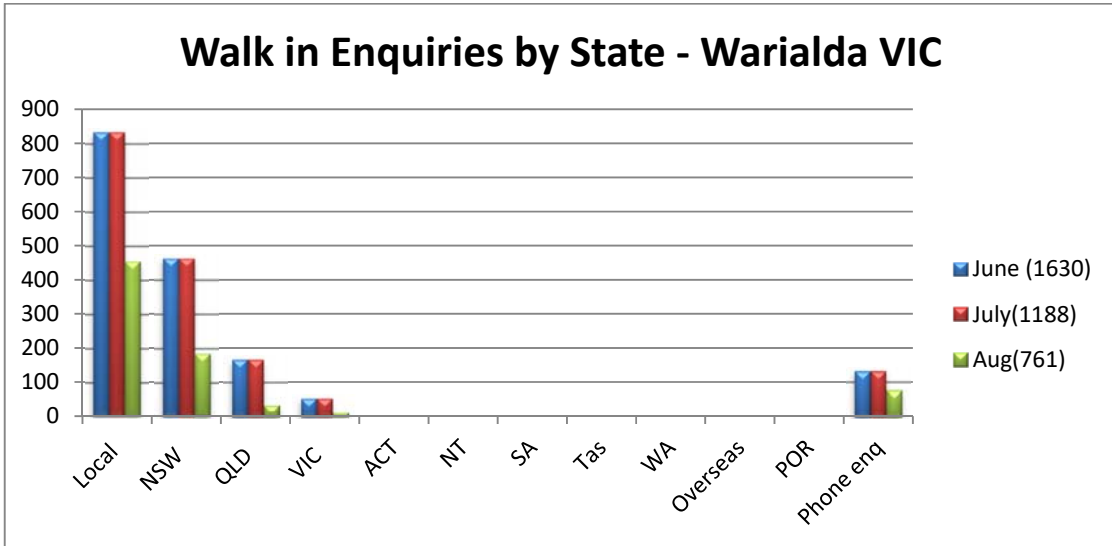
Warialda Visitor Information Centre

| | June 2021 | July 2021 | August 2021 |
|-----------------|------------------|------------------|--------------------|
| Opening Hours | 165 | 157.5 | 109.5 |
| Volunteer Hours | 30.5 | 19 | 8 |

| Income | June | July | August |
|-----------------------------|------------------|------------------|------------------|
| Centre Hire | \$0.00 | \$60.00 | \$0.00 |
| Merchandise sales | \$1773.00 | \$1013.01 | \$1133.00 |
| Total Monthly Income | \$1773.00 | \$1073.01 | \$1133.00 |

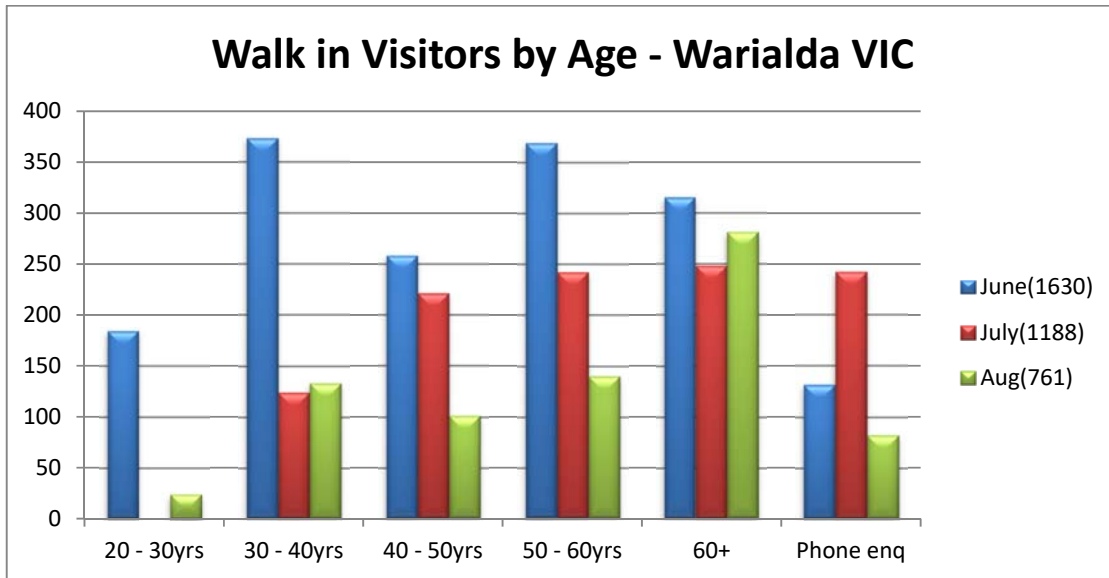
| Visitors at Warialda VIC | June | July | August |
|-------------------------------------|-------------|-------------|---------------|
| Visitors | 568 | 308 | 185 |
| RMS | 423 | 340 | 261 |
| Cafe | 520 | 421 | 243 |
| Phone Visitor /Service NSW enquires | 131 | 119 | 72 |
| Total | 1642 | 1188 | 761 |

Sales and visitor numbers dramatically reduced in August due to the NSW statewide lockdown orders that were introduced on 14 August.



This is page number 63 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman



Bingara Visitor Information Centre

| | June 2021 | July 2021 | August 2021 |
|-----------------|-----------|-----------|-------------|
| Opening Hours | 165.5 | 174.5 | 77 |
| Volunteer Hours | 29 | 31.5 | 12 |

Hours dramatically reduced in August due to the NSW statewide lockdown orders that were introduced on 14 August.

| Income – Bingara VIC | June | July | August |
|---|-----------------|-----------------|-----------------|
| Products on Consignment | \$12.00 | \$81.00 | \$3.00 |
| Merchandise | \$835.00 | \$588.50 | \$326.40 |
| Subtotal | \$847.00 | \$669.50 | \$329.40 |
| Less payments to consignees | \$8.40 | \$56.70 | \$2.10 |
| Total Merchandise sales | \$838.60 | \$612.80 | \$327.30 |
| VIC Commission received on Event bookings undertaking on behalf of Community Groups – sub total | | | |
| Total Monthly Income Bingara VIC | \$838.60 | \$612.50 | \$327.30 |
| Roxy Tour Income | \$534.65 | 00.00 | \$00.00 |
| Visitors at Bingara VIC | 416 | 280 | 104 |

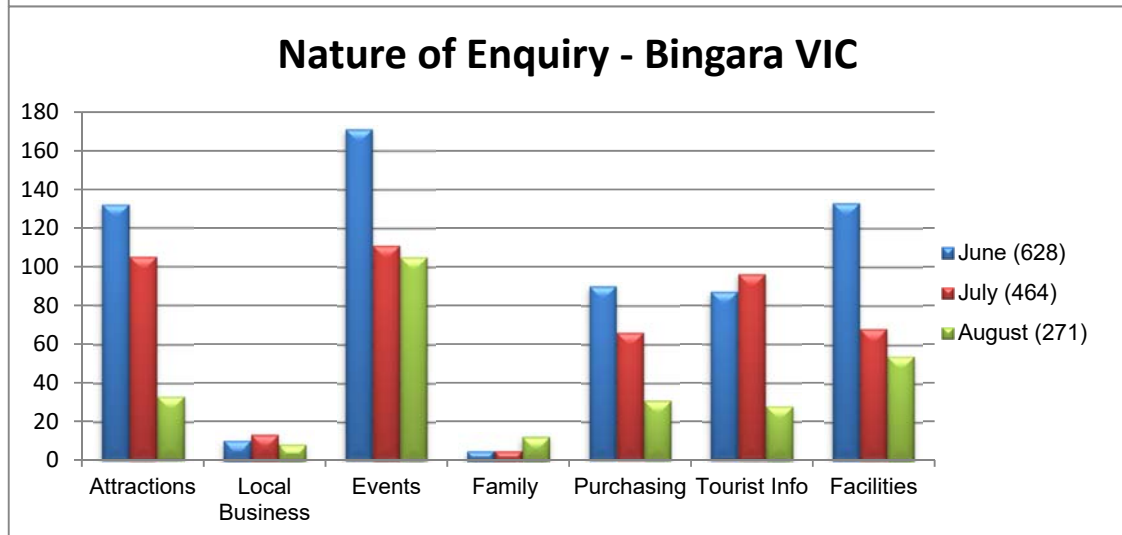
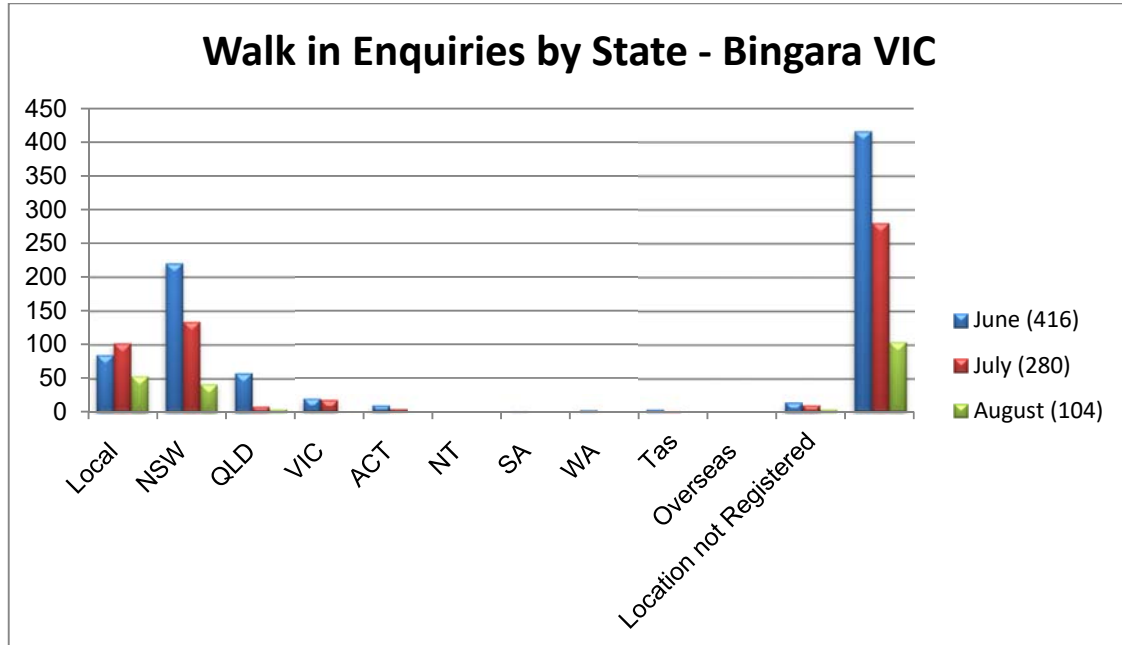
Sales and visitor numbers dramatically reduced in August due to the NSW statewide lockdown orders that were introduced on 14 August.

Although the VIC's have been closed, staff in Bingara have not been idle. The Information Centre was relocated to the Bingara Courthouse during lockdown to allow for the Finance department to relocate to the existing information

This is page number 64 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

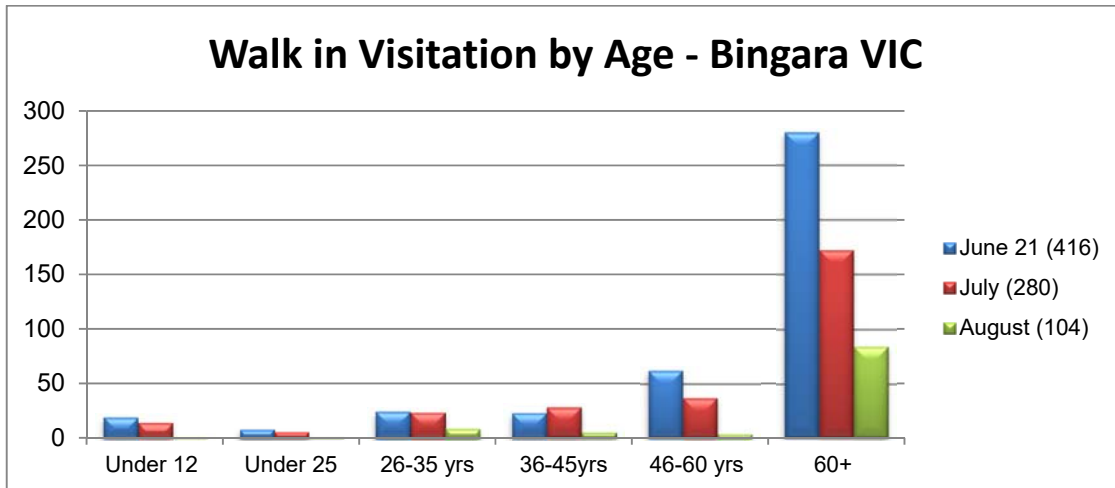
Chairman

centre. Due to the mould contamination in the main Council office, staff have had to find alternative locations to work until restoration works are completed. Staff have also been taking phone calls and handling email requests whilst in the process of relocating.



This is page number 65 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman



Roxy Theatre Complex

| Date | Purpose | Numbers |
|--------------|-------------------------------|------------------|
| August 1, 8 | NWTC – Performance Rehearsals | Approximately 20 |
| August 5, 12 | NWTC – Performance Rehearsals | Approximately 20 |

Conference Room – 4 bookings for August

Roxy Trade Training Kitchen – no bookings for August

Roxy Theatre Green Room - no bookings for August

Roxy Café – no bookings for August

Unfortunately, due to the NSW lockdown restrictions, various functions that were booked for the Roxy Theatre in August have had to be cancelled or postponed. The NWTC production of Oliver Twist being the most notable.

CUSTOMER SERVICE REQUESTS (CRMs)

CRMs carried forward from:

| Department | Outstanding as at 1 August 2021 | Completed since 1 August 2021 | Outstanding as at 1 September 2021 |
|--------------------------------|---------------------------------|-------------------------------|------------------------------------|
| Technical Services | 24 | 12 | 12 |
| Environment and Sustainability | 23 | 13 | 10 |

This is page number 66 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

| | | | |
|----------------------------------|-----------|-----------|-----------|
| Town Utilities Parks and Gardens | 8 | 3 | 5 |
| Building Services | 8 | 5 | 3 |
| Total Outstanding | 63 | 33 | 30 |

CRM's - 1 August to 1 September 2021:

| Department | Received during August 2021 | Completed during August 2021 | Outstanding as at 1 September 2021 |
|-------------------------------------|-----------------------------|------------------------------|------------------------------------|
| Technical Services | 30 | 13 | 17 |
| Environment and Sustainability | 12 | 1 | 11 |
| Town Utilities Parks and Gardens | 10 | 5 | 5 |
| Building Services | 4 | 2 | 2 |
| Executive | 0 | 0 | 0 |
| Organisation and Community Services | 1 | 0 | 1 |
| Totals | 57 | 21 | 36 |

CRMs received since 1 August 2021 and still outstanding as at 1 September 2021:

| Department | Open |
|-------------------------------------|------|
| Technical Services | 29 |
| Environment and Sustainability | 21 |
| Town Utilities Parks and Gardens | 10 |
| Building Services | 5 |
| Executive | 0 |
| Organisation and Community Services | 1 |

This is page number 67 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

| | |
|-------|----|
| Total | 66 |
|-------|----|

OFFICER RECOMMENDATION

THAT the Organisation and Community Services Monthly report be received

ATTACHMENTS

There are no attachments for this report.

**COUNCIL RESOLUTION:
MINUTE 234/21**

THAT the Organisation and Community Services Monthly report be received.

FURTHER that the General Manager report on the current vaccination take-up rate within the Council's staff.

(Moved Cr Smith, seconded Cr D Coulton)

Item 6 Draft Policies for Bingara Preschool and Tharawonga Mobile Resource Unit (MRU)

FILE REFERENCE 21/22610

DELIVERY PROGRAM

GOAL: 1. A healthy and cohesive community

OUTCOME: 1.2 OUR COMMUNITY IS AN INVITING AND VIBRANT PLACE TO LIVE

STRATEGY: 1.2.1 Enable accessible and affordable lifestyle options - OCD -external

AUTHOR Social Services Manager

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

This report recommends that the policy documents tabled at this meeting be adopted.

TABLED ITEMS 14/14002 Bingara Preschool Policy Manual 2021
14/14013 Tharawonga Mobile Policy Manual 2021,
21/22567 Additional Policies Bingara Preschool 2021,
21/22742 Additional Policies Tharawonga MRU 2021

BACKGROUND

In order to maintain the Council's accreditation for the Bingara Preschool and Tharawonga MRU the relevant policies for these services must be reviewed and updated regularly.

OFFICER RECOMMENDATION

THAT the following tabled policies are adopted:

- Bingara Preschool Policy Manual 2021 (14/14002)
- Tharawonga Mobile Policy Manual 2021 (14/14013)
- Policies Bingara Preschool 2021 (21/22567)
- Additional Policies Tharawonga MRU 2021 (21/22742)

This is page number 69 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

**COUNCIL RESOLUTION:
MINUTE 235/21**

THAT the following tabled policies are adopted:

Bingara Preschool Policy Manual 2021 (14/14002)

Tharawonga Mobile Policy Manual 2021 (14/14013)

Policies Bingara Preschool 2021 (21/22567)

Additional Policies Tharawonga MRU 2021 (21/22742)

(Moved Cr Egan, seconded Cr Galvin)

ATTACHMENTS

There are no attachments for this report.

This is page number 70 of the minutes of the Ordinary Meeting held on Thursday 30
September 2021

Chairman

ATTACHMENTS

- AT- Press Release
- AT- Draft Committee Charter

**COUNCIL RESOLUTION:
MINUTE 237/21**

THAT the report be received.

FURTHER that the attached Charter for the Attract, Connect, Stay, Coordinating Committee be adopted and the Committee be formed with the following change:

The four Community Representatives be Lenore Kennedy; Robyn Phillips; David Conway and Robbie Burge with the committee able to appoint more community members if required.

(Moved Cr Young, seconded Cr Egan)



Media Release

10 August 2021

Attract, Connect, Stay: Rural communities are leading the way in solving their own health workforce shortages

Three local government areas (LGAs) in north-western NSW have been selected to participate in a research project to address their long-standing health workforce shortages. **Glen Innes, Gwydir Shire and Narrabri LGAs** will work with a research team headed by Dr Cath Cosgrave to establish, fund and manage a Health Workforce Recruiter & Connector (HWRC) position.

"We have had a fantastic response from interested communities to establish the Health Workforce Recruiter & Connector positions" said Dr Cosgrave. "The successful towns should be congratulated for their commitment to ensuring their residents have access to a range of health professionals needed to keep people healthy."

The purpose of the HWRC is to build networks to better identify and successfully attract health professionals (allied health, doctors and nurses) who are a 'strong fit' for the local community. A core focus of the role is to provide tailored support to newly recruited health workers and their family members with settling in, making connections and thriving- in-place (including employment support for partners).

Attract, Connect, Stay is a two-year project funded by the **Foundation for Rural & Regional Renewal (FRRR)** and auspiced by **Services for Australian Rural and Remote Allied Health (SARRAH)** - the peak body representing rural and remote allied health professionals.

*"It is essential that rural and remote communities get better access to health services," said Cath Maloney, CEO of SARRAH. "We are seeing more people moving from the city to rural communities because of the many benefits of a rural lifestyle. To support this movement we also need to see comparable growth in the health services available in regional Australia. We need to see more community-led and innovative projects like **Attract Connect Stay** to ensure rural and remote communities have access to health professionals to the same extent as their city-based counterparts."*

The HWRC model was originally developed ten years ago in the Canadian township of Marathon, a small rural town with approximately 3,300 residents. A consortium of local health, local government and business stakeholders created the position to address a chronic shortage of GPs at the time and since then has continued to fund, govern and manage the position. Outcomes from having this dedicated health workforce role for over a decade include no health staffing shortages and the successful attraction and retention of a broad range of health professionals.

The **Attract, Connect, Stay** research project is headed by Dr Cath Cosgrave, supported by a team of researchers (Drs Malatzky, Waller, Boyce, Moran) all with experience in the creation and implementation of innovative rural health workforce solutions. The project is assisted by an Advisory Group, chaired by SARRAH, and including representatives from: NSW Rural Doctors Network, Primary Health Network (Hunter New England and Central Coast), Regional Australia Institute and the University of New England.

With the assistance of Project Advisory Group members, Dr Cosgrave identified communities in north-western NSW as potential pilot sites based on their having health workforce shortages and a strong track-record of community collaboration. Dr Cosgrave worked with local





Media Release

10 August 2021

governments in several communities to run a community workshop to explain the project, after which a number of communities submitted Expressions of Interest to be pilot sites.

Community members from the Glen Innes, Gwydir Shire and Narrabri LGAs (including local government, business and health service representatives) will now work closely with Dr Cosgrave by participating in series of co-design workshops and learning from each other to establish their own HWRC. It is expected that the three HWRC positions will be in place before the end of this year.

Other rural communities stand to benefit from the research project, as the **Attract, Connect, Stay** team will produce a suite of resources that others can utilise to create and sustain their own HWRC position. While working with the three NSW communities, the research team will be developing resources that are best suited to Australian rural communities. In 2022 the project will be extended into Victoria and potentially some other NSW sites to test the applicability of the resources developed for a broad range of rural communities.

"We've seen great success in other rural communities adopting this approach in strengthening health workforce. I'm looking forward to working closely with the Glen Innes, Gwydir Shire and Narrabri communities to support them to develop their own self-funded and locally managed Health Workforce Recruiter & Connector. I genuinely believe these positions are essential rural healthcare infrastructure and are a significant missing piece for effectively addressing rural health workforce shortages" said Dr Cosgrave.

Please direct interviews and media enquiries to:

**Dr Cath Cosgrave
Founder - Cath Cosgrave Consulting**

cathcosgraveconsulting@gmail.com
0405110897

ATTRACT, CONNECT, STAY COORDINATING COMMITTEE
(A sub-committee of the Gwydir Community Health Alliance)

Committee Membership and quorum

The membership of this Committee is:

A Gwydir Shire Councillor Representatives on the Gwydir Community Health Alliance: Crs Egan; Galvin; and; Young
The Bingara and Warialda Medical Practice Managers;
An Allied Health Representative: Suggestion – Physiotherapist Suzie Bilsborough;
The Managers of both the Bingara and Warialda MPS;
A representative of the Aged Care Sector; Suggestion – Touriandi Lodge Manager, Jennifer Brown
The four current Community Representatives on the Gwydir Community Health Alliance: At the moment Lenore Kennedy; Paul Moulton; David Conway and Robbie Burge; and; Gwydir Shire General Manager or nominee.

The quorum is 7, which must include at least 2 of the community representatives.

Committee Chairman and Deputy Chairman

The Chair is the current Chair of the Gwydir Community Health Alliance;
Deputy Chair and Secretary/Treasurer (if required) are determined by a vote at the Committee.
Whenever the voting on a motion put to this Committee is equal, the Chairperson is to have a casting vote as well as an original vote.

Committee Delegation

This committee has no formal delegations.

Committee Function

The role of this Committee is to provide oversight on the introduction and continuing activities of the Attract, Connect, Stay, Program.

Item 8 Gwydir Shire Vaccination Hubs

FILE REFERENCE 21/23621

DELIVERY PROGRAM

GOAL: 1. A healthy and cohesive community

OUTCOME: 1.1 WE HAVE HEALTHY AND INVITING SPACES AND PLACES

STRATEGY: 1.1.1 Improve local access to health services - OCD - external

AUTHOR General Manager

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

This report is for information only.

TABLED ITEMS Nil

BACKGROUND

One of the Shire’s local Federal Members, The Hon. Mark Coulton MP, organised a meeting between the Royal Flying Doctors Service (RFDS) to arrange for Gwydir Shire to host three vaccination hubs:

North Star Sporting Club Friday 24th September 2021;

Warialda Showground Saturday 25th September 2021; and;

Bingara Showground Sunday 26th September 2021.

A request has also been submitted for a vaccination hub at Upper Horton following a request from that community that this has not been approved as yet and is still under consideration.

OFFICER RECOMMENDATION

THAT the report be received

**COUNCIL RESOLUTION:
MINUTE 236/21**

THAT the report be received.

FURTHER that the Council’s local Federal Member, The Hon. Mark Coulton MP, the RFDS, Warialda Showground Management Committee, North Star and Upper Horton Sporting Clubs, Health Wise, and the Council staff involved in conducting the vaccination hubs be thanked for their participation.

(Moved D Coulton, seconded Cr Dick)

The meeting was advised that since this report was written an additional Vaccination Hub at the Upper Horton Sporting Club was organised. The number of vaccinations administered at each location is detailed in the following table:


| Location | Date | Vaccinations |
|----------------------------|---------------------------------|--------------|
| North Star Sporting Club | 24 th September 2021 | 48 |
| Warialda Showground | 25 th September 2021 | 222 |
| Bingara Showground | 26 th September 2021 | 174 |
| Upper Horton Sporting Club | 27 th September 2021 | 106 |

ATTACHMENTS

AT- Promotional Flyers

This is page number 77 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman



Royal Flying Doctor Service
SOUTH EASTERN SECTION

Pop-Up vaccination clinic

Warialda
Saturday 25 September, 2021
Warialda Showground, Gwydir Highway
10.30am-3.30pm

This is a Pfizer vaccination clinic only and is for everyone aged 12 years and above. Either first or second dose. The RFDSE will return for the 2nd dose in 3 weeks.

Ensure you have your medicare card on the day. Remember to socially distance, wear a mask and follow all NSW Government's rules and regulations at all times.

Bring a hat and water. No bookings necessary.



Royal Flying Doctor Service
SOUTH EASTERN SECTION

Pop-Up vaccination clinic

Bingara
Sunday 26 September, 2021
Bingara Showground, Bowen Street
10.30am-3.30pm


This is a Pfizer vaccination clinic only and is for everyone aged 12 years and above. Either first or second dose. The RFDSE will return for the 2nd dose in 3 weeks.

Ensure you have your medicare card on the day. Remember to socially distance, wear a mask and follow all NSW Government's rules and regulations at all times.

Bring a hat and water. No bookings necessary.

This is page number 78 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman



Royal Flying Doctor Service
SOUTH EASTERN SECTION

Pop-Up vaccination clinic

North Star
Friday 24 September, 2021
North Star Sporting Club, Yetman Road
10.30am-3.30pm

This is a Pfizer vaccination clinic only and is for everyone aged 12 years and above.
Either first or second dose.
The RFDSSE will return for the 2nd dose in 3 weeks.

Ensure you have your medicare card on the day.
Remember to socially distance, wear a mask and follow all NSW Government's rules and regulations at all times.

Bring a hat and water. No bookings necessary.

This is page number 79 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

Item 9 Councillors August Activity Report

FILE REFERENCE 21/23740

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR General Manager

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

This report is for reception.

BACKGROUND

| August 2021 | | |
|-------------------------------------|--|-------------|
| Councillor | Event | Date |
| Cr J Coulton (Mayor) | Zoom Meeting | 3 August |
| | Stormwater Consultation Teams Meeting. | 5 August |
| | Committee Meeting – The Roxy Conference Room - Bingara | 12 August |
| | Queensland border briefing teams meeting – James McTavish | 16 August |
| | Teams Council meeting test | 24 August |
| | Ordinary Council Meeting via Teams | 26 August |
| | NEJO Board Meeting via Zoom | 30 August |
| Cr Catherine Egan (Deputy Mayor) | Showground Management Meeting | 10 August |
| | Committee Meeting – The Roxy Conference Room - Bingara | 12 August |
| | Teams Council meeting test | 24 August |
| | Ordinary Council Meeting via Teams | 26 August |
| Cr David Coulton | Gwydir Shire LEMC Committee COVID-19 update meeting via teams | 19 August |
| | Teams Council meeting test | 24 August |
| | Ordinary Council Meeting via Teams | 26 August |
| Cr Geoff Smith | Committee Meeting – The Roxy Conference Room Bingara | 12 August |
| | Teams Council meeting test | 24 August |
| | Ordinary Council Meeting via Teams | 26 August |

This is page number 80 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

| | | |
|----------------|---|-----------|
| Cr Stuart Dick | RFS preseason brief | 2 August |
| | Warialda RFS AGM | 4 August |
| | Committee Meeting – The Roxy Conference Room Bingara | 12 August |
| | Gwydir Shire LEMC Committee COVID-19 update meeting via teams | 12 August |
| | LEMC Committee COVID-19 update meeting via Teams | 19 August |
| | Teams Council meeting test | 24 August |
| | Ordinary Council Meeting via Teams | 26 August |
| Cr Dixon OAM | Committee Meeting – The Roxy Conference Room Bingara | 12 August |
| | Teams Council meeting test | 24 August |
| Cr T Galvin | Committee Meeting – The Roxy Conference Room - Bingara | 12 August |
| | Teams Council Meeting test | 24 August |
| | Ordinary Council Meeting via Teams | 26 August |
| Cr J Moore | Committee Meeting – The Roxy Conference Room Bingara | 12 August |
| | Teams Council meeting test | 24 August |
| | Ordinary Council Meeting via Teams | 26 August |
| Cr F Young | Committee Meeting – The Roxy Conference Room Bingara | 12 August |
| | Gwydir Shire LEMC Committee COVID-19 update meeting via teams | 12 August |
| | Teams Council meeting test | 24 August |
| | Ordinary Council Meeting via Teams | 26 August |
| | NSWLP Host Reporting Meeting via Teams | 30 August |

OFFICER RECOMMENDATION

THAT the report be received

ATTACHMENTS

There are no attachments for this report.

**COUNCIL RESOLUTION:
MINUTE 237/21**

THAT the report be received.

(Moved Cr Young, seconded Cr Galvin)

This is page number 81 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

Item 10 August Monthly Investment and Rates Collection Report

FILE REFERENCE 21/24268

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.1 Financial management and accountability systems - CFO - internal

AUTHOR Manager, Finance

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

At each monthly Ordinary Meeting, the Council is presented with the schedule relating to Investments, as at the end of the previous month.

TABLED ITEMS Nil

BACKGROUND

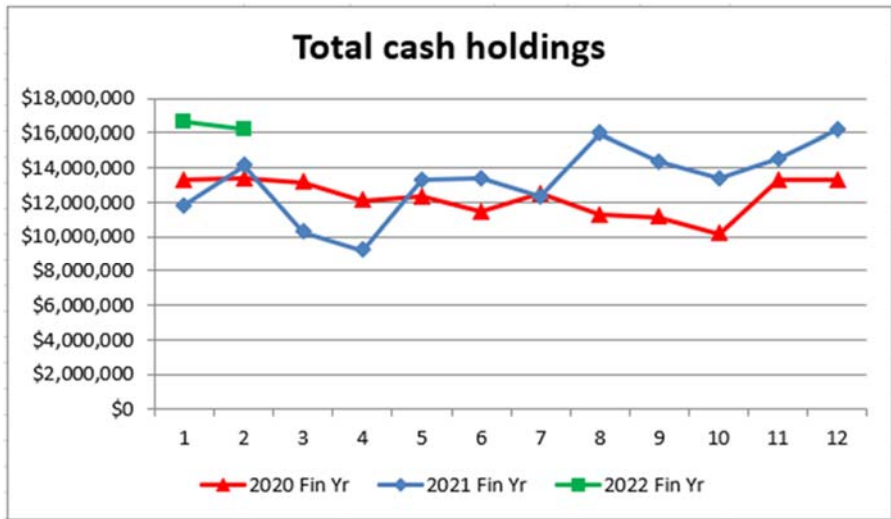
In accordance with Clause 19(3) of the Local Government (Financial Management) Regulation 1993, the following information provides details of Council’s funds invested as at 31st August 2021.

| Direct Investments | | | | | | | |
|---------------------------|--------------------|-----------------|-----------------|----------------|---------------|-------|------------------------|
| Broker | ID | Investment Name | Rating | Type | Next Rollover | Yield | Current Value |
| NAB | 2021.10 | NAB | AA | TD | 25/10/2021 | 0.27% | \$1,000,000.00 |
| NAB | 2021.2 | NAB | AA | TD | 25/10/2021 | 0.27% | \$1,000,000.00 |
| NAB | 2021.3 | NAB | AA | TD | 25/10/2021 | 0.27% | \$1,000,000.00 |
| Grand Total | | | | | | | \$3,000,000.00 |
| Managed Funds | | | | | | | |
| Fund | Investment Horizon | Type | 3 Mth Avg Yield | Current Value | | | |
| Regional Australia Bank | At Call | Cash | See report | \$406,849.48 | | | |
| Tcorp Cash Fund | At Call | Cash | See report | \$7,100,249.69 | | | |
| Tcorp Medium Term Fund | At Call | Cash | See report | \$1,485,580.51 | | | |
| Grand Total | | | | | | | \$8,992,679.68 |
| Total Investments | | | | | | | |
| Direct Investments | | | | | | | \$3,000,000.00 |
| Managed Funds | | | | | | | \$8,992,679.68 |
| Grand Total | | | | | | | \$11,992,679.68 |

This is page number 82 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

| Cash and Investments | |
|---|------------------------|
| Total Investments | |
| Direct Investments | \$3,000,000.00 |
| Managed Funds | \$8,992,679.68 |
| Grand Total Investments | \$11,992,679.68 |
| Total Cash and Investments | |
| Investments | \$11,992,679.68 |
| Cash at bank | \$ 4,698,304.18 |
| Grand Total Cash and Investments | \$16,690,983.86 |
| General Fund Cash | |
| Total cash and investments | \$16,690,983.86 |
| LESS: | |
| Water fund* | -\$833,049.90 |
| Sewer fund* | -\$2,829,240.86 |
| Waste fund* | -\$3,512,625.05 |
| Other restrictions: | |
| Employee leave entitlements* | -\$900,000.00 |
| Carry over works in progress* | -\$6,034,350.00 |
| Asset replacement* | -\$954,000.00 |
| Bonds and deposits | -\$1,182,486.12 |
| Developer contributions | -\$200,000.00 |
| *These figures may change with end of year processing | |
| Discretionary General Fund Cash | \$245,231.93 |



I, Helen Thomas, CFO and Responsible Accounting Officer for Gwydir Shire Council, certify that the Council's investments have been made in accordance

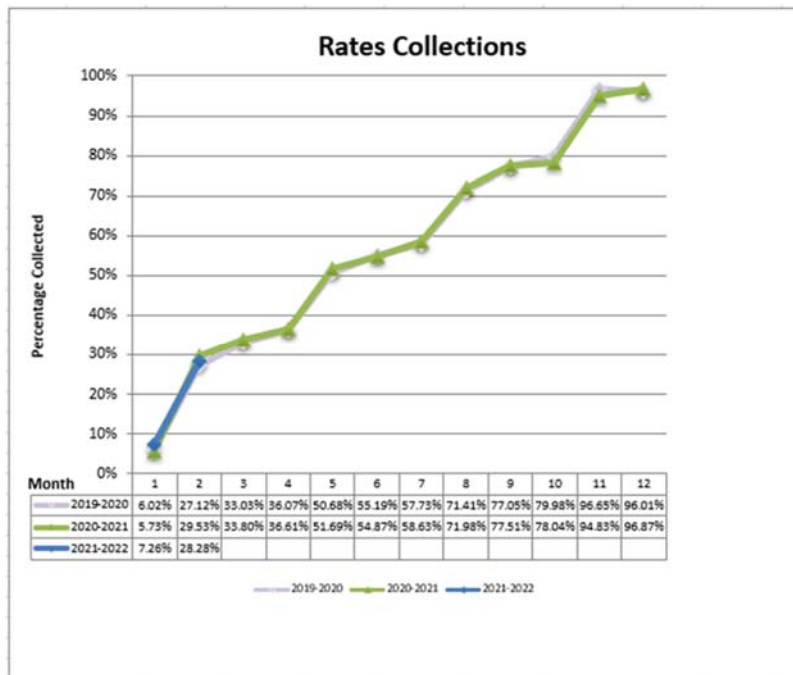
This is page number 83 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

with the Local Government Act 1993, Local Government (General) Regulation 2005 and Council’s Investment Policy, as amended.

RATES COLLECTIONS

The graph below represents a comparative of the percentage collections for the current year against the two previous rating years. The current years collections are up to 31st August 2021.



OFFICER RECOMMENDATION

THAT the August Monthly Investment and Rates Collection report be received

ATTACHMENTS

There are no attachments for this report.

**COUNCIL RESOLUTION:
MINUTE 238/21**

THAT the August Monthly Investment and Rates Collection report be received.

(Moved Cr. Egan, seconded Cr Dick)

Councillor Reports

Cr Catherine Egan

Various matters (Ref: 240/21)

Cr Egan requested that the staff take every action possible to promote the election to the community and encouraging any prospective candidates to seriously contemplate running for office.

Further she requested an update on the current Stronger Country Communities' grant for the upgrade of four tennis courts at the Bingara Sporting Club, which was provided advising the Council that no decision has been forwarded to Council as yet.

Cr David Coulton

Bingara Vaccination Hub (Ref: 241/21)

Cr D Coulton advised the meeting of the confusion at the Bingara Hub when about 20 people were turned away.

Cr Tiffany Galvin

Promotional Signage (Ref: 242/21)

Cr Galvin requested information on the best way that a business, such as the restaurant at the Bingara RSL Club, could legally promote its business with signage along the road. The meeting was advised that any legal signage would need to be located on privately owned land with an approved Development Application.

Cr Stewart Dick

Various matters (Ref: 243/21)

Cr Dick advised the meeting that at present the Bingara RFS building is unmanned and essentially closed. After discussion it was agreed to write to Mr Heath Stimson, North West Area Command, with a courtesy copy to Mr Michael Brooks, requesting details of the future staffing proposal for the Bingara RFS Headquarters.

Cr Dick also requested any information available regarding the Onus Road Dog Breeding Facility, which was provided.

This is page number 85 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

Cr James Moore

Various matters (Ref: 244/21)

Cr Moore asked if the following condition attached to the approval of DA 29/2020 in Eden Forest Road has been implemented:

- 5 Safety measures to be undertaken – Eden Forest Road**
 - a) The Council will undertake a road safety audit to determine the required sight distances and appropriate signage to improve the safety of the 4 causeways along Eden Forest Road. The audit and consequent safety works such as any appropriate signage are at the applicant's expense;**
 - b) That the applicant contribute one third of the estimated cost of providing a 200-metre dust seal adjacent to the property 'Killarney' along Eden Forest Road.**

The meeting was advised that the matter will be investigated.

Cr Moore wanted to know if any concerns regarding the Lewis Feedlot had been received?

Cr Geoff Smith

Warialda Swimming Pool (Ref: 245/21)

Cr Smith requested an update on the proposed mural and replacement Memorial signage at the Warialda Pool, which was provided.

Cr Marilyn Dixon OAM

Various matters (Ref: 246/21)

Cr Dixon asked for confirmation that the proposed Rxy Café lessee is still coming, which was provided.

Cr Dixon also requested to know if there was still going to be a heat blanket for the Bingara Pool? The meeting was advised that the matter will be investigated.

Cr Frances Young

Bingara Sporting Club (Ref: 247/21)

Cr Young requested that a no standing area be sign posted adjacent to the access ramp into the Sporting Club. This matter will be referred to the Shire Engineer for attention.

Cr John Coulton

Various matters (Ref: 248/21)

The Mayor raised the following three issues:

That the Council may have to consider the future use of the Warialda SES building if it continues to have problems attracting sufficient members to remain viable;

That the Warialda truck wash water pressure problem must be fixed as quickly as reasonably possible; and;

A representative of The Showman's Guild has advised me of a significant problem that may severely impact the running of country shows around NSW. The problem relates to the level of insurance that the Guild has been able to obtain, which is only \$10,000,000. Rural Councils that are the Reserve Trust Managers for Showgrounds will need to decide if this level of insurance cover is sufficient. The meeting was advised that the matter will be discussed with the Council's insurers and a report will be tabled for the Council's consideration.

Shire Engineer

Project Update (Ref: 249/21)

Mr Eddy updated the meeting on the following matters:

That the Council has received a grant of just over \$1.8 million for work on Getta Getta Road;

It is proposed to tender out the work on County Boundary Road;

The Council has leased two extra graders which brings the fleet to 9;

The Council received an excellent response to all its recent position vacant advertisements;

This is page number 87 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman

**The Council needs to spend around \$600,000 per month on its storm damage repair program for the next two years;
The Oregon Road project is ahead in both time and budget;
The Council are continuing negotiations with Trans4m regarding the damage their vehicles are doing to Council's road network; and;
The Warialda by-pass should be completed in January 2022.**

Meeting closed 12.25 pm

This is page number 88 of the minutes of the Ordinary Meeting held on Thursday 30 September 2021

Chairman