



MINUTES ORDINARY MEETING

GWYDIR SHIRE COUNCIL

THURSDAY 25 JUNE 2020

COMMENCING AT 9.00AM

ROXY MEETING ROOM, BINGARA

Present:

Councillors: Cr. John Coulton (Mayor), Cr. Catherine Egan (Deputy Mayor), Cr Marilyn Dixon OAM, Cr. Jim Moore, Cr. Geoff Smith, Cr. David Coulton, Cr Stuart Dick (left 1.25 pm), Cr Tiffany Galvin and Cr Frances Young

Staff: Max Eastcott (General Manager), Leeah Daley (Deputy General Manager, arrived 11.55 am), Helen Thomas (Manager, Finance), Alex Eddy (Manager, Engineering Services) and Tim Greensill (Manager, Information Services)

Public: Mrs. Rachel Sherman (*Gwydir News*)

Visitor: Mrs. Lenore Kennedy for presentation

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Chairman

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OFFICIAL OPENING AND WELCOME – MAYOR

APOLOGIES All Councillors present

CONFIRMATION OF THE MINUTES

**COUNCIL RESOLUTION:
MINUTE 127/20**

THAT the Minutes of the previous Council Meeting held on Thursday 28 May 2020 as circulated be taken as read and CONFIRMED.

(Moved Cr Galvin, seconded Cr Smith)

PRESENTATION

Mrs. Lenore Kennedy spoke outlining her concerns regarding the proposal to relocate the Visitor Information Centre into the Roxy Café from its current location.

CALL FOR THE DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST Nil declared

ADDITIONAL/LATE ITEMS

**COUNCIL RESOLUTION:
MINUTE 128/20**

THAT the following items, namely:

- 1. Bingara Saleyards (Confidential)**
- 2. Aionious Report (Confidential)**
- 3. Integrated Planning Requirements 2020-2021 Operational Plan**

are accepted as late items onto this Agenda for discussion.

(Moved Cr Egan, seconded Cr D Coulton)

ADOPTION OF THE RECOMMENDATIONS OF THE CONFIDENTIAL SESSION

**COUNCIL RESOLUTION:
MINUTE 129/20**

THAT the recommendations of the Confidential Session, namely:

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**Confidential Organisation and Community Development Report for
May 2020 (Ref: 130/20)**

**THAT the monthly Confidential Organisation and Community
Development report for May 2020 be received.**

Property Purchase (Ref: 131/20)

**THAT the Council make a counter offer of \$90,000 noting that
the current owner can retain all the relevant licences relating
to the onsite business.**

Bingara Saleyards (Ref: 132/20)

**THAT Lemman Stock and Property be advised that the Council
has the site earmarked for a future proposed development and
is therefore unable to agree to the request.**

Aionious Report (Ref: 133/20)

**THAT the staff undertake an evaluation of the additional
information received and provide the Council with a report of
the findings.**

Roxy Café (Ref: 134/20)

THAT the discussion regarding the Roxy Café is noted.

are adopted.

(Moved Cr Young, seconded Cr Smith)

Item 1 Gwydir Local Strategic Planning Statement 2036

FILE REFERENCE 20/14390

DELIVERY PROGRAM

GOAL: 2. Building the business base

OUTCOME: 2.1 OUR ECONOMY IS GROWING AND SUPPORTED

STRATEGY: 2.1.3 Promote our community as the place to visit, live, work and invest - OCD - external

AUTHOR General Manager

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

BACKGROUND

The preparation and making of the Gwydir Local Strategic Planning Statement (LSPS) is a new requirement under s3.9 of the amended *Environmental Planning and Assessment Act 1979* (EPA Act). The LSPS maps out the long-term vision for land use within the Gwydir Shire and is consistent with the priorities of the New England North West Regional Plan and the Gwydir Community Strategic Plan.

Council considered a draft of this Statement at its Community Services and Planning Committee Meeting held in October 2019 and resolved:

THAT the report be received and that prior to the Draft Gwydir Local Strategic Planning Statement being exhibited for public comment a meeting be held with interested stakeholders followed by community meetings in both Warialda and Bingara.

The stakeholder meeting was held on 5 February 2020 with approximately 15 people in attendance.

The draft Local Strategic Planning Statement was modified to reflect the supported comments from the Stakeholders' meeting and at Council's Ordinary Meeting of 27 February it was agreed to hold Community meetings to facilitate consultation. Community meetings were scheduled for 23 March in Bingara and 26 March in Warialda, however, due to the Covid-19 pandemic restrictions these meetings had to be cancelled.

The draft Local Strategic Planning Statement (LSPS) was placed on exhibition for 28 days from 25 March 2020 until 22 April 2020.

COMMENT

The draft LSPS was widely distributed to the relevant state Agencies and within the Shire and eight submissions were received from:

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DPI Fisheries
Cancer Council of NSW (NSW Health)
Department of Planning (Northern Region)
Heritage NSW (Department of Premier and Cabinet)
Transport for NSW
Department of Regional NSW, Mining, Exploration and Geoscience
Rick Hutton and Ted Stubbins, ratepayers within Gwydir Local Government Area

No response was received from NSW Crown Lands or NSW Department of Education.

The eight submissions received were sent to Department of Planning, Industry and Environment for review and incorporation where relevant, into the LSPS.

CONCLUSION

A summary of submissions received is at Attachment 1.

The final Gwydir Local Strategic Planning Statement is at Attachment 2 for consideration.

It is a requirement of the Department of Planning and Environment for the adopted Gwydir Local Strategic Planning Statement to be available on their website by 1 July 2020.

OFFICER RECOMMENDATION

THAT the draft Gwydir Local Strategic Planning Statement 2036 be adopted

FURTHER that the adopted Gwydir Local Strategic Planning Statement 2036 be uploaded to the Department of Planning Industry and Environment portal by 30 June 2020

ATTACHMENTS

AT- Submissions Received

AT- Gwydir LSPS 2036

COUNCIL RESOLUTION:

MINUTE 135/20

THAT the draft Gwydir Local Strategic Planning Statement 2036 be adopted.

FURTHER that the adopted Gwydir Local Strategic Planning Statement 2036 be uploaded to the Department of Planning Industry and Environment portal by 30 June 2020.

(Moved Cr Egan, seconded Cr Young)

Item 2 Request for donation - Warialda RC Model Aircraft Club

FILE REFERENCE 20/14391

DELIVERY PROGRAM

GOAL: 1. A healthy and cohesive community

OUTCOME: 4.1 WE ARE AN ENGAGED & CONNECTED COMMUNITY

STRATEGY: 4.1.3 Build on our sense of community - OCD - external

AUTHOR General Manager

STAFF DISCLOSURE OF INTEREST Nil

COMMENT

The attached correspondence from the Warialda RC Model Aircraft Club is requesting Council to donate a large zero turn ride-on lawn mower to the club when Council is considering replacing a similar mower.

This is to replace a donated mower received many years ago from the former Yallaroi Shire Council.

OFFICER RECOMMENDATION

THAT the correspondence and report be received

FURTHER that the request be approved and that a suitable mower be donated to the Warialda RC Model Aircraft Club on an 'as is' basis when one becomes available noting that no suitable mowers are available at this time.

ATTACHMENTS

AT- Letter from Warialda RC Model Aircraft Club

**COUNCIL RESOLUTION:
MINUTE 136/20**

THAT the correspondence and report be received.

FURTHER that the request be approved and that a suitable mower be donated to the Warialda RC Model Aircraft Club on an 'as is' basis when one becomes available noting that no suitable mowers are available at this time.

(Moved Cr Dixon OAM, seconded Cr D Coulton)

Item 3 Councillor Activity Report for April and May 2020

FILE REFERENCE 20/14393

DELIVERY PROGRAM

GOAL: 4. Proactive Regional and Local Leadership

OUTCOME: 4.1 WE ARE AN ENGAGED & CONNECTED COMMUNITY

STRATEGY: 4.1.2 Enable broad, rich and meaningful engagement to occur - GM - external

AUTHOR General Manager

The Councillors' activity schedule for April and May 2020 is outlined below:

April and May 2020		
Councillor	Event	Date
Cr J Coulton (Mayor)	Meeting with Aionious – Bingara Council Chambers – Postponed COVID 19	2 nd April
	Remote Council Meeting – Teams Test	7 th April
	Ordinary Council Meeting – The Roxy Conference Room	23 rd April
	Anzac Day – Wreath laying at dawn Warialda	25 th April
	Namoi Unlimited Board Meeting via bluejeans	5 th May
	National Agricultural Workforce Strategy Consultation vis Teleconference	6 th May
	Fuel Tenderer's Presentation – Warialda Memorial Hall	13 th May
	RMCC Workshop with Council's and Transport for NSW	18 th May
	Ordinary Council Meeting – The Roxy Conference Room	28 th May
Cr Catherine Egan (Deputy Mayor)	Meeting with Aionious – Bingara Council Chambers - Postponed COVID 19	2 nd April
	Remote Council Meeting – Teams Test	7 th April
	Ordinary Council Meeting – The Roxy Conference Room	23 rd April
	Anzac Day – wreath laying at dawn Bingara	25 th April
	Fuel Tenderer's Presentation – Warialda Memorial Hall	13 th May
	Committee Meeting – The Roxy Conference Room	14 th May

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	Ordinary Council Meeting – The Roxy Conference Room	28 th May
Cr David Coulton	Remote Council Meeting – Teams Test	7 th April
	Ordinary Council Meeting – The Roxy Conference Room	14 th May
	Gwydir Local Emergency Management Committee Teleconference	30 th April
	Fuel Tenderer’s Presentation – Warialda Memorial Hall	13 th May
	Committee Meeting – The Roxy Conference Room	14 th May
	Gwydir Local emergency Management Committee Meeting – via teams	14 th May
	Nicholson Oval Lights	14 th May
	Ordinary Council Meeting – The Roxy Conference Room	28 th May
	Gwydir Local Emergency Management Committee Teleconference via teams	28 th May
Cr Stuart Dick	Meeting with Aionious – Bingara Council Chambers - Postponed COVID 19	2 nd April
	Remote Council Meeting – Teams Test	7 th April
	Ordinary Council Meeting – The Roxy Conference Room	23 rd April
	Gwydir Local emergency Management Committee Teleconference	30 th April
	Committee Meeting – The Roxy Conference Room	14 th May
	Gwydir Local Emergency Management Committee Teleconference via teams	14 th May
	Ordinary Council Meeting – The Roxy Conference Room	28 th May
	Gwydir Local Emergency Management Committee Teleconference via teams	28 th May
Cr Dixon OAM	Remote Council Meeting – Teams Test	7 th April
	Ordinary Council Meeting – The Roxy Conference Room	23 rd April
	Fuel Tenderer’s Presentation – Warialda Memorial Hall	13 th May
	Committee Meeting – The Roxy Conference Room	14 th May
	Ordinary Council Meeting – The Roxy Conference Room	28 th May
Cr T Galvin	Meeting with Aionious – Bingara Council Chambers - Postponed COVID 19	2 nd April
	Remote Council Meeting – Teams Test	7 th April

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	Ordinary Council Meeting – The Roxy Conference Room.	23 rd April 13 th May
	Fuel Tenderer’s Presentation - Warialda Memorial Hall	13 th May
	Committee Meeting – The Roxy Conference Room	14 th May
	Ordinary Council Meeting – The Roxy Conference Room	28 th May
Cr J Moore	Meeting with Aionious – Bingara Council Chambers - Postponed COVID 19	2 nd April
	Remote Council Meeting – Teams Test	7 th April
	Ordinary Council Meeting – The Roxy Conference Room	23 rd April
	Fuel Tenderer’s Presentation – Warialda Memorial Hall	13 th May
	Committee Meeting – The Roxy Conference Room	14 th May
	NSLA Board Meeting via Zoom Ordinary Council Meeting – The Roxy Conference Room	19 th May 28 th May
Cr G Smith	Meeting with Aionious – Bingara Council Chambers - Postponed COVID 19	2 nd April
	Remote Council Meeting – Teams Test	7 th April
	Ordinary Council Meeting – The Roxy Conference Room	23 rd April
	Fuel Tenderer’s Presentation – Warialda Memorial Hall	13 th May
	Committee Meeting – The Roxy Conference Room	14 th May
	Ordinary Council Meeting – The Roxy Conference room	28 th May
Cr F Young	Arts North West – SAC Zoom Meeting	2 nd April
	Meeting with Aionious – Bingara Council Chambers - Postponed COVID 19	2 nd April
	Remote Council Meeting – Teams Test	7 th April
	Ordinary Council Meeting – The Roxy Conference Room	23 rd April
	Gwydir Local Emergency Management Committee Teleconference	30 th April
	CCC Steering Committee Meeting	5 th May
	Fuel Tenderer’s Presentation – Warialda Memorial Hall	13 th May
	Committee Meeting – The Roxy Conference Room	14 th May

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	Gwydir Local Emergency Management Committee Teleconference – via teams	14 th May
	Proposed Landcare NSW Meetings via Zoom	20 th May
	Ordinary Council Meeting	28 th May
	Gwydir Local Emergency Management Committee Teleconference via teams	28 th May

OFFICER RECOMMENDATION

THAT the report be received

ATTACHMENTS

There are no attachments for this report.

**COUNCIL RESOLUTION:
MINUTE 137/20**

THAT the report be received.

(Moved Cr Young, seconded Cr Moore)

Item 4 Monthly Executive Report for May 2020

FILE REFERENCE 20/14394

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR General Manager

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

The monthly Executive report details the activities carried out by the Department during the month of May 2020.

BACKGROUND

The monthly Executive report forms part of a regular reporting regime. The purpose of the report is to inform Council of the activities carried out within the Department.

COMMENT

PLANNING and DEVELOPMENT report unavailable at time of writing

GWYDIR LEARNING REGION

Automotive Trade Training Centre (ATTC), Warialda

Heavy Vehicle Training

Final Competency Assessments	Light Rigid	Medium Rigid	Heavy Rigid	Heavy Combination
March	1	2	2	
April	-	1	2	
May	-	1	2	4

Seven Final Competency Assessments (FCA's) for licencing were completed during the month of May 2020. Additional training for Statement of Attainment certification courses was provided to four individuals under the Smart and Skilled programme and an additional client was self-funded. These were for one heavy rigid and four heavy combination vehicle training courses.

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Learner car

ACE Community College continues to suspend all car tuition until further notice, however there have been a few local lessons during May, with two clients from Warialda and one from Bingara using the service. The number of enquiries regarding lessons is again on the rise.

TAFE - Automotive Vocational Preparation Certificate II

Face to face automotive classes remain suspended by TAFE NSW until further notice. Written work has been sent to students and online sessions are currently being investigated. Students will now complete work at the ATTC under teacher supervision.

Warialda High School regularly uses the Automotive Trade Training Centre to conduct engineering classes however these classes are also currently suspended.

Community College

The ATTC facilities have been utilised by the Warialda Community College who now runs funded welding classes one day a week on Fridays. These classes have recommenced, and the College is practicing 'social distancing' and good hygiene while conducting these classes.

Smart and Skilled

Students continue to be enrolled with a steady stream of applications coming from local and district communities. Truck training and assessment has continued throughout May.

The Living Classroom TLC

The Covid-19 restrictions have prevented most of the formal visitor activities at TLC and resulted in many cancellations during May.

Five young backpackers from Germany have volunteered some work at TLC as a result of being under lockdown in Bingara. They have been working on the removal of water shoots from the mature olive trees.

The gates and fence at the end of Argoon Street have been completed by the Drought Relief work crew. The laneway provides access to the private property to the south of TLC, a Travelling Stock Route (TSR) and controlled access to The Carbon Farm as well as for potential bushfire access.

A proposal has been received from Joblink Plus for two weeks of training in heavy machinery utilising TLC site. The project for 20 students (10 per week) will be conducted by LDO Group – Innovative Mining Specialists based in Newcastle and Gunnedah, in late June. The training is linked to employment on the Inland Rail Moree to North Star section.

This training program is an opportunity for people with experience in operating plant machinery to gain the necessary tickets and accreditation, so they are eligible to work on construction sites, including the Inland Rail Narrabri to North Star Project.

The training program is a joint initiative between Gwydir Shire Council and ARTC Inland Rail with funding provided through Training for NSW and training delivered by LDO Group.

Mark Everett is assisting at TLC under the Drought Relief program as a Horticultural Assistant. Mark has attained his Heavy Combination driver's licence during May at the GLR RTO under the Smart and Skilled program.

Another 'leaky dam' has been commenced on the stream within the 'Aussie Farm Dam Makeover' project. The project utilises the rubble from the demolished Bingara swimming pool to create the wall and to 'key and cap' it with clay to create a crossing path. Pictures below show the works in progress.



Broken concrete from the Bingara swimming pool



Working on the 'leaky dam' project at TLC

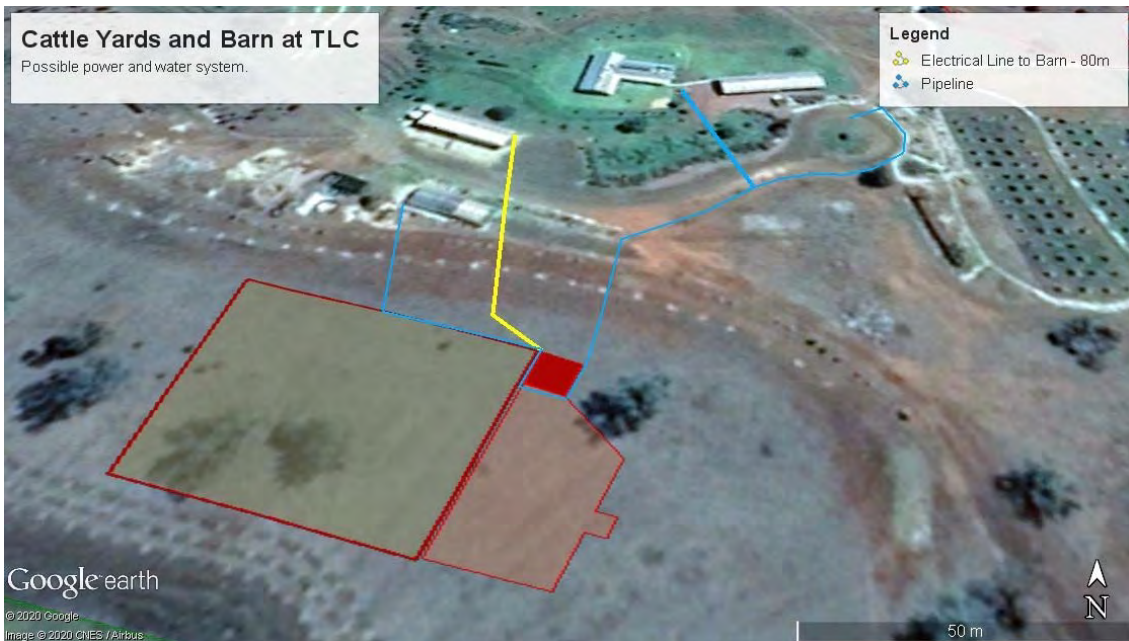
The barn shed for the Bingara Central School's Cattle Club project has been ordered. This project has resulted from meetings between Council and Bingara Central School to create a 'cattle feeding and grooming' facility within TLC.

The barn will also serve as the base for future livestock projects. Location map below shows the barn and washdown / grooming area in red. The cattle

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yards with crush and loading ramp are to its south and the two paddocks for the cattle are to the west of the barn.



Site map for the Cattle Club project at TLC

CARAVAN PARKS

Bingara Caravan Park

Three cabins were sold from the Bingara Riverside Caravan Park during May. Two have been transported off site.

Following the sale of cabins, Caravan Park staff have temporarily relocated the office to a cabin near the front of the park.

Staff have continued maintenance and gardening work at the park during closure due to Covid-19 restrictions, including removing turf from the Bingara pool site and replanting it in bare patches at the caravan park and top dressing these areas.

The caretakers have built two entry gardens and at their own expense planted it out, added bark chip and a garden ornament. The caretakers requested permission to undertake the personal project that has enhanced the park's entry.

The Drought Relief work crew has removed the existing eastern boundary fence and constructed a new fence in its place. The Director of Nursing of the Bingara MPS, and the Manager of Touriandi were consulted and gave verbal approval.

Stump grinding was completed at the caravan park during May.

The hot water system was repaired.

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While the caravan park has been closed to the general public, the Bingara pool contractors and several work gangs have been staying in the cabins from time to time.

Warialda Caravan Park

The spring clean and maintenance repairs of the amenity block have been completed during May.

While the caravan park has been closed to the general public, visiting contractors have been staying in the cabins from time to time during May.

SWIMMING POOLS

Bingara Pool

Demolition of the Bingara swimming pool commenced on Monday 11 May 2020.

Due to safety reasons, the pool pump house had to be demolished and will be replaced. The estimated contract variation is \$38,000 excl GST.

Councillors inspected the demolition site on Thursday 28 May.



Removing the Bingara pool

Warialda Pool

Request for a quotation for the upgrade to the Warialda swimming pool amenities blocks closed on 17 May. Council received one response from Meader Constructions. The response was acceptable to Council and works will be undertaken and completed before the commencement of the 2020/21 swimming season.

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The existing acid room has been removed as it was not compliant with Australian Standards. A new tank has been ordered and will be installed by end June 2020.

Bingara and Warialda 2018/2019 and 2019/2020 season ticket holders received their reimbursements in the form of a Gwydir Gift Card at the end of May. Patrons are required to sign for their cards at Council offices.

CRANKY ROCK

Request for a quotation for the repairs to the footbridge and upgrade to the lookout track closed on 17 May 2020. Three quotes were received. The successful response was received from Meader Constructions due to the costings and completion timeframe set out therein and further that the contractor was local.

MYALL CREEK

Unfortunately, due to Covid-19, the 20th Anniversary of the Myall Creek Memorial ceremony will not take place on the long weekend in June 2020, as is customary. Consequently, a virtual ceremony will be held online. The organising committee was very grateful that the Mayor recorded a welcome message as part of the [virtual ceremony](#). Students from Bingara Central School and Warialda High School also contributed to the ceremony.



The building of a low stone wall around the Myall Creek Memorial is nearing completion. It is being carried out by Brian Donnelly who is a long time and passionate volunteer, together with Community Services participants (this program is however currently in recess due to Covid-19). The stones that are being placed in the wall are those which were brought onto Country from across Australia by indigenous groups and families twenty years ago at the first ceremony. These stones had become displaced and covered over the years.

The Myall Creek Memorial Committee’s building works’ project is starting to take shape. The works include the construction of a new amenities block, a cultural performance Amphitheatre, car park, gardens and bus shelter. Council is the successful contractor to construct the Amphitheatre and carparks.



The Amphitheatre at the Myall Creek Memorial site

PROPERTY MANAGEMENT

New carpet has been installed in the living areas at 84 Finch Street, Bingara.

During this period of social distancing and isolation, Council staff continue to telephone each resident (or their carer) living at Whitfeld Place, the Plunkett Street and Holden Street units and the Bingara Caravan Park, to 'check in' and to offer assistance when needed.

Council has donated \$3,000 to the Bingara Medical Centre for the purchase of new equipment in accordance with Council's current adopted donations budget.

Council has purchased sneeze guards for customer service staff and reception areas for Bingara Medical Centre, Warialda and Bingara Council offices, Centrelink and RMS offices to give extra protection during the Covid-19 pandemic. Warialda Medical Centre declined the offer of having sneeze guards installed on the front counter.

Council staff have installed new bench seats in the rotunda at the front of Whitfeld Place, Bingara. The residents have been utilising this area to meet with visitors during this time that requires social distancing.



Why Leave Town Gwydir Gift Card Program

During May, the Gwydir Gift Card program was launched in the Shire. Warialda and Bingara Council offices are "load up" sites for the card where community members can purchase the cards for gifts, prizes etc. To date, twenty local businesses have signed up to the program. Council has used the cards for prizes in the "My Life Through a Lens Challenge" photographic competition and to reimburse pool season ticket holders.

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Increasing Resilience to Climate Change Grant

Unfortunately, Council was unsuccessful in obtaining a grant for shade shelters at the Bingara and Warialda pools through the Increasing Resilience to Climate Change program.

Bingara Anglers Club

This month, the Bingara Anglers Club was notified of their Australia Day Award state nomination for the NSW Environmental Citizen of the Year. If successful, the club will receive \$5000 towards their community initiative from the program partner Return and Earn.

Memorial Seat at Batterham’s Lookout

Council staff installed a memorial bench seat on behalf of the family of Gordon and Shirley Smith at Batterham’s Lookout, at the family’s cost. The bench has been popular with local fitness fanatics and visitors to the lookout, who now have somewhere to rest and look at the magnificent view.



OFFICER RECOMMENDATION

THAT the Monthly Executive Report for May 2020 be received

ATTACHMENTS

There are no attachments for this report.

**COUNCIL RESOLUTION:
MINUTE 138/20**

**THAT the Monthly Executive Report for May 2020 be received.
(Moved Cr Galvin, seconded Cr Smith)**

Item 5 Monthly Organisation and Community Development Report for May 2020

FILE REFERENCE 20/14395

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR Organisation Development Director

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

The monthly Organisation and Community Development report details the activities carried out by the Department during May 2020.

BACKGROUND

The monthly Organisation and Community Development report forms part of a regular reporting regime. The purpose of the report is to inform Council of the activities carried out within the Department.

WORK HEALTH AND SAFETY

WHS Performance

One incident occurred in May which was a Tractor and Slasher rollover along Mosquito Creek Road, Warialda. No injuries were sustained and SafeWork NSW was notified in accordance with the 'notifiable incident' requirements under the Work Health and Safety Legislation. Investigations into the cause of the incident are ongoing along with the identification of appropriate control measures to prevent a reoccurrence in the future.

A declining Lost Time Injury Frequency Rate (LTIFR) and Total Recordable Injury Frequency Rate (TRIFR) is no safeguard against disaster, however the downward trend over the past four months is a positive move in the right direction.

	Lost Time Injury Frequency Rate (LTIFR)	Total Recordable Injury Frequency Rate (TRIFR)
February 2020	92.04	155.31
March 2020	86.29	116.75
April 2020	78.37	106.04
May 2020	70.91	95.93

Insurance and Risk

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As the insurance market hardens, Council’s 2020/2021 premiums are forecast to increase between 10 – 20%. In anticipation of the increases from the 1st July 2020, insurance coverage and associated excesses are under review in a bid to minimise the premium impact to Council.

MAY 2020		
Organisational Lead and Lag Indicator Snapshot		
Lead Indicators	Current Month	Total (from 1 July 2019)
Number of Hazards Reported	0	1
Number of Near Misses Reported	0	1
Number of Workplace Verifications	2	46
Number of Tool Box / Safety Meetings / Training	1	120
TOTAL	3	168
Lag Indicators	Current Month	Total (from 1 July 2019)
Number of Incidents	1	49
Number of First Aid Treatments (FAT)	0	5
Number of Medical Treatment Injuries (MTI)	0	6
Number of Lost Time Injuries (LTI)	0	17
Working Days Lost Due to Injuries	0	332
Working Days Restricted Duties	0	87
Number of Employees	203	~228
Total Hours Worked	22,856	239,754
Lost Time Injury Frequency Rate (LTIFR)	0	70.91
Total Recordable Injury Frequency Rate (TRIFR)	0	95.93

WHS Statistics for May 2020 are shown in **Attachment 1**.

AGED CARE SERVICES

Naroo Aged Care Facility, Warialda

Occupancy: 35. Naroo currently has one vacant bed that is expected to be filled in June from the waiting list.

Staff: Staff shifts are set as required to meet resident ratios.

Meetings: Resident meeting 12 May
 Staff meeting 13 May
 Kitchen meeting 15 May
 Resident meeting (renovations) 28 May

Training: During May staff participated in training in the following areas:
 Clinical Assessment: Head to Toe
 Restrictive Practices and Restraints
 Outbreak Management and Principles
 Dementia: Night time care

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National Aged Care Pilot: The National Aged Care Quality Indicator (QI) Program became mandatory from 1st July 2019 for all subsidised residential aged care services.

The objectives of the Qi Program are:

- for providers to have robust, valid data to measure and monitor their performance and support continuous quality improvement; and
- over time, to give consumers transparent, comparable information about quality in aged care to aid decision making.

The first Pilot Cycle reports and comparative performance is shown below:

The tables provide a summary of Naroo reported statistics alongside the national average for each quality indicator.

NAROO Quality Indicator Cycle 1 Report					
QI Domain	QI Reporting Data	Your score	National Average		
Pressure Injuries	Percentage of care recipients with one or more pressure injuries	24.24%	6.41%		
	Percentage of care recipients with Stage 1 Pressure Injury	9.09%	3.47%		
	Percentage of care recipients with Stage 2 Pressure Injury	15.15%	2.28%		
	Percentage of care recipients with Stage 3 Pressure Injury	3.03%	0.46%		
	Percentage of care recipients with Stage 4 Pressure Injury	3.03%	0.21%		
	Percentage of care recipients with Unstageable Pressure Injury	0%	0.14%		
	Percentage of care recipients with Suspected Deep-Tissue Injury	0%	0.23%		
	Percentage of care recipients who acquired one or more pressure injuries outside of the service in the past 3 months	9.09%	1.06%		
	Percentage of care recipients who acquired Stage 1 Pressure Injuries outside of the service in the past 3 months	3.03%	0.44%		
	Percentage of care recipients who acquired Stage 2 Pressure Injuries outside of the service in the past 3 months	6.06%	0.42%		
	Percentage of care recipients who acquired Stage 3 Pressure Injuries outside of the service in the past 3 months	0%	0.09%		
	Percentage of care recipients who acquired Stage 4 Pressure Injuries outside of the service in the past 3 months	3.03%	0.16%		
	Percentage of care recipients who acquired Unstageable Pressure Injuries outside of the service in the past 3 months	0%	0.05%		
	Percentage of care recipients who acquired Suspected Deep-Tissue Injury outside of the service in the past 3 months	0%	0.02%		
	Use of Physical Restraint	Percentage of care recipients who were physically restrained	22.22%	29.95%	
		Percentage of care recipients who were physically restrained only by the use of a secure area	16.67%	19.12%	
Unplanned Weight Loss	Percentage of care recipients who experienced significant unplanned weight loss (5% or more)	2.86%	3.55%		
	Percentage of care recipients who experienced consecutive unplanned weight loss	34.29%	6.91%		
Falls and Fractures	Percentage of care recipients who experienced one or more falls	8.57%	27.97%		
	Percentage of care recipients who experienced one or more falls resulting in major injury	0%	2.04%		
Medication Management	Percentage of care recipients who were prescribed nine or more medications	36.11%	44.71%		
	Percentage of care recipients who received an antipsychotic medication	30.56%	21.12%		
	Percentage of care recipients who received an antipsychotic medication for a diagnosed condition of psychosis	16.67%	13.78%		

Naroo Quality Indicator Cycle 2 Report					
QI Domain	QI Reporting Data	Your score	National Average		
Pressure Injuries	Percentage of care recipients with one or more pressure injuries	12.12%	4.90%		
	Percentage of care recipients with Stage 1 Pressure Injury	0%	2.59%		
	Percentage of care recipients with Stage 2 Pressure Injury	6.06%	1.96%		
	Percentage of care recipients with Stage 3 Pressure Injury	6.06%	0.42%		
	Percentage of care recipients with Stage 4 Pressure Injury	0%	0.20%		
	Percentage of care recipients with Unstageable Pressure Injury	0%	0.12%		
	Percentage of care recipients with Suspected Deep-Tissue Injury	0%	0.19%		
	Percentage of care recipients who acquired one or more pressure injuries outside of the service in the past 3 months	6.06%	0.73%		
	Percentage of care recipients who acquired Stage 1 Pressure Injuries outside of the service in the past 3 months	6.06%	0.37%		
	Percentage of care recipients who acquired Stage 2 Pressure Injuries outside of the service in the past 3 months	3.03%	0.24%		
	Percentage of care recipients who acquired Stage 3 Pressure Injuries outside of the service in the past 3 months	0%	0.07%		
	Percentage of care recipients who acquired Stage 4 Pressure Injuries outside of the service in the past 3 months	0%	0.07%		
	Percentage of care recipients who acquired Unstageable Pressure Injuries outside of the service in the past 3 months	0%	0.02%		
	Percentage of care recipients who acquired Suspected Deep-Tissue Injury outside of the service in the past 3 months	0%	0.02%		
	Use of Physical Restraint	Percentage of care recipients who were physically restrained	22.22%	27.46%	
		Percentage of care recipients who were physically restrained only by the use of a secure area	16.67%	17.78%	
Unplanned Weight Loss	Percentage of care recipients who experienced significant unplanned weight loss (5% or more)	3.03%	2.31%		
	Percentage of care recipients who experienced consecutive unplanned weight loss	3.03%	5.61%		
Falls and Fractures	Percentage of care recipients who experienced one or more falls	16.67%	26.24%		
	Percentage of care recipients who experienced one or more falls resulting in major injury	0%	1.60%		
Medication Management	Percentage of care recipients who were prescribed nine or more medications	36.11%	43.60%		
	Percentage of care recipients who received an antipsychotic medication	30.56%	21.38%		
	Percentage of care recipients who received an antipsychotic medication for a diagnosed condition of psychosis	16.67%	13.43%		

Activities

Activities are carried out daily at Naroo.

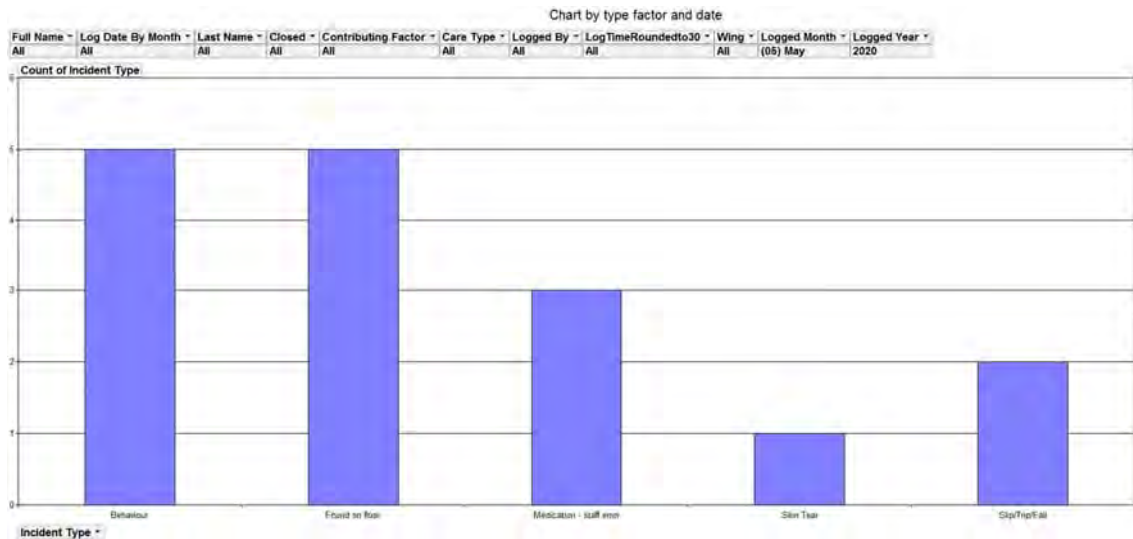
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The Covid-19 Naroo Show came to town in May. Residents enjoyed face painting, the Miss Naroo Show Girl, cake decorating, art gallery, flower arranging, pet show, clowns, equestrian, horse- shoe toss and many more attractions.

Also during May, Naroo staff were treated to an afternoon tea prepared and served by the residents in recognition of Nurses Day.

Quality Report for Naroo



In collaboration with Live Life Active Solutions, Naroo has commenced a project for the South West Wing of Naroo to create a more homely feel. Refer **Attachment 2**.

Naroo’s Bond Report as at 4 June 2020 is **Attachment 3** to this report.

Gwydir Shire Commonwealth Home Support Program (CHSP) Summary

Intertown transport was quiet due to the Covid-19 restrictions during the early part of May, however has gained momentum towards the end of the month. Medical appointments were rescheduled due to the restrictions and availability of specialists.

Clients and volunteers have been issued with Personal Protection Equipment (PPE) for use.

Staff and volunteers are delivering medications and some food supplies locally as required.

Group activities are still not possible, although a morning tea delivery to clients was well received.

Meals on Wheels continue to be delivered although volunteers over the age of 70yrs are no longer delivering. Hospital procedures are being followed when collecting meals.

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Staff were involved in a Zoom meeting with Transport for NSW on 13 May and found the information helpful.

Warialda CHSP staff member assists with residents' activities at Naroo one afternoon a week.

CHSP Summary – Bingara, Delungra and Warialda

	BINGARA		DELUNGRA		WARIALDA	
	Apr	May	Apr	May	Apr	May
DAY CENTRE						
Total active clients	20		21	22	97	97
Clients receiving service	17		0	0	11	10
Total meals	56		0	0	0	0
Hours clients receive in Centre	168		0	0	53	
SOCIAL SUPPORT						
No of clients	69	43	0	0	11	10
Individual hours	348	226	0	0	53	67
Group hours	168	0	0	0	0	0
Total hours received	516	226	0	0	53	67
FOOD SERVICE (Meals on Wheels)						
Clients	4	13	0	0	5	4
Meals	53	202	0	0	96	74
TRANSPORT						
Number of clients	44	17	0	0	5	4
Number of trips	152	67	0	0	14	20
TRANSPORT - YOUTH						
Number of clients	0	0	0	0	0	0
Number of trips	0	0	0	0	0	0
ACCESS BUS - INVERELL						
Number of clients	13	0	0	0	0	0
Number of trips (per month)	2	0	0	0	0	0
VOLUNTEERS						
No of volunteers/ month	9	17	0	0	5	5
Monthly volunteer hours	264	226	0	0	51	67
ACCOMMODATION UNITS FOR AGED						
Occupancy	n/a	n/a	0	0	13/13	13/13

ECONOMIC DEVELOPMENT

Gwydir Shire Website

Contracts have now been signed to commence work on the new Gwydir Shire Council website. This site is due to go live from early August. At this stage

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upgrades will only be made to the Gwydir Shire Council website, giving Council staff an opportunity to test the new system. If happy with the new site, staff will look at rolling out the platform to the other Gwydir Shire Council websites including tourism and venue sites.

The Gwydir Newspaper

Recent staff changes at the Gwydir News have seen the paper go from strength to strength with an increase in publication size and quality content. A number of compliments have been received about the look and content of the paper and staff are currently working on strategies to increase advertising sales.

The Gwydir News
Incorporating The Bingara Advocate and The Warialda Standard
Bingara (02) 6724 1127 Warialda (02) 6729 1420
Vol. 3, No. 18 WEDNESDAY, MAY 20, 2020 Price \$1.50 incl GST

Covid claims Happy Days
Roadworks begin on Fossickers Way

HAPPY DAYS FESTIVAL
19th - 21st May 2020
POSTPONED
Due to COVID-19 this event has been postponed until 2021. Save the date for Friday 25th June to Sunday 27th June 2021.

NORTH WEST LOCAL LAND SERVICES
Timber now open for logging post-grazing permits on travelling stock reserves

NATIONAL VOLUNTEER WEEK
18-24 MAY 2020
CHANGING COMMUNITIES, CHANGING LIVES.

WARIALDA / DELUNGRA COMMONWEALTH HOME SUPPORT PROGRAM
We would like to take this opportunity to acknowledge our volunteers with a big thank you for everything you do. We would not be able to do it without you. www.gwydir.nsw.gov.au

The Gwydir News
Incorporating The Bingara Advocate and The Warialda Standard
Bingara (02) 6724 1127 Warialda (02) 6729 1420
Vol. 3, No. 21 WEDNESDAY, JUNE 10, 2020 Price \$1.50 incl GST

IGA opens Community Chest for local groups
Quiet reflection of Myall Creek Massacre

IGA opens Community Chest for local groups
The Gwydir Shire Council has opened a Community Chest at the IGA store in Warialda to support local groups and organisations. The chest will accept donations of food, clothing, and other essential items. The chest is open from 9am to 5pm, seven days a week.

Quiet reflection of Myall Creek Massacre
A memorial service was held at Myall Creek to mark the 150th anniversary of the massacre. The service was attended by a large number of people, including members of the Gwydir Shire Council and the Warialda Community Centre. The service was a poignant reminder of the impact of the massacre on the local community.

Orange picking to go ahead
Orange picking will go ahead with different rules to last year. The Orange Pickers' Association has announced that the 2020 season will proceed, but with strict safety protocols in place. Picking will be limited to small groups, and all participants must wear masks and maintain social distancing.

PRE-STOCKTACK CLEARANCE SALE
GRAB A BARGAIN FROM OUR CLEARANCE TABLES
* JEWELLERY * HOMEWARES * GIFTWARE
WARIALDA PHARMACY
100E ST 6724 1111

The 2020 Bingara Happy Days Orange Festival

Due to restrictions in place as a result of Covid-19, it was with great sadness that the Bingara Special Events Committee made the tough call to postpone the festival until 2021.

The committee understands how important the event is for the Bingara community, retailers and businesses, as well as the stallholders, suppliers and performers who partake in the festival; and for this reason have held off making the decision in hopes of a miraculous resolution to the Covid-19 situation.

Following important announcements at a National Cabinet meeting in the second week of May, it became apparent that restrictions would not ease enough to allow for such an event.

A fantastic line-up of performers and attractions had been sourced for this year's festival however; these acts will be rolled over to 2021. Stallholders who had already booked and paid for a stall were contacted to arrange a refund.

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Unfortunately this year’s festival will fall on the 60th anniversary of the orange picking however organisers will make it special by presenting each of the school children with a commemorative pin, and signage will be erected with imagery of the picking from the last 10 years as was done for the 50th anniversary.

Organisers are working with the Bingara Central School and RSL Sub-branch to develop creative ways of continuing the Orange Picking tradition and paying respect to our fallen soldiers. This will be communicated in due course.

Next year’s festival will fall on Friday 25th to Sunday 27th June 2021.



Gwydir Libraries

Despite Covid-19 lockdown the Gwydir Libraries have achieved some impressive borrowing results due to the dedication and commitment of the library staff in engaging the community.

Bingara Library

Issues: 1,474 from library resources and 280 items taken from the street library.

Reservations on behalf of members = 85 from outer branches.

Warialda

Issues: 420 from library resources and 102 taken from the street library.

Reservations on behalf of members = 42 from outer branches.

THE ROXY COMPLEX

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Theatre

Date	Purpose	Numbers
12 May	Ben Ransom Music Video Shoot	3 crew
28 May	Cancer Council Biggest Morning Tea	Cancelled
30 May	Bingara Show Society Ball	Cancelled
31 May	NWTC Film Club	Cancelled

Roxy Conference Room

Date	Purpose	Numbers
21 May	GSC Management Meeting	14
28 May	Council Meeting	14

Roxy Meeting Room

Date	Purpose	Numbers
No Bookings for May		

Roxy Trade Training Kitchen

Date	Purpose	Numbers
No Bookings for May		

SOCIAL SERVICES – May 2020

Bingara Neighbourhood Centre

Funding body – Family and Community Services

Due to the Covid-19 lockdown, Bingara Neighbourhood Centre continues to provide support via email and phone services, however there is now some limited face to face service available by appointment.

Grant applications for community groups have continued during May. The Salvation Army has donated blankets, slippers and dressing gowns that are being distributed to those in need during this winter season.

Centrelink

Assistance is now available in a limited capacity maintaining the social distancing guidelines; one person permitted in the office at a time and with extra hygiene precautions in place.

Be Connected (Broadband for Seniors)

The Be Connected service has been terminated as there are two other service opportunities available in the community.

Youth Service

Funding body – Family and Community Services

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Youth Council

Due to Covid-19, the Youth Council has not been able to hold a formal meeting during May, however there have been group conversations on the Youth Council chat group to keep in touch. A meeting is planned for June to discuss when the postponed Youth Week event will be held.

Youth Mentoring Program

4 participants availed themselves of the youth mentoring program during May.

The Youth mentoring program has been assisting young people with Centrelink, Medicare, behaviour management, and license applications. With current Covid-19 restrictions, driving tests have been cancelled until further notice. There has been no face to face service offered during May, all correspondence has been by phone. Now with restrictions starting to lift, face to face sessions will look at resuming in June if allowed.

Bingara Toy Library

*Funding body – Early Childhood Education and Care Directorate
NSW Department of Education and Communities*

This service and building remains closed due to Covid-19.

Staff have continued to send out information via email and Facebook to toy library and playgroup families. During this month families were contacted via phone to see if they needed any resources or extra support. The families that required assistance were contacted and referred to appropriate services for assistance. Families have sent in snapshots of their craft pack creations and these were posted onto Facebook.

Handouts and craft packs have been made available for collection or posted to families who were unable to attend.

Guest speakers have been contacted again to reschedule their talk or presentation which had to be postponed due to Covid-19, to a date in Term 3 or Term 4, providing the restrictions have been removed. Topics being rescheduled include speech therapy, potty training and breast care nurse. The Child and Family Health nurse has indicated that she will continue her service until such time as her property sells.

Staff are looking at how life will be as we slowly resume ‘normality’. Ideas and plans are being discussed around numbers allowed, room size, room layout and flyers are being prepared for a return to service.

All memberships have been frozen until the service returns.

Supported Playgroup Development Worker

Funding body – Family and Community Services

Due to Covid-19 restrictions the Warialda Toy Library and Gwydir Shire playgroup services were non-operational for service sessions during May.

Telephone and internet correspondence has taken place to ensure families remain supported during this time. Service sessions are looking forward to commencing as soon as practical and will comply with the NSW Health

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guidelines to provide a safe and healthy environment for members. The implementation of some changes to library opening hours and services being offered will be catered for accordingly.

Staff have been taking leave throughout this period while continuing to work as required in an administrative, family support and service maintenance role.

Bingara Preschool

*Funding body - Early Childhood Education and Care Directorate
NSW Department of Education and Communities*

May 2020 - At this stage, Bingara Preschool is offering face to face delivery to essential workers' children and to every other child one day a week. The Service has been providing a distance program to the children who are not attending their normal days at present.

The children have been learning about:

- Week 1 – holidays and Covid-19
- Week 2 – Mother's Day
- Week 3 – colours
- Week 4 – family
- Week 5 – zoo animals

Fees - due to the 'Free Preschool Funding' as a result of Covid-19, each child will receive two days free at Bingara Preschool (for Term 2 and Term 3). At this stage, fees will recommence as normal in Term 4. Each family will still be charged the equipment and administration fee per term.

New Shed - Bingara Preschool has had a new shed built with funding obtained through the Capital Works grant. This shed is used for storage for the outdoor play equipment at the Service.

National Simultaneous Story Time (Wednesday, 27 May at 11am) - Bingara Preschool participated 'virtually' in the nationwide story time. The simultaneous story time encourages as many children as possible to listen to the same book at the same time. This year the title of the book was: 'Whitney and Brittany. Chicken Divas', written and illustrated by Lucinda Gifford.



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Back into the swing of things at Bingara Preschool



The old and new sheds at Bingara Preschool

Tharawonga Mobile Resource Unit

*Funding body – Department of Education | Department of Employment
Australian Government*

Tharawonga staff are back to work at almost full capacity. The online program was popular with families with Houseparty, the closed Facebook page and phone calls ensuring that children remained socially connected and familiar with educators.

Playgroup has been postponed until safer times due to the risk of young children mouthing/sharing toys. There are now five children waiting to participate in Playgroup and parents will be advised when Tharawonga is to resume. Playgroup was offered in the second week of every month at each venue. Unfortunately, only the venues of North Star and Yallaroi have parents interested in utilising the service.

Crooble

Crooble children expressed an interest in dinosaurs and construction. Some very large dinosaurs were taken to Crooble and they had wheels with moving tails and mouths. Children pushed the toys around the hall and chased each other during pretend play. They then used magnetic blocks to make tent like structures to house other dinosaurs, showing creativity and an understanding of the complexities of farming large animals. Many of the children at Crooble come from farming backgrounds.

Yetman

As part of the sustainability/life skills program offered through Tharawonga, Yetman children have been busy gardening. The Yetman School has been assisting Tharawonga staff by watering the carrots, snow peas, climbing peas and cauliflower plants in the greenhouse each day. Children draw what they have grown each week and keep this as a project for the classroom. The gardening has enabled children to ask questions about where food comes from and expand their knowledge of the way in which the world works.

Gravesend

Gravesend venue has received a grant for a badly needed new fence between the two halls and across the concrete between the park and the hall. This will improve safety for the children in attendance. The old fence is not

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secure, and the gate opens straight onto the busy highway. The fence will be of similar material to the park fence, which is a white aluminum picket, to maintain uniformity across the front of the Gravesend community areas.

North Star

North Star hall has also received a grant for a new fence, and this will be a double top safety fence to enhance the hall appearance. The current North Star hall fence is quite low and faces the main road to the school which is very busy during drop off and pick up times with buses and parents' cars parked along the front of the building.

Yallaroi

The future was looking bleak for Yallaroi which was down to only three children attending. With a new enrolment and the return of a child who had previously left the service, the numbers are back up to five children during June. Two of these children will be transitioning to school in 2021 but there has been interest by two more playgroup children whose parents are keen for them to attend.

Day	Venue	2-3yo	3-5yo	Transition to school	Total In Attendance
Monday	Yetman	0	5	2	5
Tuesday	North Star	3	10	3	13
Wednesday	Yallaroi	0	4	1	4
Thursday	North Star	2	8	3	10
Thursday	Gravesend	4	9	5	13
Friday	Gravesend	4	9	4	13
Friday	Crooble	1	5	1	6

CONSULTATION

Consultation has occurred within the Organisation and Community Development Directorate.

POLICY IMPLICATIONS

Policy implications are those relating to the 2019/2020 Operational Plan and the Policies of Gwydir Shire Council.

FINANCIAL, ECONOMIC and RESOURCE IMPLICATIONS (including Asset Management)

The activities carried out by the Organisation and Community Development Department are in line with the 2019/2020 Operational Plan.

SUSTAINABILITY IMPLICATIONS (Social and Environment)

The activities undertaken by the Organisation and Community Development Department regarding social and environmental factors are targeted in line with the 2019/2020 Operational Plan.

OFFICER RECOMMENDATION

THAT the monthly Organisation and Community Development Report for May 2020 be received

ATTACHMENTS

- AT-** Attach 1 - WHS Statistics for May 2020
- AT-** Attach 2 - Naroo Project 2020
- AT-** Attach 3 - Naroo Bond Report

**COUNCIL RESOLUTION:
MINUTE 139/20**

THAT the monthly Organisation and Community Development Report for May 2020 be received.

(Moved Cr D Coulton, seconded Cr Egan)

It was particularly noted that the pressure injury statistics outlined on page 120 of these minutes related to patients entering Naroo from other facilities.

Item 6 Monthly Technical Services Report for May 2020

FILE REFERENCE 20/14396

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 2.1.1 Plan for and develop the right assets and infrastructure - TS -external

AUTHOR Manager, Engineering Services

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

BACKGROUND

The monthly Technical Services report has been identified by Council as the process of reporting the activities carried out monthly by the Technical Services Department.

COMMENT

1. TECHNICAL SERVICES AND ADMINISTRATION

Technical Services infrastructure, planning, design and surveys were carried out in-house. The Technical Services staff continue to provide customer service to the Gwydir Shire residents.

2. ENGINEERING SERVICES

Maintenance Grading

Grading has been carried out on SR99 Riverview Road, SR49 Michell Lane, SR105 Fairweather Road, SR106 Flemmings Road, SR110 Wyanbah Road, SR18 Gineroi Road, SR103 Ravenscraig Road, SR11 Horton Road, SR38 Adams Scrub Road, SR207 Yammacona Estate Road, SR17 Back Creek Road, SR42 Mungle Road, SR82 Kirewa Road, SR9 IB Bore Road, SR68 Goat Road, SR61 Peates Road and SR69 Tucka Tucka Road.

Seal Maintenance

Seal maintenance is ongoing on all state, regional and local roads.

Slashing

Slashing of the road shoulders has been carried out on MR63 Allan Cunningham and Cobbadah Roads, SR18 Gineroi Road, SR19 Whitlow Road, MR133 Killarney Gap Road, MR134 Delungra Road, SR3 Elcombe Road, SR1 Copeton Dam Road, SR2 Bundarra Road, SR22 Upper Bingara

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Road, SR11 Horton Road and Upper Horton Village, Bingara Airstrip, MR14 Mosquito Creek Road, Trade Training Centre.

The following roads were resheeted in May:

- Wearnas Road
- Caroda Road
- Mungle Road



Caroda Road - 6.32km section is completed between "Killara" and "Reata"



Wearnas Road - 5km Section completed in the Beehive Mountain area

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Mungle Road - 3.8km to 5.8km, 6.7km to 7.3km from IB Bore Road

Construction

Constuction work has commenced on a 1.3km upgrade on MR63 Cunninghams Way; work is expected to be completed by the end of June.



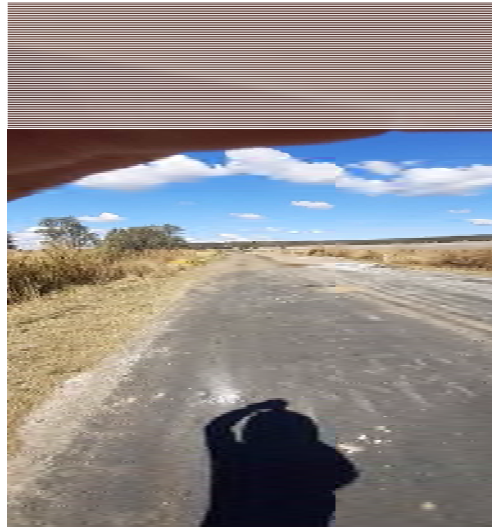
MR63 Segment 5240 Linwood



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Wades Lane - Rehabilitation work on 532m section has been completed



RR7705 – Super patch at 10km south of North Star

A soil stabilising trial was carried out on County Boundary during May. A product called Polycom was blended into the existing road material. The product is non-toxic, environmentally safe and extremely robust, with a unique patented application that physically and chemically bonds soil or pavement particles leading to improved compressive strength, high tensile resilience and water impermeability.



SR41 County Boundy – Trial of Polycom, which is a road stabilising additive

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Myall Creek Memorial

Work has commenced on the performance area at the Myall Creek Memorial site. This included excavating the site to design specifications with a “corkscrew” type three level step to the floor area.

Stormwater pits and pipes have also been installed.

The area will then have a compacted base of granite and shale, with sandstone blocks put in place for seating. Work is expected to be completed by the end of June.



Works in progress at the Myall Creek Memorial Site

Bingara Pool Demolition

Council Staff are assisting with the demolition work of the existing Bingara swimming pools. The excavation will then be backfilled and compacted with suitable material to the specifications as requested by the contractor installing the pools.



Reactive Maintenance crews worked on the following throughout May:

- Footpath maintenance
- Service requests
- Water deliveries
- Roadside weed spraying
- Road sign maintenance
- Rest area vegetation maintenance

Roads Maintenance Council Contract – Works Orders issued by RMS

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All Work Orders issued by RMS are quality assurance schedule of rates projects carried out by Council staff under the Roads Maintenance Council Contract with Roads and Maritime Services.

Works are well underway in segment 5340 on MR63 Fossickers Way. Widening of the existing pavement, removing the unsuitable material from the shoulders and replacing it with a road base material has now been completed. The ripping and re-compacting of the existing pavement and all culvert extensions and replacements have also been completed. Testing is now ready to be undertaken for the select layer of the pavement and then crew members will start placing the 100mm sub-base layer. Additional works will include a 100mm base layer over the top of the sub-base layer once tested and then a 7mm primer-seal once the base has been laid and tested. Works are expected to continue until the end of the financial year.

Design reviews have now been submitted to the RMS for three segments programmed for rehabilitation next financial year. These segments include 5150 and 5255 on MR63 Fossickers Way and 8270 on HW12 Gwydir Highway. Heavy patching works are now underway and are expected to be completed by the end of the financial year. No reseals are programmed for completion this financial year. Further to the programmed segments of rehabilitation next financial year, RMS is undertaking works at present to see 3-4 additional segments brought forward and completed next financial year also. These segments are currently in the survey and design stage.

Routine maintenance continues each week undertaking inspections, rest area services, vegetation control and bitumen repairs.

Other Services

Street services continued to be maintained for vehicular, pedestrian and public conveniences.

Storm water drainage facilities continue to be maintained.

Aerodromes at Warialda and Bingara continue to be maintained and inspections are done monthly.

Existing quarry sources are continually being utilised and future sources are being investigated as time permits with other competing projects.

The radio and television towers continued to be maintained.

3. DESIGN AND ASSET SERVICES

Survey, design and soil testing is continuing for the 2019-2020 works programs. Progress is as follows:

North Star Road – Flaggy Gully Segment

This project, which is located along North Star Road – 9.4km to 11km from Warialda Road, is currently having the design reviewed and all environmental assessments completed ready for work to commence next financial year.

North Star Road – Henry Dangar Segment

This project, which is located along North Star Road – 40.86 to 41.29km from Warialda Road, is currently having the design reviewed and all environmental assessments completed ready for work to commence next financial year.

Copeton Dam Road and Bundarra Road Intersection

This intersection is currently having its signage updated to improve the safety.

Guard Rail Projects

There have been new sections of guard rail installed along Copeton Dam Road and along Delungra Road to help improve the safety for road users.

4. TOWN SERVICES

Water and Sewerage

During May, water and sewerage operators attended 11 service line repairs, seven water main breaks and seven sewer blockages. Works were undertaken at the Bingara cemetery, Gwydir oval, Roxy, Naroo Aged Care Hostel, public amenities and sewer pump station No 2 and 3 in Warialda.

Level 1 water restrictions continued during May 2020. The restriction has been modified so that no fixed sprinklers are permitted between 10am and 5pm; despite a reduced demand, it is good practice to be water wise.

Bingara sewer system had manholes inspected during May.

Gravesend bore submersible pump was replaced during May, along with repairs to Warialda sewer ponds pump.

Bingara sewer extension project for north and east Bingara has been progressing well with survey, environmental and engineering contractors carrying out various tasks in Bingara during April/May 2020.

Water meters will be read the first two weeks of June to enable account to go out before June 30, 2020.

Parks

All parks and gardens are being maintained. Council's playgrounds that were closed due to Covid-19 restrictions were opened on the 15 May 2020. Council is undertaking a weekly inspection to clean handrails and touched areas.

Routine mowing, weed control, irrigation, hedging and trimming was undertaken during May. The Parks staff removed the shade sails and Building Services staff removed the shade structures at Bingara pool before demolition commenced.

Drought Relief Casuals

During May the Drought Relief crew pressure cleaned the Bingara cemetery columbarium walls, assembled the new Bingara town street bins, installed seats at Whitfeld Place rotunda, undertook fencing removal and installation work at the Bingara caravan park, carried out fencing at The Living Classroom and installed a concrete slab for the Bingara Anglers Club new shelter at the boat ramp.



Seating in the Whitfeld Place rotunda



Bingara Anglers Club shelter slab – near boat ramp

Gwydir Oval

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Work continued at the Gwydir oval’s new amenities building during May. Internal plumbing was completed, the ceiling gyprocked, doors swung, cladding of the top floor, preliminary electrical rough work and painting commenced. The building is on track to be completed by 30 June, 2020.

Bingara Showground

The Bingara showground is being maintained. The grant proposal for additional lighting at the Bingara Showground through Regional Agricultural Shows grants program was unsuccessful.

The new general purpose shed at the showground had minimal work undertaken during May as staff priority was the Gwydir oval amenities building.

Industry NSW released Phase 1 stimulus package for Showgrounds for small projects that could be completed within three months of the grant funding announcement. Council submitted six small projects and was successful for the five projects listed below:

Description	Estimate
1. Replacement of cool room motor and repairs to cool room located underneath the Grandstand at Bingara	\$5,412.00
2. Construction of 3m x 3m awning over cool room located at polocrosse canteen.	\$3,666.53
3. Supply and installation of LED spot lights and energy efficient lighting in the main pavilion at Bingara	\$6,776.39
4. Electrical lighting and power points in the General purpose shed.	\$4,887.85
5. Repairs and maintenance identified from Aurecom inspection October 2019.	\$4,597.89
TOTAL	\$25,340.66

Phase 2 of the Showground Stimulus funding closed on 12 June 2020 and the following projects were submitted:

Description	Estimate
1. Extension and refurbishment of existing amenity building at Bingara Showground.	\$142,590.76
2. Supply and installation of LED field lighting at the Bingara Showground arena ring.	\$225,309.88
3. Removal of asbestos lining and refurbishment of Bingara showground Grandstand.	\$85,378.25
TOTAL	\$453,278.89

Plant and Workshop

The new Caterpillar grader was delivered on Wednesday 13 May 2020. The new Cat grader replaces the John Deere grader which was sold to Pickles Auctions.



New grader delivery

Major workshop repairs carried out during May included:

- Fabrication of new walkway for Bingara water pump station ready for industrial galvanising
- P 1721 - Grader – tandem seals, wheel bearing
- P1470 – Tractor – transmission sensor
- P1841 – Komatsu excavator – swivel head repairs
- P1788 – Grader – injector repairs
- P1662 – Water truck hydraulic repairs
- P1446 – Jetpatcher -air compressor replacement

5. ENVIRONMENTAL DEPARTMENT

The Department continues to receive enquiries and provide advice on a range of health matters including:

- Overgrown properties
- Food premises design and fit-out
- Food handling practices
- Mobile food vendors

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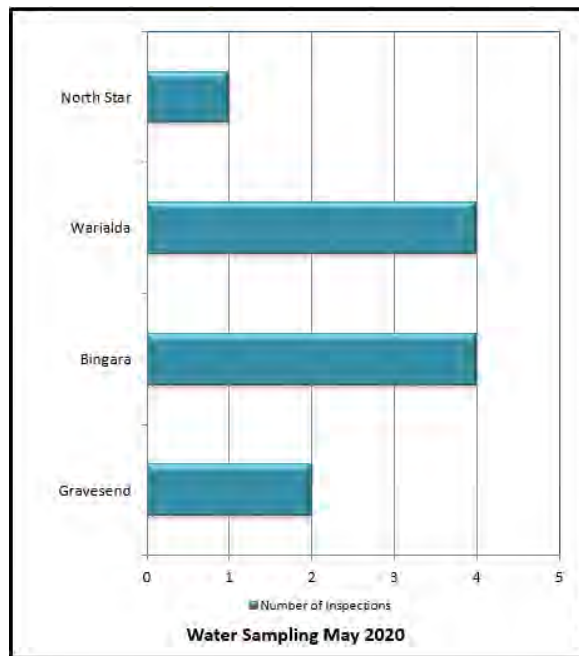
Chairman

- Licensing
- Water carting
- Pet ownership

Water Surveillance

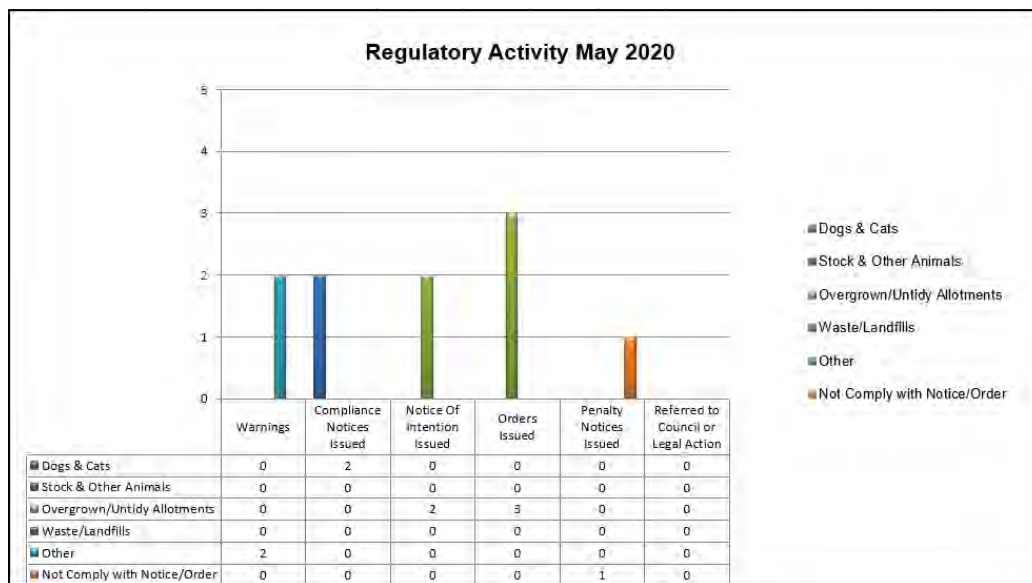
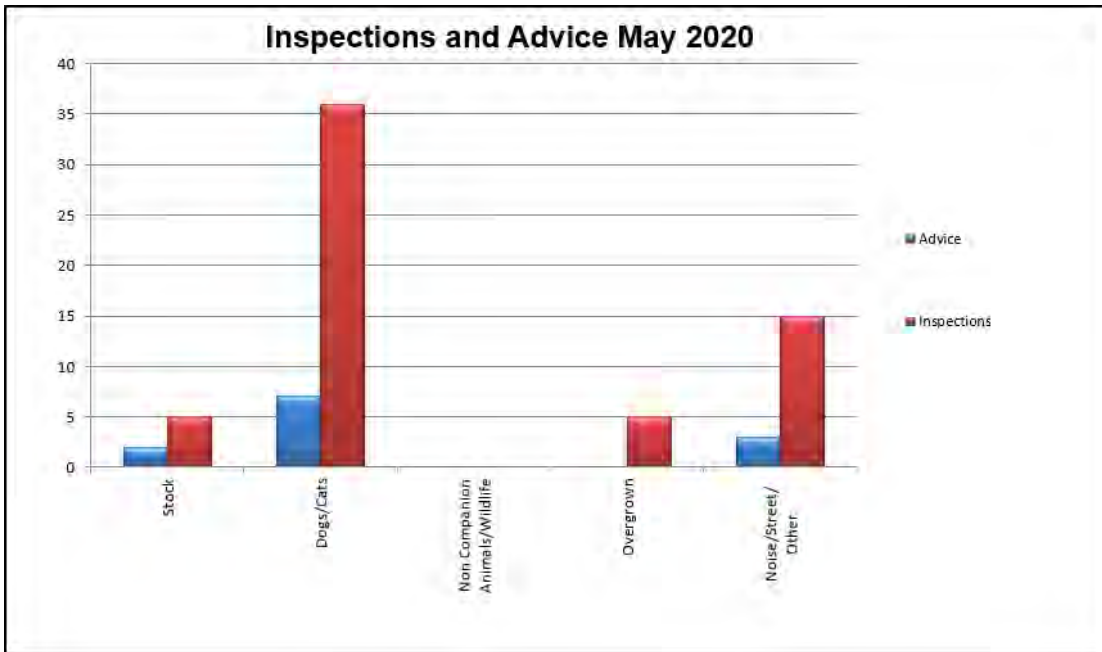
The Department continues to carry out routine weekly microbiological sampling of the water supply in the towns of Warialda and Bingara, fortnightly sampling of Gravesend and monthly sampling at North Star.

Health Related Inspections



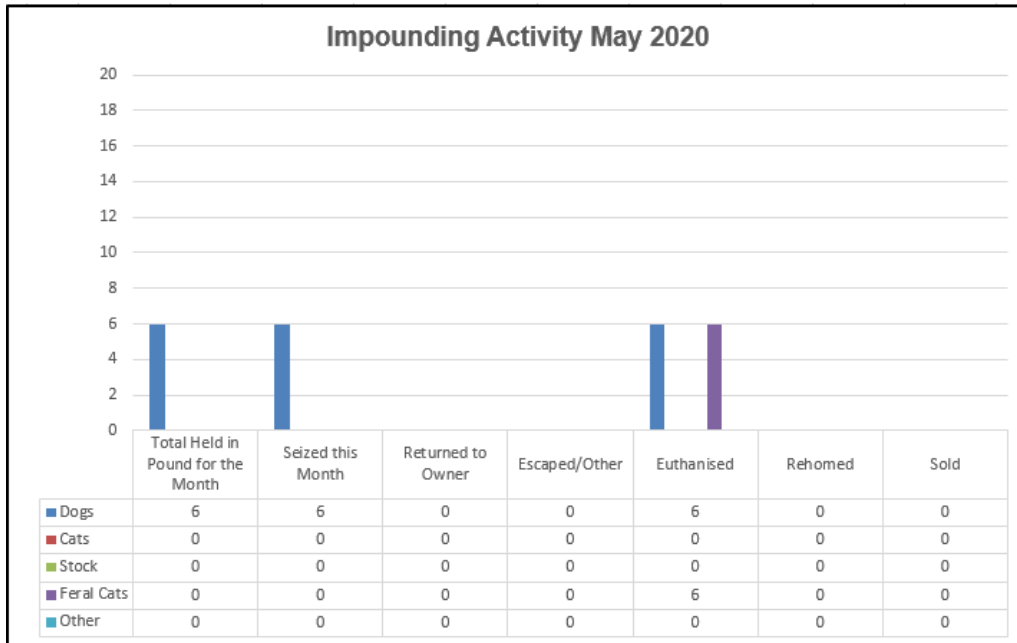
Compliance and Regulatory Control

Council received complaints regarding roaming stock and dogs, noise, the keeping of animals and other concerns during the month of May 2020. These are investigated and actioned as necessary and are detailed in the following tables.



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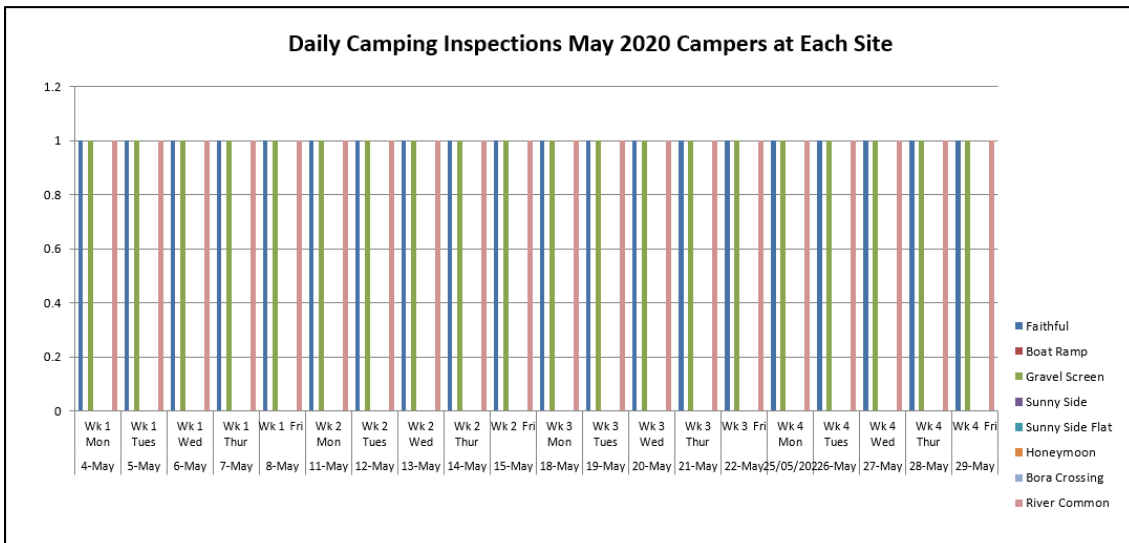
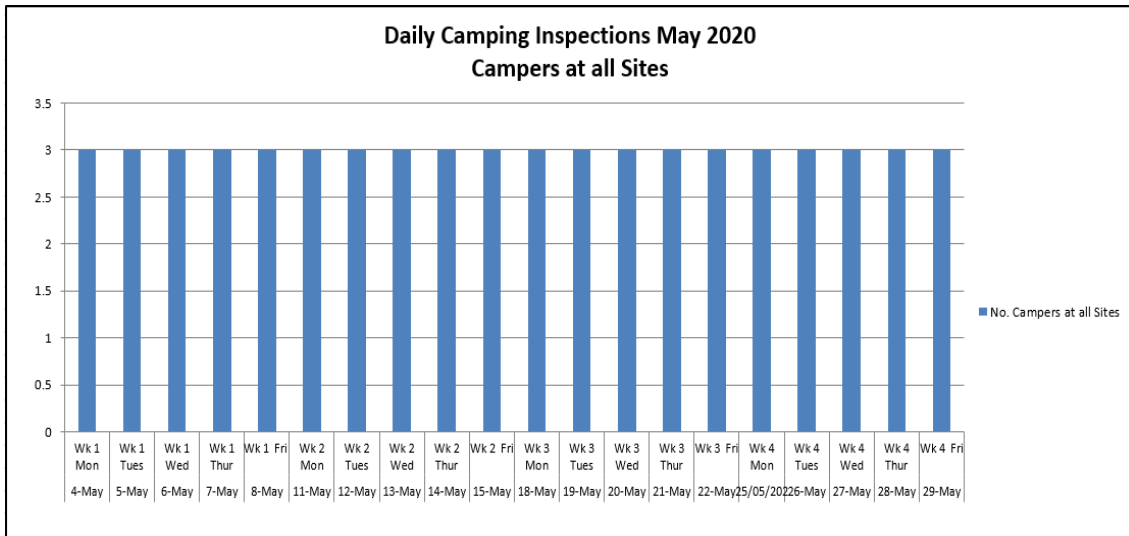


RIVERSIDE CAMPING

Council’s Compliance Officer aims to carry out daily checks along the Gwydir River to ensure that camping is being conducted in a safe and hygienic manner. Flyers promoting local events and services are distributed to campers and enquires from campers are addressed as necessary. The graphs below show total numbers of campers and the distribution of campers at the different campsites.

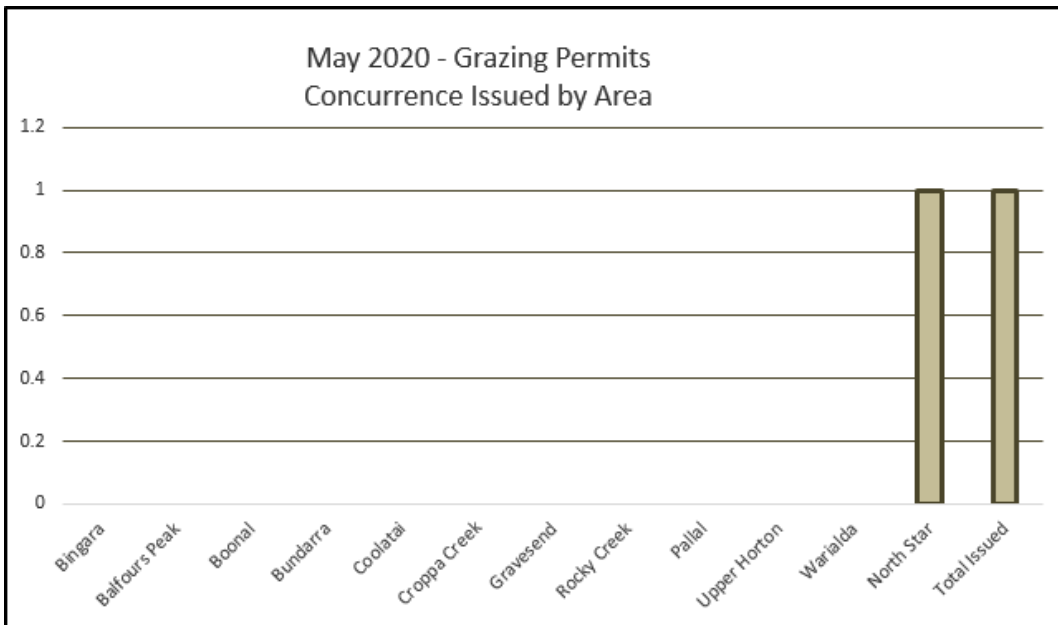
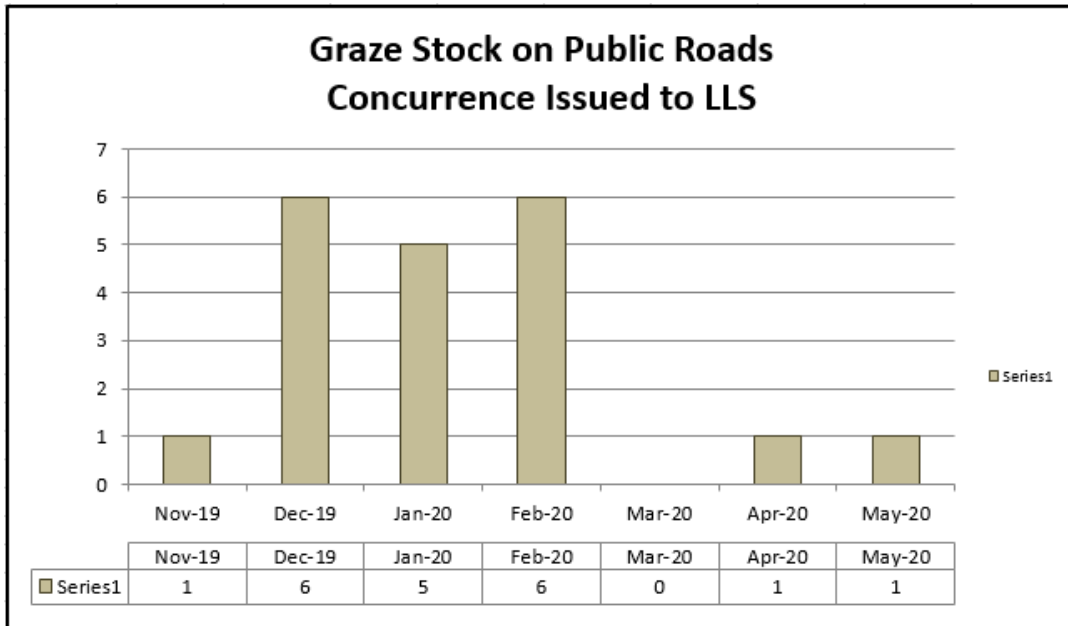
The current restrictions imposed regarding the Covid-19 pandemic have seen bans imposed on all non-essential travel and the subsequent closure of campgrounds. While the campgrounds are officially closed there are some exemptions in place for people who were already set up on the campground on 1 April 2020. Three campers have elected to stay on the campgrounds over the last month.

With campgrounds set to open from the 1st June 2020 and people again allowed to travel it will be interesting to see the impact this has on the number of campers recorded over the coming months.



GRAZING PERMITS

As the Consent Authority for road reserves, Council has issued concurrence to the North West Local Land Services for only one Roadside Grazing Permits during the month of May 2020. Recent favorable conditions have provided welcome relief in the district and the demand for roadside grazing has eased. The following graph shows the applications received May 2020 compared to the previous 6 months.



WASTE SERVICES

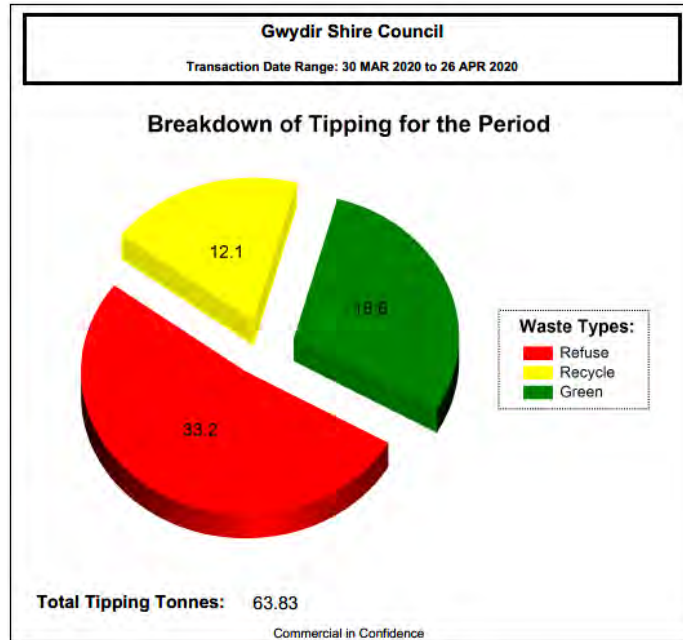
Scheduled kerbside collection of waste, recycling and green waste was carried out throughout the Shire in May. Customer service requests are processed and actioned as necessary.

All Waste Recovery Centres in the Shire continue to be supervised/monitored and maintained. Staff continue to make changes to the site layout and signage to improve onsite operation and access for residents unloading waste and recyclable materials. Council is continuing to supply mulch from chipped green waste to residents.

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Breakdown of Waste Collection

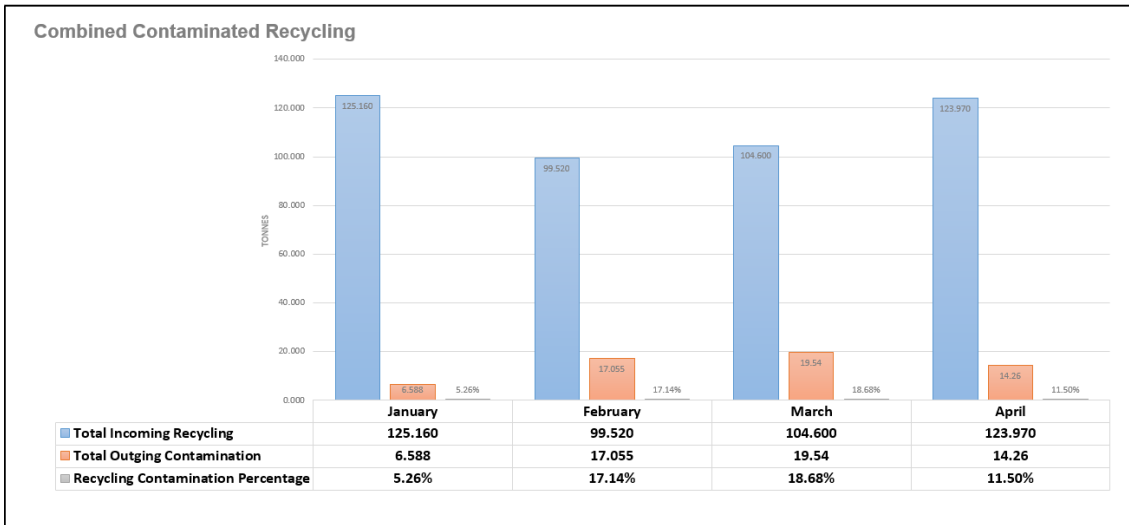
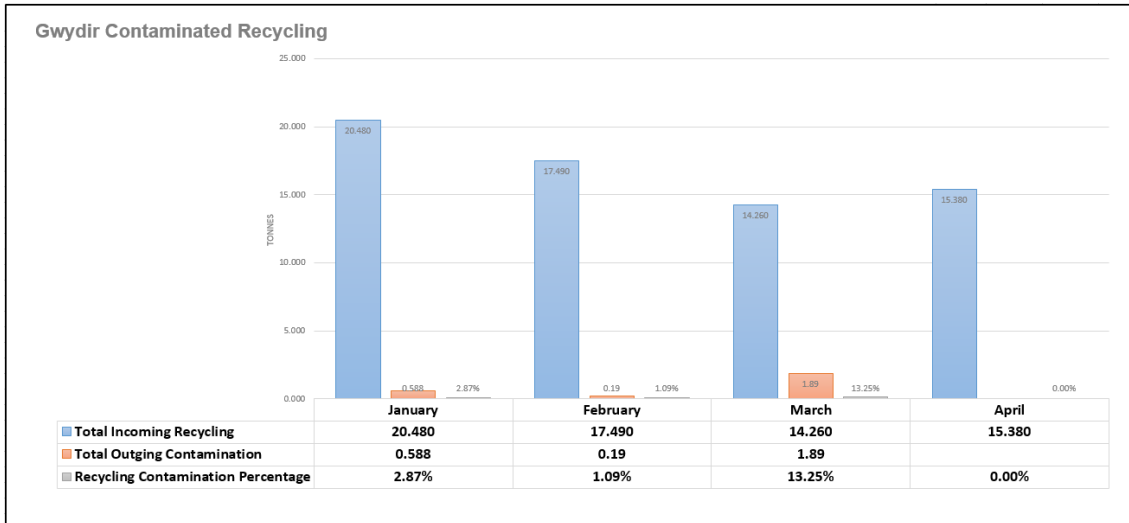


CONTAMINATION REPORTING

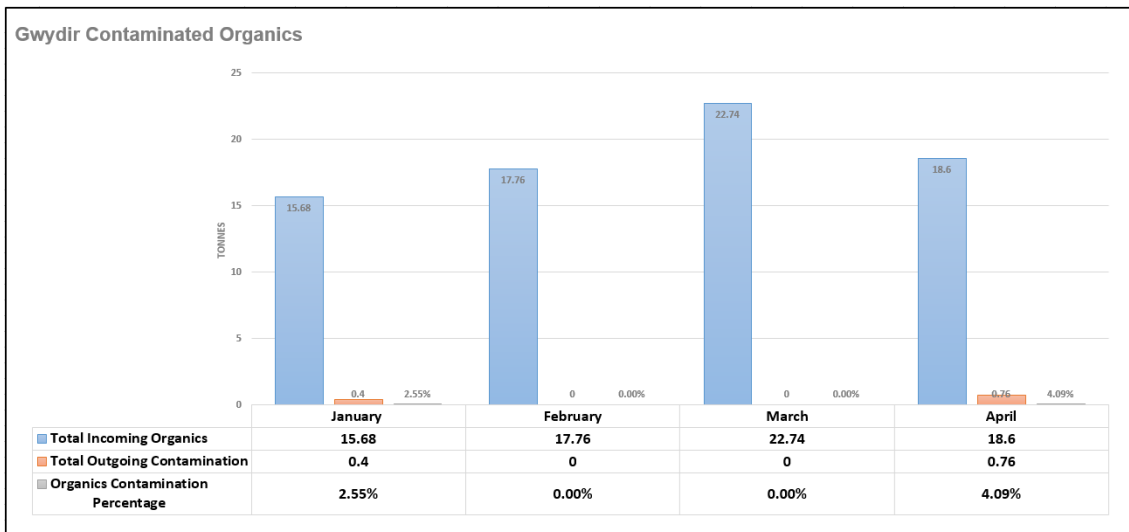
Cleanaway has refined the collection of their contamination data and now reports on contamination rates for each Council area (Moree, Narrabri and Gwydir). This gives an accurate reflection of the contamination rate for waste generated within the Gwydir Shire area, rather than the previously reported statistics which were unable to accurately report which LGA was experiencing problems with contamination in the recycling and organics waste collections.

The graphs below show contamination rates for both the Gwydir Shire and the combined collections area for the month of April compared to the previous three months, noting that there is some overlap of data collected prior to January 2020.

Recycling Contamination

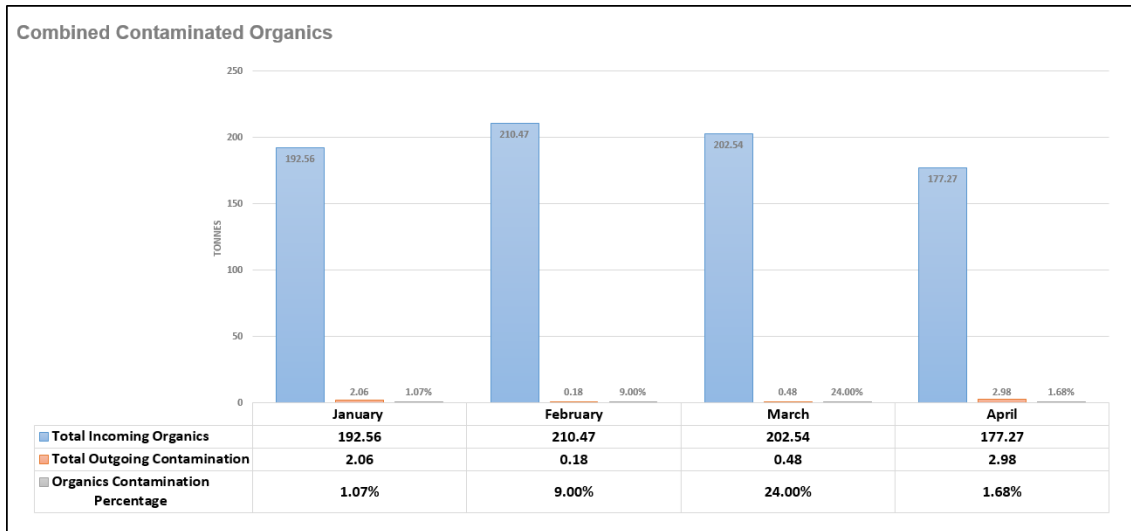


Organics Contamination



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Comment from Cleanaway

“Combined Recycling Contamination is down this month from 18.68% to 11.50% which is encouraging. Cleanaway is committed to continue following Council procedures on contamination and is actively sticking bins, recording contamination and sending contamination letters to continue to advise & educate residents on allowable recycling products. Jacqui has been in discussion with Matt at Challenge and will continue to work with him on identifying contaminated loads and lines.”

NOXIOUS WEEDS CONTROL

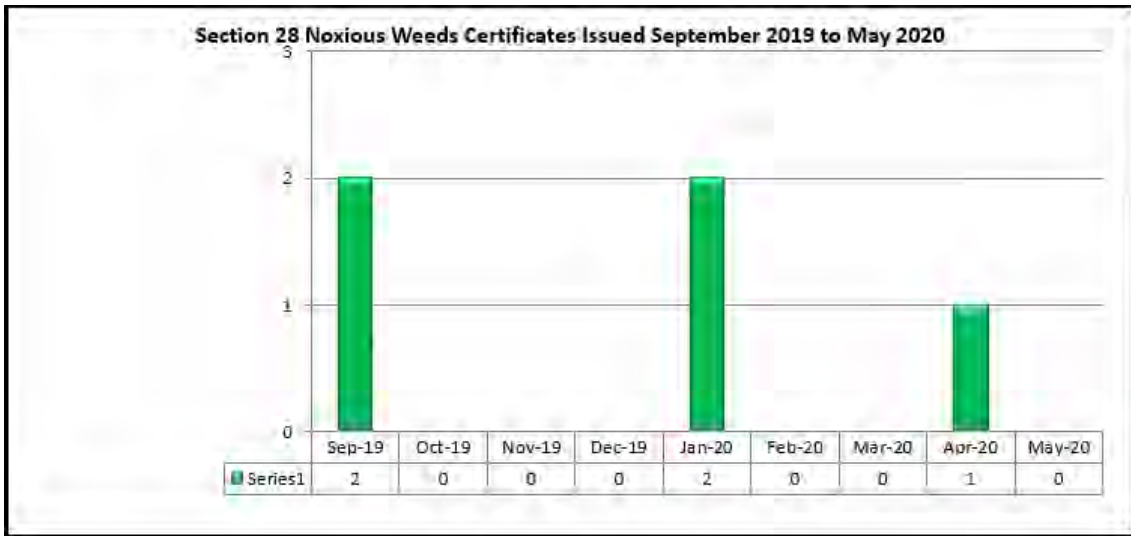
Property Inspection Program

Staff continue to assist farmers and the community with:

- Funding advice
- Noxious weeds advice
- Property inspections
- Spraying of noxious weeds
- Property inspections are currently being undertaken in Section D.

Section 28 Noxious Weeds Certificates

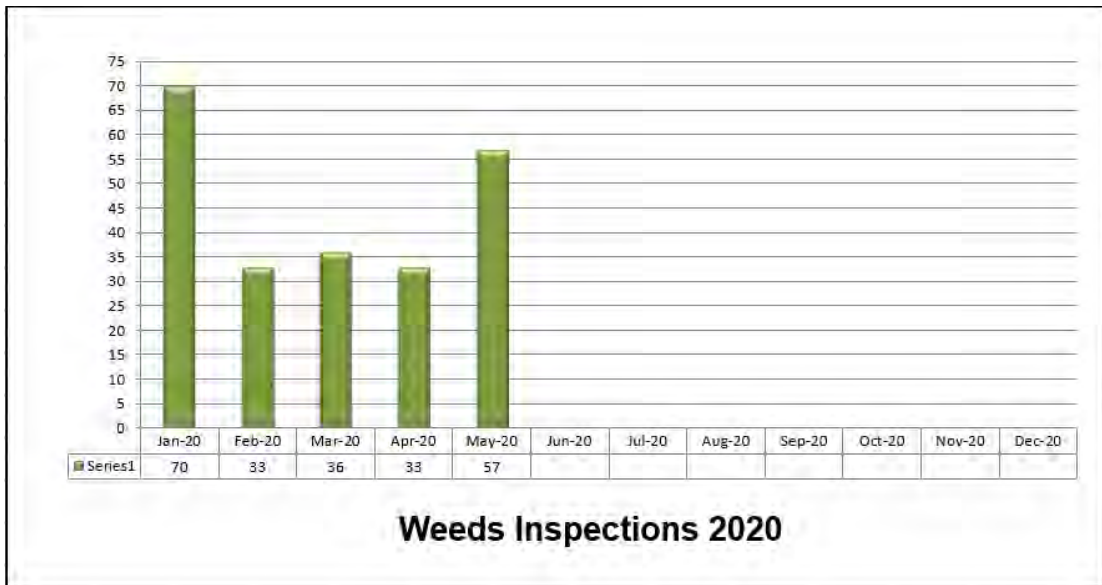
No certificates were issued for the month of May 2020. The graphs below show the noxious weeds certificates issued since September 2019:



Weeds Inspections

Property inspections are currently being undertaken in Section D, with property owners being offered support and advice on managing weeds during the current adverse conditions.

The following graphs and charts show the noxious weeds inspections carried out in 2020.



Noxious Weeds Inspections for the Month of May 2020

<i>Areas Inspected</i>	<i>No.</i>	<i>Ha</i>	<i>Rd km</i>	<i>Weeds Present</i>
Private Propety	1	0.2		Tree Pear
Private Property	1	844	-	African Boxthorn, Tree Pear
Private Propety – High Risk Re-Inspection	1	3600		Parthenium
Roadside	23	1234.4	246.88	Parkinsonia, Tree Pear, African Boxthorn, Harissa Cactus, Tiger Pear, Mother of Millions, Pattersons Curse
Roadside – High Risk Pathways	15	2101.35	420.27	African Boxthorn, Mimosa Bush, Tree Pear, Harissa Cactus, Mother of Millions, Patersons Curse, Common Pear, Rope Pear
Council Land	1	590		Mother of Millions
Crown Land	2	84	-	Tiger Pear, Harissa Cactus, Mother of Millions
Truckstops	7	35	-	None Found
Waterways – High Risk	1	2		Giant Cane Crass, African Boxthorn, Green Cestrum
Grain Handling Sites	4	38		Tree Pear, African Boxthorn, Mimosa Bush
National Parks/Nature Reserves	1	526		Tree Pear

Noxious Weeds Control Works for May 2020

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Road/Property	Locality	Weed Code	Area Ha	Road km	High Risk Road	Council Road	Other
Gravel Storage Depot	Bingara	ab	5				1
Bingara Sewerage Treatment Works	Bingara	ab	10				1
Allan Cunningham Rd	Bingara	ab	50		1		
Whitlow Rd	Whitlow	ab	116.9	23.38		1	
Old Barraba Rd	Bingara	ab	5.05	1.01		1	
Bingara Showground	Bingara	ab	40				1
Bereen Rd	Upper Horton	ab	74.4	14.88		1	
Trevallyn Rd	Upper Horton	ab	90.4	18.08		1	
Currangandi Rd	Upper Horton	ab	61	12.2		1	
Trevallyn Rd	Upper Horton	ab	90.4	18.08		1	
Back Creek Rd	Back Creek	ab	87.55	17.51		1	
Pinecliff Rd	Back Creek	ab	35	7		1	
Moreena Mail Rd	Bangheet	ab	59	11.8		1	
Pallal Rd	Pallal	ab	62.15	12.43		1	
Caroda Rd	Elcombe	ab	184.5	36.9		1	
Bingara River Common East	Bingara	ab	30				1
Bingara River Common West	Bingara	ab	40				1
Copeton Dam Rd	Bingara	ab-cc	261.7	52.34	1		
Bora Rd	Bingara	ab-cc	36.3	7.26		1	
Betts Quarry	Bingara	ab-cc	10				1
Bingara River Common West	Bingara	pc-gc	30				1
6 East Street	Bingara	gc	1				1
Bingara River Common East	Bingara	pc-gc	40				1
Copeton Dam Rd	Bingara	pc	261.7	52.34	1		
Halls Creek	Bingara	ab	10				1
Halls Creek	Bingara	gc-mv	10				1
Betts Quarry	Bingara	pc	10				1
North Star Rd	North Star	tp	408.6	81.72	1		
Gragin Rd	Gragin		124.75	24.95	1		
Ottley Rd	Coolatai	nb-tp	52	10.4		1	
Mosquito Creek Rd	Warialda	tp	224.95	44.99	1		
River Rd	Gravesend	tp	113.9	22.78	1		
Bingara River Common	Bingara	gc	70				1
Mosquito Creek Rd	Warialda	tp	224.95	44.99	1		
Koorilgur Nature Reserve	Warialda	mm	590				1
Allandale Rd	Warialda	ab	39.5	7.9		1	
Munsies Rd	Warialda	ab	62.5	12.5		1	
Lochallan Rd	Warialda	ab	7.5	1.5		1	
Fairford Rd	Warialda	ab	64	12.8		1	
Gragin Rd	Warialda	ab	124.75	24.95	1		
Eden Forest Rd	Gravesend	ab	61	12.2	1		
River Rd	Gravesend	ab	113.9	22.78	1		
River Rd	Gravesend	ab	113.9	22.78	1		
Mosquito Creek Rd	Warialda	tp	224.5	44.9	1		
Mosquito Creek Rd	Warialda	tp-hc	224.95	44.99	1		

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6. DEVELOPMENT AND BUILDING SERVICES

The Department continues to receive enquiries and provide advice on a range of planning and building matters including:

- Minor structure construction e.g. sheds
- Commercial opportunities and construction
- Basix (Building Sustainability Index)
- Bushfire requirements
- Building construction standards and requirements
- Stormwater
- Licensing and owner builder requirements
- Fees and charges

The following Construction Certificate (C/C), Building Information Certificate (BIC) and S68 applications have been approved for the month.

No.	Property Description	Development/ Work	\$	C/C	BIC	S68
14/2019	Lot: 7302 DP: 1162328 Res: R30190 Gineroi Road GINEROI NSW 2404	RFS Shed – single bay with amenities and 22,000ltr water tank.	70,000	✓		
5/2020	21 Holden Street WARIALDA NSW 2402	Skillion and deck attached to existing garage.	5000	✓		
7/2020	8 Finch Street BINGARA NSW 2404	Enclosed shed/workshop with attached awning.	17,000	✓		
9/2020	152 Long Street WARIALDA NSW 2402	Extensions and upgrade to existing kitchen and conversion of covered deck to an office space.	419,898	✓		
10/2020	15403 Gwydir Highway GRAVESEND NSW 2401	Swimming Pool.	39,400	✓		
4/2020	5309 Trevallyn Road UPPER HORTON NSW 2347	Install new OSSM system.				✓
5/2020	Lot:22 DP: 754836 Riverview Road BINGARA NSW 2404	Minor alterations to existing septic.				✓
6/2020	54 Bingara Street WARIALDA RAIL NSW 2402	Install new Taylex Aerated Water Treatment System.				✓

The following Construction Certificate (C/C) applications were approved by a Private Certifier and lodged with Council during the month.

No.	Property Description	Development/ Work	\$	C/C
Nil				

ILLEGAL ACTIVITY

ACTIVITY	No	ACTION TAKEN					
		Inspected	Letter Sent	Application/ Certificate Lodged	Penalty Notice	Legal Action	Refer to Council
Nil							

NO. OF COMPLAINTS/INSPECTIONS

Type	No.	Yr. to Date	Actioned	Pending
Building	22	147	144	3

BUILDING MAINTENANCE

The Department continues to receive requests to carry out minor maintenance and these are generally dealt with in a timely manner. Otherwise the works are scheduled into maintenance staff building activities including new works for attention.

Projects Worked on during May 2020

Staff worked on the following projects during May:

- Gwydir Oval amenities – 80% of work is complete.
- Bingara Museum – 50% of work is complete.
- Warialda Memorial Hall kitchen upgrade – 90% of work is complete.
- Warialda gym asbestos removal, recladding and painting – complete.
- Warialda gym wall cladding removal on outside in preparation for installation of air conditioning – 90% of work complete.

EMERGENCY SERVICES

Attachment 1 shows the proposed RFS burn plan for Warialda surrounds. The Warialda Burn Proposals 2020 is a schedule of works that the RFS hopes to commence on the 15 June 2020, weather permitting. The purple hatched areas shown on Attachment 1 are the areas that RFS proposes to burn and in no particular order. The grey hatched area located along Redbank Road is split into three blocks; the first of these blocks closest to the Gwydir Hwy, will be the first of these blocks to be burned.

Attachment 2 shows the Warialda mosaic prescribed burn plan map as a projection of what the RFS plans to burn over the next five to seven years. This is a work in progress which will change as the RFS identifies further areas for hazard reduction. Currently, with the existing legislation, there is a seven-year period in which one must wait before introducing fire again to that area. If the legislation changes at all, it can then be implemented into the program.

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BIG RIVER DREAMING PROJECT

One of the projects funded under the Big River Dreaming Grant was the installation of a pontoon on the Gwydir River at Bingara. The installation has been finalised.



CONCLUSION

The activities carried out by the Technical Services Department are in line with the 2019/2020 Management Plan and otherwise as directed.

CONSULTATION

Consultation is carried out within the Technical Services Department during the monthly Technical Services team meetings and other relevant persons.

OFFICER RECOMMENDATION

THAT the monthly Technical Services report for May be received

ATTACHMENTS

AT- RFS Prescribed Burn Plan for Warialda

AT- Attach 2 - Warialda Mosaic Burn Plan

COUNCIL RESOLUTION:

MINUTE 140/20

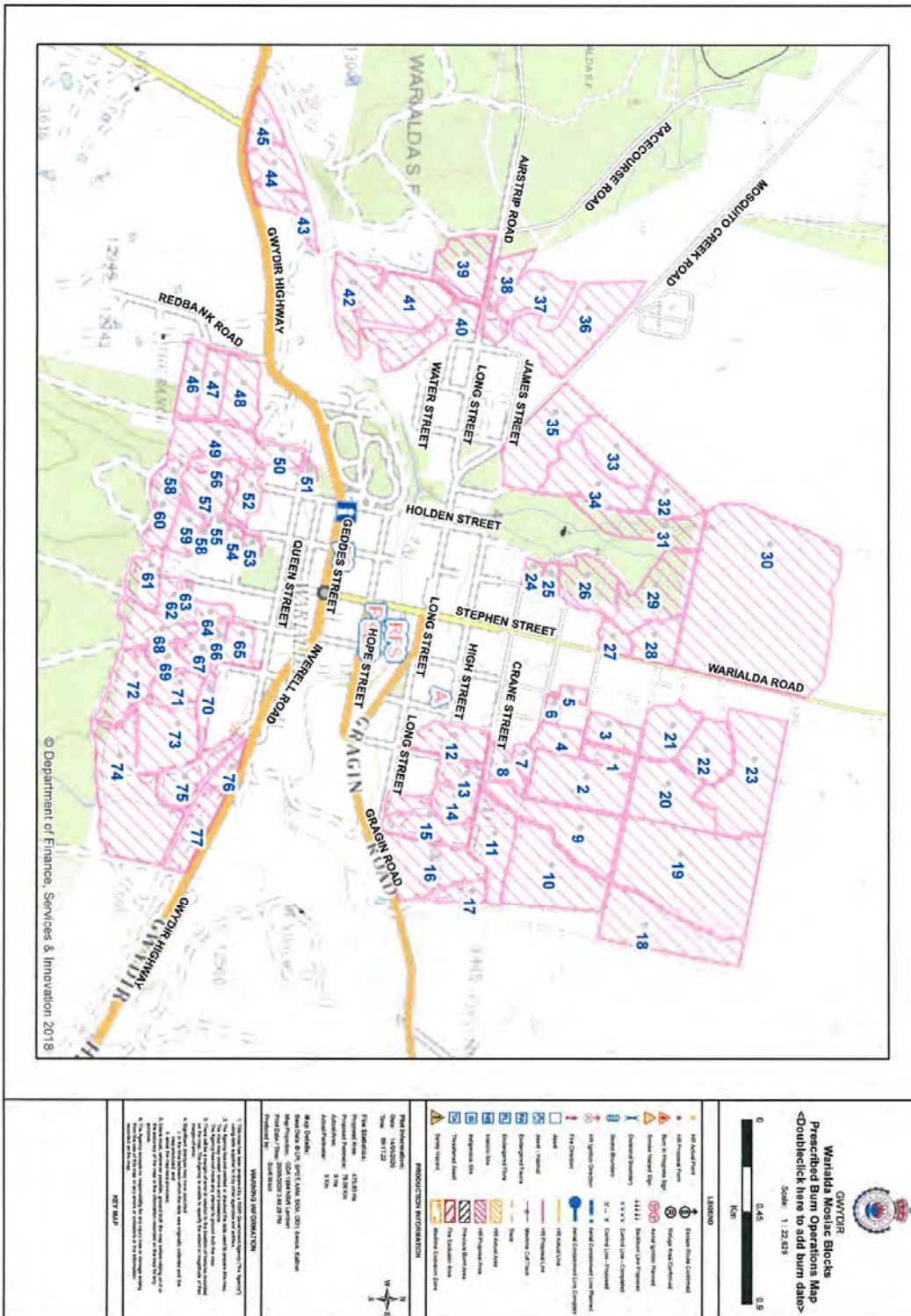
THAT the monthly Technical Services report for May be received.

FURTHER the excellent work being achieved across all the Council's outdoor workforce is acknowledged with sincere thanks.

(Moved Cr Egan, seconded Cr Young)

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Item 7 Correspondence from Murray Darling Association

FILE REFERENCE 20/14397

DELIVERY PROGRAM

GOAL: 4. Proactive Regional and Local Leadership

OUTCOME: 4.1 WE ARE AN ENGAGED & CONNECTED COMMUNITY

STRATEGY: 4.1.1 Encourage an informed community - GM - external

AUTHOR General Manager

STAFF DISCLOSURE OF INTEREST Nil

COMMENT

The attached Murray Darling Association Delegate's report and attachments are submitted for information.

OFFICER RECOMMENDATION

THAT the Murray Darling Association Delegate's report be received

ATTACHMENTS

AT- MDA Delegate's report and attachments

**COUNCIL RESOLUTION:
MINUTE 141/20**

THAT the Murray Darling Association Delegate's report be received.

(Moved Cr D Coulton, seconded Cr Young)

Item 8 Correspondence from Warialda District Chamber - toilets at Carinda House

FILE REFERENCE 20/14398

DELIVERY PROGRAM

GOAL: 1. A healthy and cohesive community

OUTCOME: 1.1 WE HAVE HEALTHY AND INVITING SPACES AND PLACES

STRATEGY: 1.1.3 Provide the right places, spaces and activities - OCD - external

AUTHOR General Manager

STAFF DISCLOSURE OF INTEREST Nil

BACKGROUND

Some time ago Council investigated the closure of the toilets at Carinda House in Warialda as ‘public toilets’ as it was considered there were adequate public toilets in the CBD without the Carinda House toilets. This was also considered a viable financial decision with a reduction in cleaning expenses. Members of the Warialda Cultural Community Centre, Carinda House, were notified in December 2014 that it was resolved at the Ordinary Meeting of Council on 18 November 2014 that the amenities at Carinda House remain available for use only by members of that committee.

It was also noted that should the members of that committee choose to open the amenities to the public during their operating hours, Council’s public liability insurance would apply.

The Carinda House committee was also advised that the Manager of Carlo’s IGA, Warialda advised that the IGA amenities were available for the general public to use during their hours of operation.

COMMENT

The Warialda District Chamber has requested the public toilets at Carinda House in Warialda be restored to public facilities during business hours and this could be incorporated into the proposed future planning of the Warialda CBD.

Currently there are two public toilets in the Warialda CBD in Hope Street. A disabled public toilet exists behind the café on the corner of Hope and Stephen Street and the other toilets are adjacent the Council Chambers. Parking facilities for caravans is available close to both these facilities.

Recently, visitors to Warialda were unable to use the public toilets adjacent the Council Chambers as they were closed due to Covid-19 restrictions.

The other public toilets in Warialda are in Captain Cook Park, Apex Park, All Abilities Park and on the eastern approach to Warialda near the old saleyards site.

There was signage on all the closed public toilets clearly outlining where the nearest opened public toilet was located.

OFFICER RECOMMENDATION

THAT the report be received

FURTHER that the use of the toilets at Carinda House remain closed.

ATTACHMENTS

AT- Correspondence - Carinda Toilets

**COUNCIL RESOLUTION:
MINUTE 142/20**

THAT the report be received.

FURTHER that the Warialda District Chamber Inc. be advised that the Council is prepared to transfer the management and upkeep of the Carinda House toilets to the Warialda District Chamber Inc. without cost.

(Moved Cr Young, seconded Cr Smith)

Item 9 Monthly Investment and Rates Collection Report for May 2020

FILE REFERENCE 20/14399

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.1 Financial management and accountability systems - CFO - internal

AUTHOR Manager, Finance

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

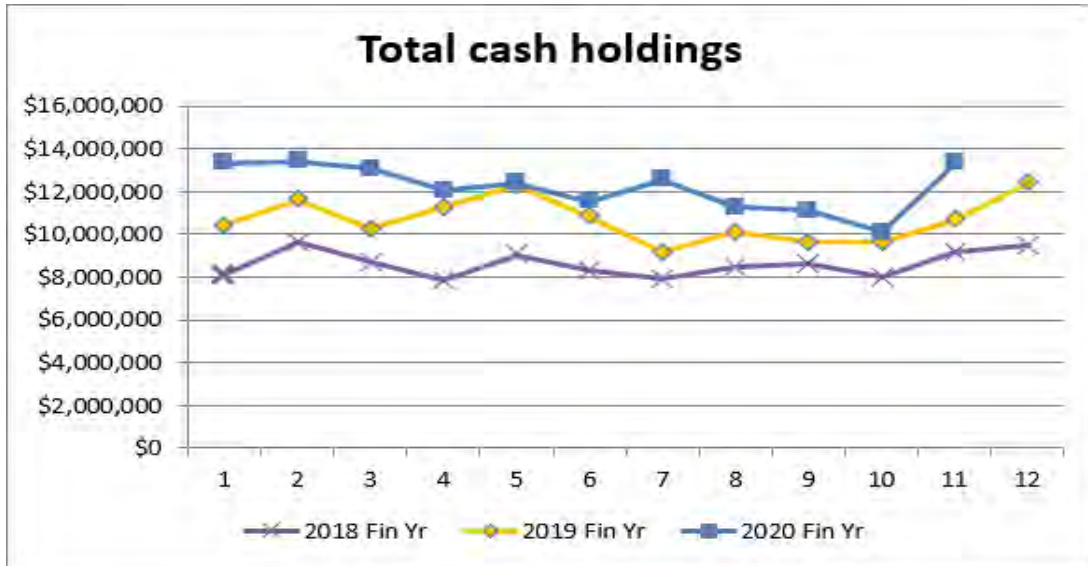
At each monthly Ordinary Meeting, the Council is presented with the schedule relating to Investments, as at the end of the previous month.

BACKGROUND

In accordance with Clause 19(3) of the Local Government (Financial Management) Regulation 1993, the following information provides details of Council's funds invested as at 31 May 2020.

Direct Investments							
Broker	ID	Investment Name	Rating	Type	Next Rollover	Yield	Current Value
NAB	2020.10	NAB	AA	TD	29/06/2020	1.23%	\$1,000,000.00
NAB	2020.11	NAB	AA	TD	29/06/2020	1.23%	\$1,000,000.00
NAB	2020.12	NAB	AA	TD	29/06/2020	0.94%	\$1,000,000.00
Grand Total							\$3,000,000.00
Managed Funds							
Fund	Investment Horizon	Type	3 Mth Avg Yield	Current Value			
Regional Australia Bank	At Call	Cash	See report	\$401,183.56			
Tcorp Cash Fund	At Call	Cash	See report	\$7,181,751.78			
Tcorp Medium Term Fund	At Call	Cash	See report	\$1,041,296.59			
Grand Total							\$8,624,231.93
Total Investments							
Direct Investments							\$3,000,000.00
Managed Funds							\$8,624,231.93
Grand Total							\$11,624,231.93

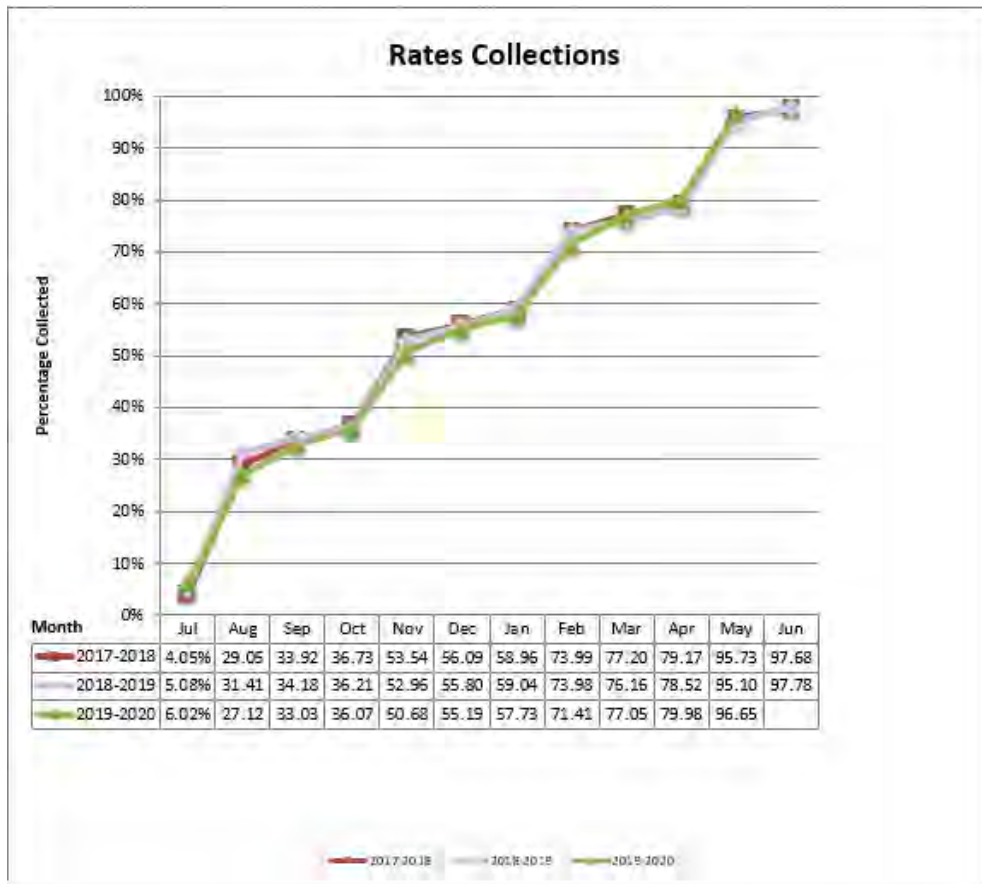
Cash and Investments	
Total Investments	
Direct Investments	\$3,000,000.00
Managed Funds	\$8,624,231.93
Grand Total Investments	\$11,624,231.93
Total Cash and Investments	
Investments	\$11,624,231.93
Cash at bank	\$ 1,690,987.69
Grand Total Cash and Investments	\$13,315,219.62
General Fund Cash	
Total cash and investments	\$13,315,219.62
LESS:	
Water fund*	-\$879,162.96
Sewer fund*	-\$3,221,194.24
Waste fund*	-\$3,256,163.09
Other restrictions:	
Employee leave entitlements*	-\$900,000.00
Carry over works in progress*	-\$950,000.00
Asset replacement*	-\$250,000.00
Bonds and deposits	-\$2,100,000.00
Unexpended grants*	-\$1,246,000.00
Developer contributions	-\$262,000.00
*These figures may change with end of year processing	
Discretionary General Fund Cash	\$250,699.33



I, Helen Thomas, Finance Manager and Responsible Accounting Officer for Gwydir Shire Council, certify that the Council's investments have been made in accordance with the Local Government Act 1993, Local Government (General) Regulation 2005 and Council's Investment Policy (F.01.03), as amended.

RATES COLLECTIONS

The graph below represents a comparative of the percentage collections for the current year against the two previous rating years. The current years collections are up to 31 May 2020.



OFFICER RECOMMENDATION

THAT the monthly Investment and Rates Collection report for May be received

ATTACHMENTS

There are no attachments for this report.

**COUNCIL RESOLUTION:
MINUTE 143/20**

THAT the monthly Investment and Rates Collection report for May be received.

(Moved Cr Dixon OAM, seconded Cr Smith)

Item 10 Gomeroi Native Title Claim NSD37/2019 Update

FILE REFERENCE 20/14400

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR General Manager

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

This report is to update the Council on the current status of this Claim.

BACKGROUND

The orders issued by the Federal Court since 10 January 2019 have basically involved the Gomeroi Applicants and the NSW Attorney General in the process of assessing the connection evidence supplied by the Gomeroi Applicants.

In particular, on 1 August 2019, the Attorney General as First Respondent advised the Gomeroi Applicant and the Federal Court that the State is not satisfied that the Applicant has demonstrated a credible basis for the making of a consent determination recognising the existence of native title.

Since that time, the Applicant has been given the opportunity to address the shortcomings in the evidence provided, and has engaged an expert anthropologist, Jitendra Kumarage. The latest orders made on 1 April 2020 require the Applicant to file and serve a report about their progress in preparing further expert anthropological material and other evidence in support of their claim by 25 September 2020. Compliance with this order will continue to be monitored by a Registrar of the Federal Court.

The timeframe for the Gomeroi Applicant to prepare the material was extended based on a report to the court from NTSCORP Ltd (Native Title Service Provider for Aboriginal Traditional Owners in New South Wales and the Australian Capital Territory) that the field work to gather the evidence in support of their claim will be delayed due to COVID-19, and in particular, the challenges Mr. Kumarage and NTSCORP will face in obtaining access to elderly indigenous people, and to documentation (with various libraries closed), necessary to complete this work.

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Chairman

While the court has extended the reporting period for NTSCORP regarding progress on the anthropological work to September 2020, NTSCORP had foreshadowed that it anticipated any report would not be finalised until the latter half of 2021.

Approach to preparation of tenure and evidencing of public works

The Council’s solicitor in this matter, Ms. Vanessa Field undertook an assessment to check what, if any, orders have been made in relation to the gathering of evidence in respect to tenure and public works to assess the urgency with which such work may need to be undertaken by Gwydir Shire.

Ms. Field contacted Nancy Foster, Senior Solicitor, at the Crown Solicitor’s Office who has confirmed that no orders have been made to date in relation to tenure. Ms. Field asked Ms. Foster what work has been commenced by the Department of Planning Industry and Environment’s land status branch in anticipation of the need to prepare historical tenure evidence for the court for such a large claim, and the estimated timeframe for its completion. Unfortunately, Ms. Foster has been unable to provide any update. The Department is usually reluctant to provide such information until they are well advanced with their searching. This is unhelpful, but not unexpected.

The response of the Crown Solicitor’s Office has not clarified the Department’s approach to tenure. However, the Department has commenced search work for this claim, and Ms. Field hopes that notwithstanding the transfer of land to councils under the Crown Land Management Act 2016, that land currently held by councils will be investigated with the same rigour as other land currently held by the Department as Crown land/ reserves. After all, such tenure evidence forms the basis of any future compensation claims (which will still largely be the responsibility of the State to pay), if these proceedings determine that the Gomeri People in fact hold native title.

However, it is important that the Council is prepared to rationally assess the quality of the tenure searches for Council’s land in good time to ensure that this is the case. The Gomeri claim covers an enormous area and the Department’s status branch whether through necessity to meet court timeframes, or fatigue, will be under considerable pressure to find ways to streamline their tenure assessment process across all land searched.

M. Field advises that, unfortunately, unless respondent councils are pro-active they can be required to assess the State’s tenure evidence of “Council-managed” land at the last minute with insufficient time to make the required checks and changes, and can be pressured into accepting inaccurate information about their assets which affects their ability to manage those assets once a determination of native title has been made.

What I envisage Council will need to do

Ms. Field recommends the following approach.

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If this has not already been undertaken, as a first step, Council should identify a comprehensive list of all the land for which Council has responsibility that falls within the Gomeri People's claim boundary.

The information obtained should be separated into lists ordered by Lots and Deposited Plan references to the extent possible, or otherwise Reserve Numbers. This information should be on Council's asset register/s for operational and community land.

List 1 should contain all land currently held by Gwydir Shire Council in freehold. This list will be used to check against any list generated by the Department, to ensure that all such land is accounted for and properly classified as tenure that wholly extinguishes native title, in any document to be presented to the court. Ideally, any roads held in freehold will be separately placed in list 3.

List 2 should contain all other land for which Council has responsibility for. It is this list that I will be seeking to ensure that the Department is undertaking a thorough historical tenure investigation of. It may be that within this list there will be particular land that Council may wish to conduct its own targeted assessment of historical tenure, to ensure that all evidence is captured. I do not propose that such work be undertaken immediately, but that thought be given, if this has not yet occurred, to identifying a list of land that is strategically important for a variety of reasons, and may require particular review or attention. Ideally, any roads falling within this list will be separated out and placed in list 3.

List 3 should identify roads for which Council has responsibility as Roads Authority, or on any other basis, if any. This list will need to be split further into List 3 – freehold roads, and List 3 – Crown or other roads.

This separation into lists is a first step to better isolate the treatment of different categories.

Public works

I know that you have been working with Craig Barnes to identify public works on certain reserves that represent significant assets to Council. As the identification of public works is a significant task across many parcels of land, I recommend that it be approached in a systematic way.

The accurate identification of public works is a critical task for Council to ensure that the extent of such areas is properly accounted for, and the Gomeri People's legal representatives/ or the Court is persuaded, prior to any determination of native title, that such areas have been validly created, were/ are constructed, maintained and operated as public works, and can be accurately described for the purpose of expressly excluding them from the definition of the determination area.

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While it may not be possible or necessary to identify every single public work, the most important categories to identify are roads, water and sewerage infrastructure, and any other significant facilities or assets for which Council is responsible for the operation and maintenance of.

For those “public works” that cannot be individually identified and described, there will likely be a generic public works clause inserted into any determination made, that seeks to recognise the existence of any public works that were validly created prior to 23 December 1996, for the purpose of excluding those from the determination area. The difficulty is of course that without specific identification by and agreed description of the nature and extent of an area covered by a public work, it is left for the Gomeroi People and Council to agree to those details after any determination. This is not the preferred situation, particularly, for important Council assets, but may be a pragmatic solution for public works that Council simply does not have the time or resources to identify to the extent required. There will also be assets that Council considers may be “public works”, but which, upon investigation, do not meet the legislative criteria.

COMMENT

The Council is currently following the suggested approach from its legal adviser in this matter and identifying the significant land holdings that the Council either owns in freehold or has a legitimate interest in maintaining the management of the land.

CONCLUSION

The Council is using external assistance, as well as internal resources to complete this task. The work will need to be produced in a format acceptable to the Court that can be used as the basis for evidence before the Court

OFFICER RECOMMENDATION

THAT the update report regarding the Gomeroi Native Title claim NSD37/2019 be received

ATTACHMENTS

There are no attachments for this report.

COUNCIL RESOLUTION: MINUTE 144/20

THAT the update report regarding the Gomeroi Native Title claim NSD37/2019 be received.

(Moved Cr D Coulton, seconded Cr Smith)

**Item 11 Providence Investment Management Pty Ltd -
Memorandum of Understanding**

FILE REFERENCE 20/14401

DELIVERY PROGRAM

GOAL: 2. Building the business base

OUTCOME: 2.1 OUR ECONOMY IS GROWING AND SUPPORTED

STRATEGY: 2.1.1 Plan for and develop the right assets and
infrastructure - TS -external

AUTHOR General Manager

IN BRIEF/ SUMMARY RECOMMENDATION

This report recommends entering into a Memorandum of Understanding with Providence Investment Management Pty Ltd to investigate the possibility of the development of solar farms at both Warialda and Bingara.

BACKGROUND

The potential to move forward with solar farms at both Warialda and Bingara was discussed at the recent Budget Workshop with the Council's consultant, Mr. Tobin, and the attached draft MoU is the next step in this process.

It is recommended that the Council endorses the document for signature.

There is no commitment of funds or resources at this stage.

OFFICER RECOMMENDATION

THAT the Memorandum of Understanding between Gwydir Shire Council and Providence Investment Management Pty Ltd is endorsed for execution.

ATTACHMENTS

AT- MoU

**COUNCIL RESOLUTION:
MINUTE 145/20**

THAT the Memorandum of Understanding between Gwydir Shire Council and Providence Investment Management Pty Ltd is endorsed for execution.

(Moved Cr Young, seconded Cr Dixon OAM)

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Chairman

Item 12 Integrated Planning Requirements 2020-2021 Operational Plan

FILE REFERENCE 20/14405

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR Organisational and Community Development Director

STAFF DISCLOSURE OF INTEREST Nil

BACKGROUND

The Integrated Planning and Reporting Framework was introduced by the NSW State Government in 2009. The reforms replaced the former Social and Management Plan structures. All NSW Councils were required to develop a Community Strategic Plan spanning ten years, a Delivery Program spanning the four year period of the elected council, and Operational Plans covering each financial year.

These documents have been adopted containing the results of the extensive community consultation process undertaken to determine the community aspirations for Gwydir Shire Council. Along with these aspirations, production of these plans has allowed for the various existing plans to be brought together to understand how they interact and get the maximum leverage by planning holistically and sustainably for the future of Gwydir Shire Council.

ISSUES AND COMMENT

The Operational Plan 2020 – 2021 is due for consideration.

It is recommended that the Operational Plan be placed on public display for 28 days from Thursday 25 June 2020 to Wednesday 22 July 2020, and will be made available for inspection at the following locations:

- Bingara Council Office
- Bingara Public Library
- Warialda Council Office
- Warialda Public Library
- Gwydir Shire Council website <http://www.gwydirshire.com/Council/>
- Gwydir Shire Council Facebook page <https://www.facebook.com/GwydirShireCouncil>

The Operational Plan 2020 – 2021 is Attachment 1.

The budget component will be forwarded out on either Tuesday 23rd June 2020 or the following day.

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Chairman

CONCLUSION

The listed plans are recommended to be placed on public display for 28 days from Thursday 25 June 2020 to Wednesday 22 July 2020.

STATUTORY ENVIRONMENT

Local Government Act 1993 and associated regulations.

OFFICER RECOMMENDATION

THAT the report be received

FURTHER that the Operational Plan be placed on exhibition at the venues listed above for 28 days from Thursday 25 June 2020 until Wednesday 22 July 2020.

ATTACHMENTS

AT- Operational Plan 2020-2021 for Exhibition

AT- Draft Budget - Tabled at meeting

**COUNCIL RESOLUTION:
MINUTE 146/20**

THAT the report be received and discussed further at the July Committee Meeting.

FURTHER that the Operational Plan be placed on exhibition at the venues listed above for 28 days from Thursday 25 June 2020 until Wednesday 22 July 2020.

(Moved Cr Coulton, seconded Cr Egan)

Cr Marilyn Dixon OAM

Intersection of Cunningham and Bombelli Streets (Ref: 147/20)

Cr Dixon requested that maintenance be undertaken at this location.

The meeting was advised that funding for this work is included in the draft budget.

Cr Jim Moore

Kelly Gully's Bridge (Ref: 148/20)

The meeting was advised that at the last Warialda Historical Society Meeting the suggestion that this bridge be renamed after Sister Kenny was raised.

Cr Jim Moore

Warialda Memorial Pool Signage (Ref: 149/20)

Cr Moore requested that the signage at the Warialda Pool be repositioned.

Cr Tiffany Galvin

Bingara Business Meeting (Ref: 150/20)

The meeting was advised that there was another meeting of this group and it was very well attended by almost every main street business. Particular issues discussed were how the owners of dogs can be encouraged to pick up after their dogs and also the regular steam cleaning of the footpath.

Cr Egan requested that the footpath outside the Roxy Complex be steam cleaned as a matter of priority.

Cr Frances Young

Disability Assessment Walk (Ref: 151/20)

The meeting was advised that each of the main urban centres of Bingara and Warialda were walked by some Councillors, staff and residents in order to finalise the Disability Access Plan.

Cr D Coulton noted that it was excellent to have a wheel chair confined person amongst the Warialda inspection contingent.

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Chairman

Cr Catherine Egan

Roxy Café (Ref: 152/20)

Cr Egan advised the meeting that Bingara and District Vision 2020 indicated its support for the proposed movement of the VIC into the Café space.

Cr Egan also passed on a letter she received from Ms. Traverse concerning the café service side of the proposed development.

Cr John Coulton

Importance to have an 'alive' feel to our towns (Ref: 153/20)

The Mayor advised the meeting that he recently returned from a tour around western NSW and found it very depressing to see small rural towns with so many closed shops. It just reinforced to him just how important it is that our Shire continue to seek out opportunities, no matter how 'out there', to develop sustainable growth outcomes for our community.

General Manager

Cranky Rock Quotations (Ref: 154/20)

A question was asked earlier in the meeting regarding the quotations received for work at Cranky Rock (see page 115 on minutes). The advertised Request for Quotation (RFQ) drew three responses:

Central Industries Pty Ltd of Marrangaroo
Kenpass Pty Ltd of Saddleback Mountain
Meader Constructions, Warialda

The RFQ was forwarded to two local builders being Lachlan Hall and Ben Meader but only Meader Constructions lodged a formal quotation. The quotation from Meader Constructions submitted was the lowest and only local quote received.

Meeting closed 1.29 pm