



G W Y D I R
SHIRE COUNCIL

**MINUTES COMMUNITY SERVICES AND PLANNING
COMMITTEE**

GWYDIR SHIRE COUNCIL

THURSDAY 9 JULY 2020

COMMENCING AT 9.34 AM

THE ROXY MEETING ROOM, BINGARA

Present:

Councillors: Cr. John Coulton (Mayor), Cr. Catherine Egan (Deputy Mayor), Cr Marilyn Dixon OAM, Cr. Jim Moore, Cr. Geoff Smith, Cr. David Coulton, Cr Stuart Dick, Cr Tiffany Galvin, Cr. Frances Young and Leeah Daley (Director, Organisation and Community Development)

Staff: Max Eastcott (General Manager), Helen Thomas (Manager, Finance) and Alex Eddy (Manager, Engineering Services)

Public: Nil

Visitor: Nil

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Chairman

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OFFICIAL OPENING AND WELCOME – MAYOR

CONFIRMATION OF THE MINUTES

THAT the Minutes of the previous Community Services and Planning Committee Meeting held on Thursday 14 May 2020 as circulated be taken as read and CONFIRMED.

(Moved Cr Smith, seconded Cr Dick)

PRESENTATION Nil

CALL FOR THE DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST

Cr Young declared a pecuniary interest in the Touriandi Matter (Item 2 in the Confidential Agenda) as a Touriandi Board Member.

COMMITTEE OF THE WHOLE – CONFIDENTIAL ITEMS

THAT the Committee resolve into Confidential Session, Committee of the Whole and that in the public interest and in accordance with Section 10A(2)(a) of the Local Government Act, 1993, the public and press be excluded from the meeting to consider the Items under discussion.

(Moved Cr Egan, seconded Cr Galvin)

ADOPTION OF THE RECOMMENDATIONS OF THE CONFIDENTIAL SESSION

COMMITTEE RECOMMENDATION TO COUNCIL:

THAT the recommendations of the Confidential Session, namely:

Monthly Confidential Organisation and Community Development Report for June 2020

THAT the monthly Confidential Organisation and Community Development Report for June be received.

Touriandi

THAT the Council indicate its interest in obtaining Lot 4 DP 1208986 to The Hon. Adam Marshall MP either through purchase or as a community transfer at a peppercorn cost.

Property Purchase

THAT the Council purchase Lot 9 Sec 52 DP 759052 for \$105,000 for the purpose of creating a green recreation space within the Warialda CBD.

FURTHER that the land be classified Operational.

Workshop

THAT the workshop discussion regarding the 2020/2021 Budget and the COVID 19 Stimulus Grant be noted.

are adopted.

(Moved Cr Egan, seconded Cr Galvin)

Item 1 Monthly Executive Report for June 2020**FILE REFERENCE** 20/14998**DELIVERY PROGRAM****GOAL:** 5. Organisational Management**OUTCOME:** 5.1 CORPORATE MANAGEMENT**STRATEGY:** 5.1.3 Administrative functions - GM - internal**AUTHOR** General Manager**STAFF DISCLOSURE OF INTEREST** Nil**IN BRIEF/ SUMMARY RECOMMENDATION**

The monthly Executive report details the activities carried out by the Department during the month of May 2020.

BACKGROUND

The monthly Executive report forms part of a regular reporting regime. The purpose of the report is to inform Council of the activities carried out within the Department.

COMMENT**PLANNING and DEVELOPMENT**

The following Development (D/A)/Complying Development (CDC) and Development Modification (s96) applications were approved for the period March to June 2020.

No.	Property Description	Development/ Work	\$	D/A	S96	CDC
29/2019	Groundworks Plus and AT Pearlman Lot 2 DP 1256597 1375 Croppa Creek Road North Star	490,000 tonne Quarry	\$23,440	✓	-	-
4/2020	L R Turvey and CL Turner Lot 14 DP 1202798 85 Burundah Drive Warialda	Detached Garage	\$17,000	✓	-	-
5/2020	D K and C L Barwick Lot C DP 35829 21 Holden Street Warialda	Covered Entertainment Deck attached to existing Garage	\$5,000	✓	-	-
6/2020	J I Noad R W Johnson Lot 33 DP 751120 223 Langley Road Balfours Peak	2 Lot Rural Subdivision	-	✓	-	-

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7/2020	M S Young & F A Young Lot 13 Section 37 DP 758111 8 Finch Street Bingara	Detached Garage	\$17,000	✓	-	-
8/2020	J A McGregor and Kameg Pty Ltd Lot 359 DP 44038 and Lot 301 DP 751137 127 and 129 Stephen Street Warialda	Remove Silo from 127 Stephen Street and relocate to 129 Stephen Street	\$23,500	✓	-	-
9/2020	Gwydir Shire Council Lot 379 DP 727877 152 Long Street Warialda	Upgrades to Kitchen and Manager's Office	\$419,898	✓	-	-
10/2020	D G and J M Van Velthuizen Lot 1 DP 1095181 15403 Gwydir Highway Gravesend	Swimming Pool	\$39,400	✓	-	-
13/2020	B & R M Clarke Lot 2 Section 7 DP 759052 3 Poverty Flat Lane Warialda	Pre-manufactured Dwelling	\$75,000	✓	-	-
14/2020	G A and J L Bilsborough Lot C DP 342773 79 Finch Street Bingara	Garage	\$27,480	✓	-	-
04/2020	D G Blackman Lot 2 DP 1209657 1 Moore Street Bingara Lot 1 DP 534961 25 East Street Warialda	Detached Studio	\$18,200	-	-	✓

The following Development (D/A)/Complying Development (CDC) and Development Modification (s96) applications remain outstanding at the end of June 2020.

No	Property Description and Description of Work	Reason	D/A	S96	CDC
49/2016	Ceres Ag 'Gunyaerwarildi' 1470 North Star Road Warialda - Continued occupation/use of rural worker accommodation being the installation of a number of premanufactured cabins	Approved in principal awaiting compliance certification or engineering certification for the cabins	✓	-	-
2/2018	G & L Hosegood 'Barrak' 163 Upper Whitlow Road Whitlow - 20,000m3 quarry for Council use	Awaiting Environmental Impact Statement as the quarry is considered designated development	✓	-	-
30/2018	M A Spencer 'Log Cabin' 2213 Gulf Creek Road Gulf Creek - 15,000m3 quarry for Council use	Request for additional information regarding compliance with Biodiversity Conservation Act 2017 for the removal of vegetation	✓	-	-
35/2018	B Hutchins 63 Bingara Street Warialda - Mixed residential and commercial development including the opening of 'Gully Pub' with a small bar licence and retail antiques business	Request for additional information regarding whether the existing building meets or can meet current fire safety requirements under the National Construction Code for mixed commercial and residential use	✓	-	-

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12/2019	Gwydir Shire Council 396 Taroona Road Warialda - Quarry	Request for addition information by the assessing Planning Consultant independent of Council	✓	-	-
39/2019	DJ Bull Fairford Road Warialda - 2 Lot Large Lot Subdivision	Request for Additional Information from applicant in relation to requirements under the Biodiversity Conservation Act 2016	✓	-	-
3/2020	R J Swain 1550 Adams Scrub Road Delungra - 10,000m3 Gravel Quarry	Awaiting referral response from Technical Service Unit	✓	-	-
11/2020	Marinai Pty Ltd 7114 North Star Road North Star - 30,000 tonne Quarry	Awaiting referral response from Technical Service Unit	✓	-	-
12/2020	M J Randall 284 Horton Road Cobbadah - 30,000 tonne Quarry	Awaiting referral response from Technical Service Unit	✓	-	-
15/2020	B L Rolfe 43 Gragin Road Warialda - Install a 40 ft Shipping Container	With Planning Consultant	✓	-	-
16/2020	Allspec Pty Ltd Vashisht Family Pty Ltd 46 Geddes Street Warialda - Rebranding of Service Station and Installation of 6m high advertising sign	With Planning Consultant	✓	-	-
05/2020	R M Ready 46 Keera Street Bingara - Awning Addition to Rear of Dwelling	Processing	-	-	✓

There were no Development (D/A)/Complying Development (CDC) or Development Modification (s96) applications approved and not previously reported to Council for the period March to June 2020.

There were no Development (D/A)/Complying Development (CDC) and Development Modification (s96) applications refused(R)/ withdrawn (W)/ Cancelled (C) during the period March to June 2020.

The following Complying Development (CDC) application/s were approved by a Private Certifiers and lodged with Council during the period March to June 2020.

No.	Property Description	Development/ Work	\$	D/A	S96	CDC
03/2020	R J and L A Randall Lot 3 DP 535247 2890 Copeton Dam Road Copeton	Telecommunication Tower	\$400,000	-	-	✓

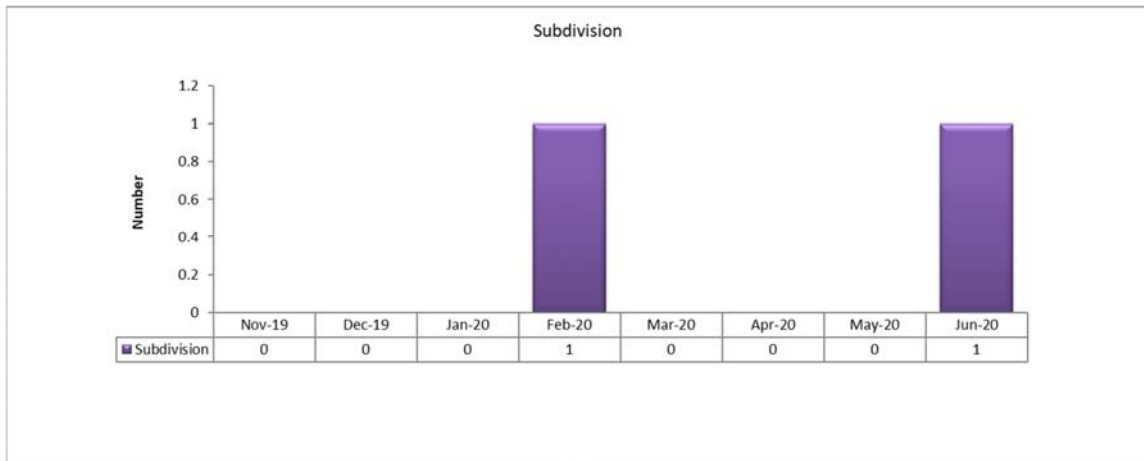
There were no Development (D/A) and Complying Development (CDC) applications determined where there has been a variation in standards under SEPP 1 or clause 4.6 of the Gwydir Local Environmental Plan 2013 during the period March to June 2020.

The following Subdivision Certificates were issued during the period March to June 2020 and in the previous four (4) months.

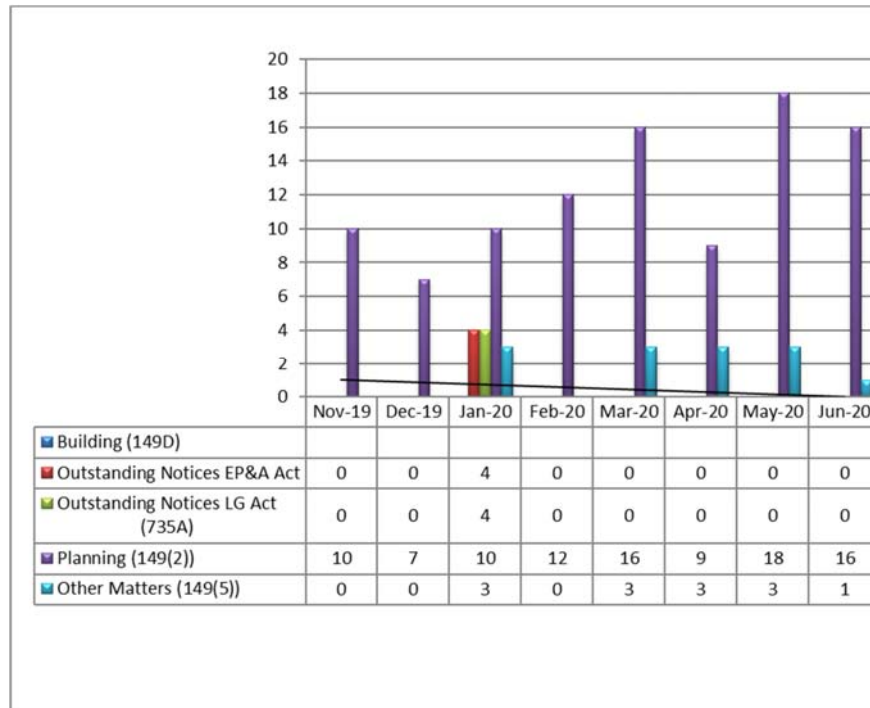
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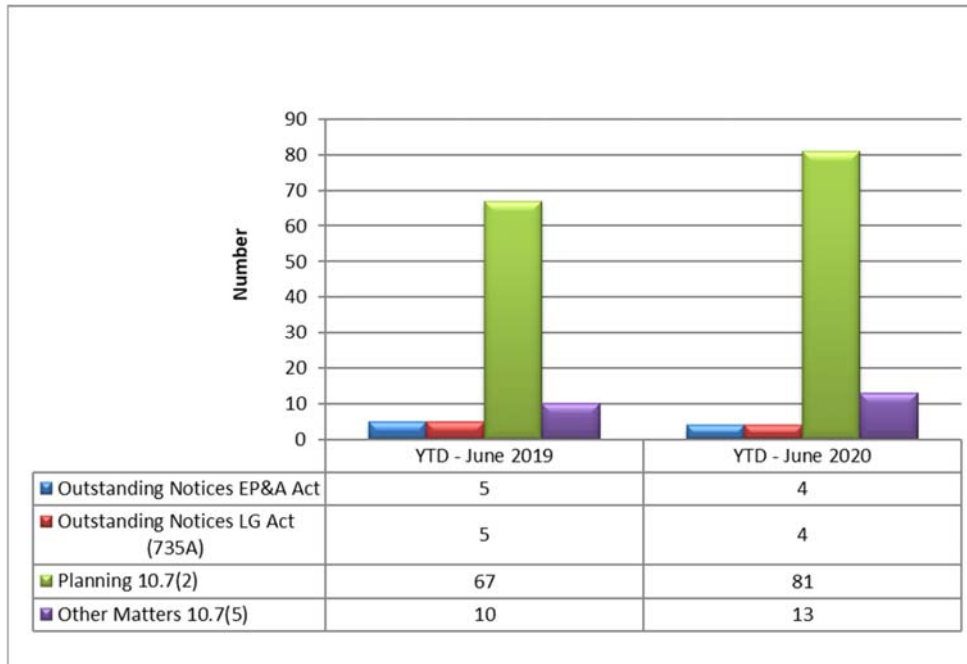
YTD June 2020 (includes private certifier lodged applications)



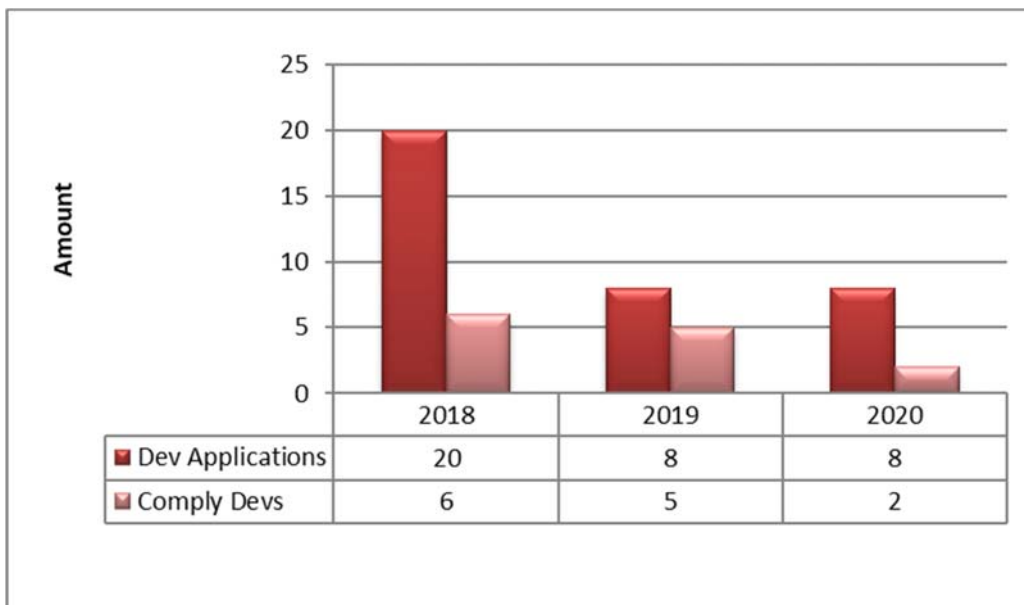
The following graph shows Conveyancing Certificates were issued during the period March to June 2020 compared to the previous four (4) months



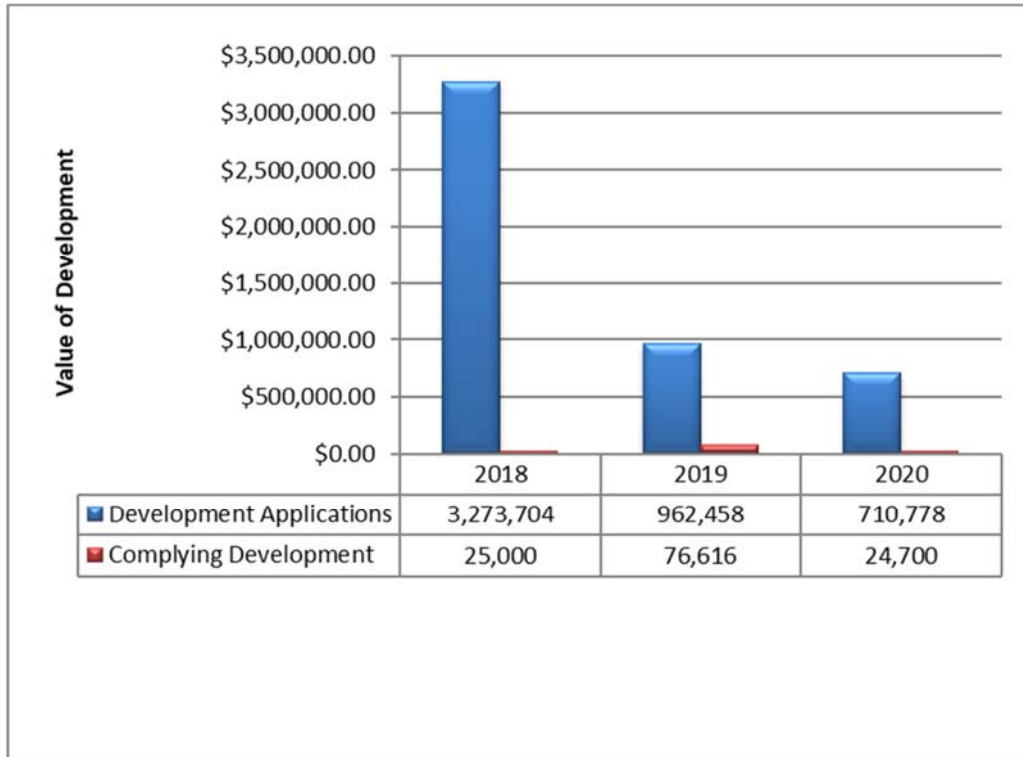
The following graph shows the number of Conveyancing Certificates issued up to and including the month of June 2020 compared with the same period in 2019.



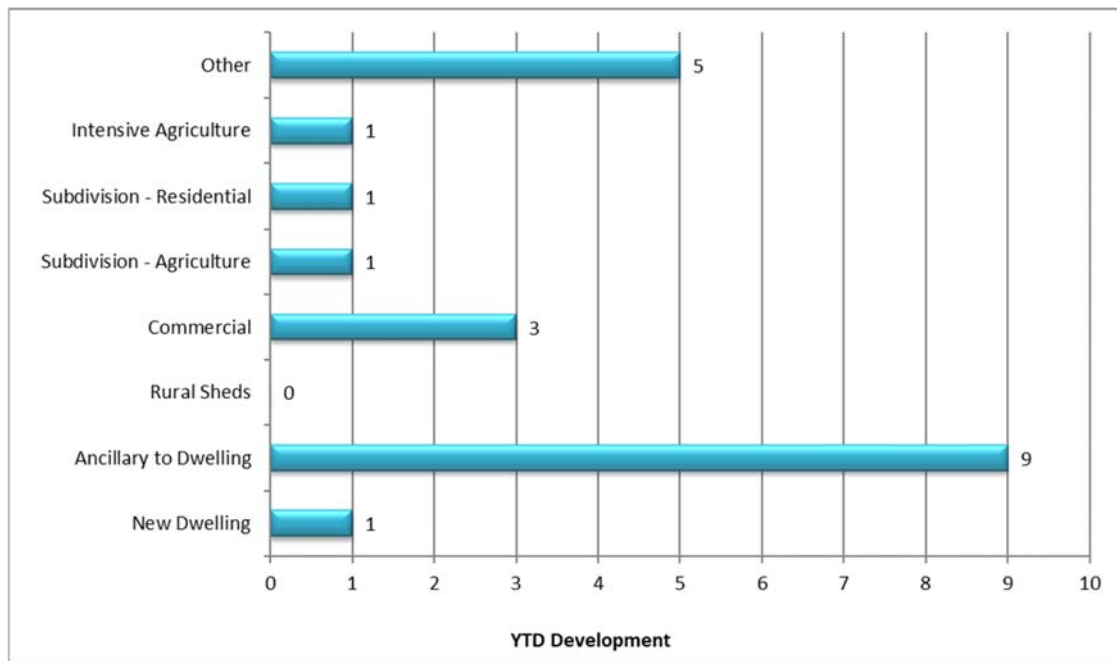
The table below shows a comparison between total applications lodged during the period March to June 2020 compared to the same period in the previous two years (excluding private certifier lodged applications).



The table below shows a comparison between total value of applications lodged during the period March to June 2020 compared to the same period in the previous two years (excluding private certifier lodged applications).



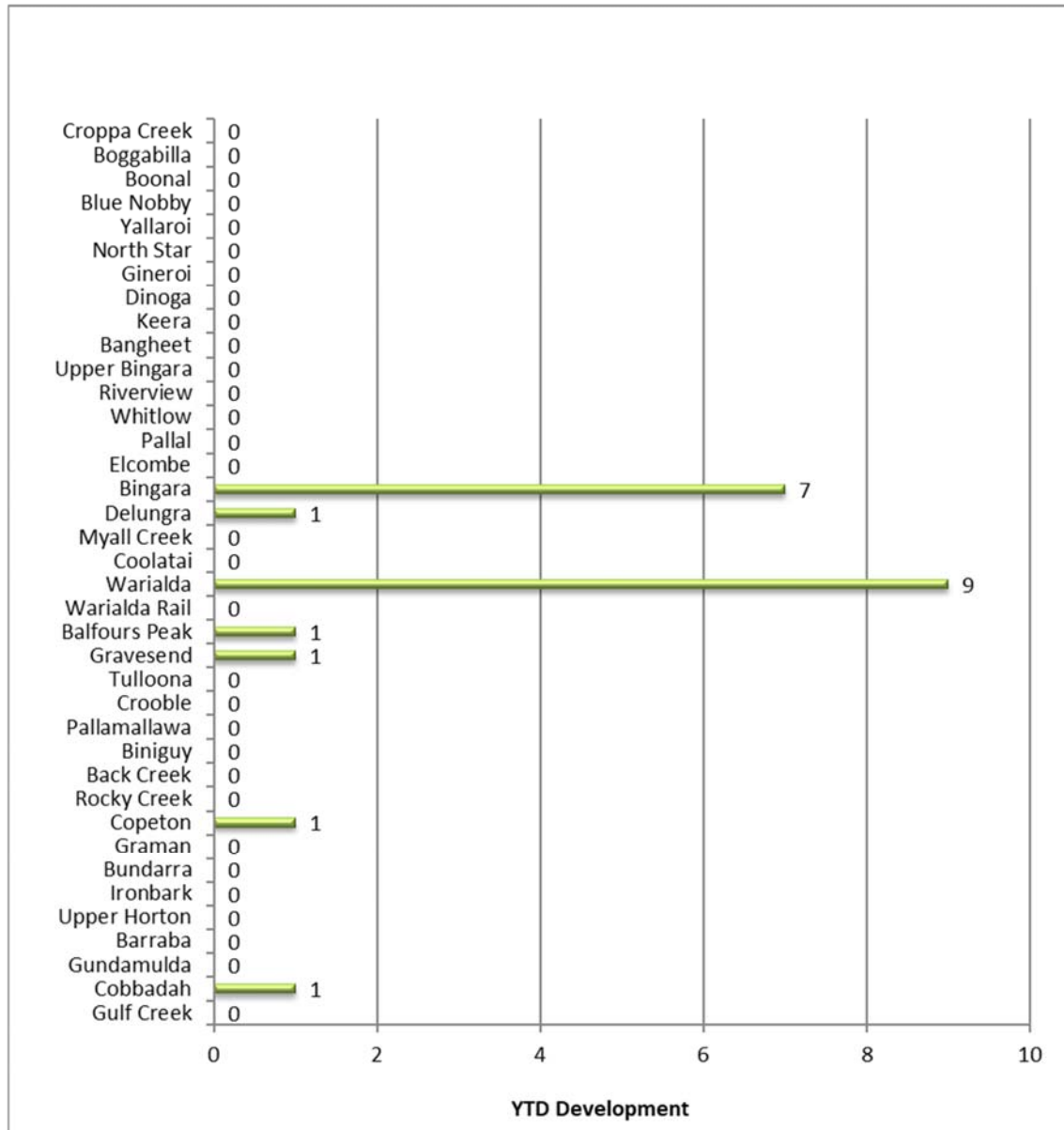
Development Applications received for the year by type – YTD March to June 2020 (includes private certifier lodged applications)



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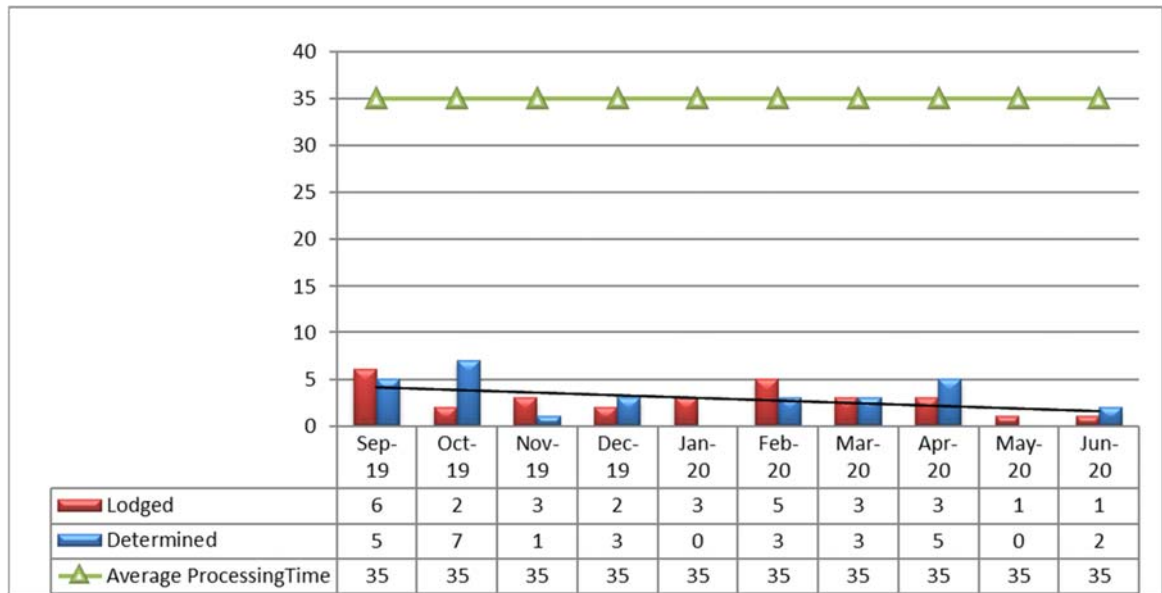
Development Applications Received for the year by locality – YTD March to June 2020 (includes private certifier lodged applications)



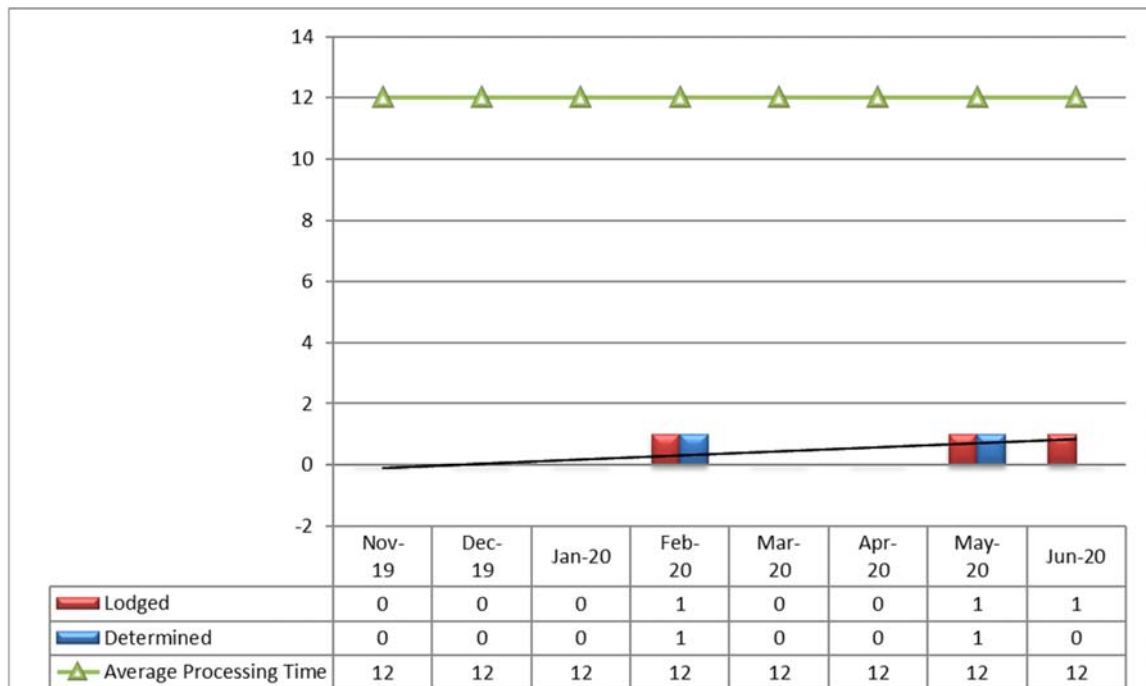
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Development Application Analysis – for the nine (9) months up to the end of June 2020 (excludes private certifier lodged and approved applications)



Complying Development Application Analysis – for the nine (9) months up to the end of June 2020 (excludes private certifier lodged and approved applications)



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GWYDIR LEARNING REGION

Use of The Living Classroom. *(Attendees in brackets)*

The COVID19 restrictions are slowly being lifted and visitors are returning.



A nurses group from Bingara MPS conducted two training sessions at The Living Classroom during June (12 + 13)

A proposal involving training in Heavy Machinery utilising TLC site is scheduled for 10 days over June and July. The project for 17 students (7 + 10 in weeks 1 and 2) is being conducted by LDO Group – Innovative Mining Specialists.

This training program is an opportunity for people with experience in operating plant machinery to gain the necessary tickets and accreditation so they are eligible to work on construction sites, including the Inland Rail Narrabri to North Star Project.

The training program involves cooperation between Gwydir Shire Council and ARTC Inland Rail with funding provided through Training for NSW and training delivered by LDO Group.



The first crew Week 1 of Heavy Machinery training crew at TLC



Heavy vehicle training at the Bingara sand pit



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The training group remodelling the top dam at TLC

The vegetable gardens attached to the “Paradise Found” – Mediterranean Garden have been prepared for planting. Several school groups will be involved in the planting program.



Horticulture Assistant Mark Everett working on the garden site.

The Interpretive Centre at TLC has commenced with the ‘pad’ being prepared.



Preparation of the pad for the Interpretive Centre

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Other GLR related matters:

The GLR Training staff members held a Review Meeting at TLC to consider changes to the HVCBA heavy vehicle training program from July 2020.

The Carbon Farm has commenced trials on seven hectares of that site. Various combinations of soil and plant ameliorants plus some pasture seeds are being tested to see what increases in pasture growth, soil fertility and carbon content can be achieved.

GLR Training awaits news on the continuation of the Smart and Skilled funding of the HV training program for eligible students.

The Steam Weeder has been trialled in Maitland Street as a paving cleaner and sanitiser.



Cleaning in front of the new library in Maitland Street, Bingara with the steam weeder.

COMMUNITY ASSETS

CARAVAN PARKS

Bingara Caravan Park

The Bingara Caravan Park reopened to the public on Monday 1 June, just in time for the long weekend holiday. For the month of June 2020, the cabins have had a rate of 68.6% occupancy and powered sites a rate of 24% which shows people are coming back and enjoying our area.

Congratulations to long-term park residents, Baden and Margaret Brown, who celebrated their 60th Wedding Anniversary this month, receiving a letter from Queen Elizabeth II.

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On 27 June, NBN News positively featured the park in its news item, [Bingara Booms: Tourist Town Enjoys River Upgrades, Busy Parks.](#)

The caretakers of the park have returned from holiday leave.

The turf from the Bingara pool site has taken well and the caretakers have established entry gardens at their own personal cost.



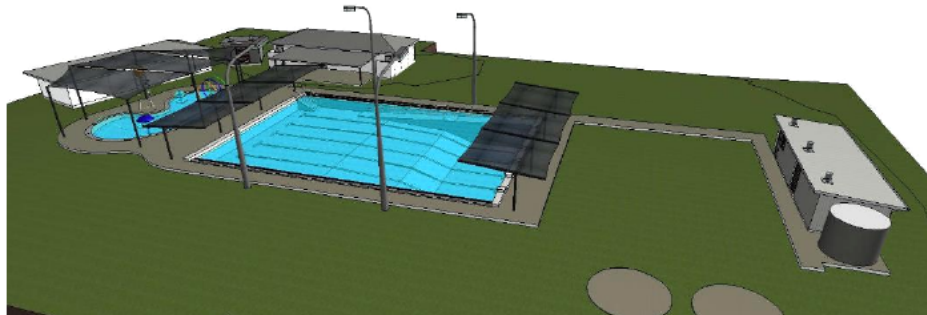
New entry gardens at the Bingara Caravan Park

Warialda Caravan Park

The Warialda Caravan Park also reopened to the public on Monday 1 June. Council continues to receive positive feedback from guests regarding the presentation of the facility and the friendliness and helpfulness of the staff.

SWIMMING POOLS

Bingara Pool



Plans of the new proposed Bingara Swimming Pool Precinct



Installation of screw piers (left) and onsite construction of underground pool tanks (right)

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Pool formwork (before and after)



Splash Program Pool formwork

Formwork, including the installation of screw piers, commenced on Thursday 11 June and has progressed quickly. Screw piers were installed to achieve the bearing capacity of the pool as the soil could not achieve what was required.

Council continues to consult and seek input from stakeholders to finalise the plans for the Bingara Swimming Pool. To date, staff have met with 23 stakeholders in small groups or one-on-one meetings. This consultation has covered many aspects including water feature choices, colourscape, landscaping, usability of the precinct, storage options, adequate shade, art, the Big River Dreaming – Water Weaving Way theme, collaboration with the Bingara Preschool, Bingara Library and Bingara Youth Council.

Design of the new Activity/Entry building will be finalised by 17 July.

The cement pour of the Splash Program Pool shell is scheduled for 13 July and the cement pour of the 25 metre pool is schedule for the following Monday.

Council staff will be conducting cement slump testing for both pours. In addition, the Contractor has been hiring equipment from Council to undertake some of the works.

Warialda Pool

The new chemical (hydrochloric acid) tank has been installed at the Warialda Swimming Pool.

Designs for the renovation of the amenities are currently being finalised. The works will be completed before the start of the 20/21 swimming season.

Council staff are investigating the most cost effective and aesthetically pleasing method of installing new signage on the exterior of the building. The wording will be 'Warialda War Memorial Olympic Pool'. When the entry was refurbished in 2013 the then existing signage was taken down as it was beyond repair.



Pool entry signage which was removed during refurbishment in 2013

CRANKY ROCK

Cranky Rock reopened to the public on Monday 1 June. The Reserve has been very busy with many travellers choosing to stay while waiting for the Queensland border to open.

MYALL CREEK

Although the Myall Creek Memorial ceremony, usually held over the long weekend in June, was cancelled due to Covid-19 restrictions, the site saw a steady influx of visitors throughout the weekend.

A [virtual ceremony](#) was held as the alternative.



Friends of Myall Creek Memorial Committee Member and Elder, Kelvin Brown performing a smoking ceremony onsite on Sunday 7 June.

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COUNCIL'S CLEANING CONTRACT

During June cleaning schedules were altered as more Council buildings reopened due to the relaxing of Covid-19 restrictions. These included all public toilets, gyms, caravan parks, Visitor Information Centres, libraries, halls, and Trade Training Centres.

PROPERTY MANAGEMENT

Automatic entry doors were fitted to the Bingara Medical Centre.

The public amenities in Warialda have been treated for spiders before they reopened to the public.

Council staff continue to contact our aged unit tenants and caravan park permanent residents. This contact has proven to be mutually beneficial as not only do they receive a regular friendly call, but Council obtains information and requests so that assistance and any necessary repairs can be given in a timely and effective manner.

BINGARA HERITAGE WALK SIGNS

Council has received the final proofed copies of the Bingara Heritage Walk signs from the graphic designer. These were reviewed by Councillors and members of the Bingara Historical Society during June. Consultation will now take place regarding the materials to be used, colours and placement of the signs in Maitland Street.

TRAINING AND COURSES

Staff have completed courses in Excel – Level 2 online training, Tourism Tribe's Social Media and Marketing training, Infocouncil and Phishing Fundamentals.

GOVERNANCE**Declarations of Interest**

Declarations of Interest	Pecuniary – significant	Pecuniary – less than significant	Non-Pecuniary – significant	Non-Pecuniary – less than significant
May - Committee	0	0	0	0
May - Ordinary	0	0	0	0
June Committee	0	0	0	0
June – Ordinary	0	0	0	0

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Customer Service Requests

	Building Services	Technical Services	Town Utilities	Environmental and Sustainability Services	OCD	Total Received	Total Pending as at 30.6.2020. 2020
July Received	14	45	19	13	0	91	
July Pending	0	0	0	0	0		0
August Received	15	84	25	24	0	148	
August Pending	0	0	0	0	0		0
September Received	15	131	14	19	0	179	
September Pending	0	0	0	0	0		0
October Received	17	98	10	13	0	138	
October Pending	0	0	0	0	0		0
November Received	3	121	18	6	0	148	
November Pending	0	0	0	0	0		0
December received	19	135	11	6	4	175	
December pending	0	0	0	1	0		1
January received	16	90	23	22	0	151	
January pending	0	0	0	1	0		1
February received	20	52	21	21	0	114	
February pending	0	2	1	0	0		3
March Received	15	34	32	25	0	106	
March Pending	0	4	0	2	0		6
April Received	6	22	10	21	0	59	
April Pending	0	2	2	5	0		9
May Received	8	18	20	16	0	62	
May	2	1	4	2	0		9

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Pending							
June Received	10	30	20	25	0	85	
June Pending	2	16	8	8	0		34
Total Requests 2019/2020	158	860	223	211	4	1456	
Total Pending as at 30 June 2020	4	25	15	19	0		63

OFFICER RECOMMENDATION

THAT the monthly Executive Report for June be received

ATTACHMENTS

There are no attachments for this report.

COMMITTEE RECOMMENDATION TO COUNCIL:

**THAT the monthly Executive Report for June be received.
(Moved Cr Young, seconded Cr Galvin)**

JUNE 2020		
Organisational Lead and Lag Indicator Snapshot		
Lead Indicators	Current Month	Total (from 1 July 2019)
Number of Hazards Reported	0	1
Number of Near Misses Reported	2	3
Number of Workplace Verifications	0	46
Number of Tool Box / Safety Meetings / Training	4	124
TOTAL	6	174
Lag Indicators	Current Month	Total (from 1 July 2019)
Number of Incidents	2	51
Number of First Aid Treatments (FAT)	0	5
Number of Medical Treatment Injuries (MTI)	0	6
Number of Lost Time Injuries (LTI)	0	17
Working Days Lost Due to Injuries	0	332
Working Days Restricted Duties	0	87
Number of Employees	202	~228
Total Hours Worked	22,149	261,903
Lost Time Injury Frequency Rate (LTIFR)	0	64.91
Total Recordable Injury Frequency Rate (TRIFR)	0	87.82

WHS Performance Summary – Attachment 1

AGED CARE SERVICES

Naroo Aged Care Facility, Warialda

Occupancy: 36

Training:

Staff course participation in June as follows:

Pain Management – Pharmacological Interventions Extension
 Bowel Management
 Understanding Adversity
 Teamwork: Being an Effective Team
 Documenting in a Care Environment

Naroo Projects:

Kitchen Renovation - ongoing
 Lounge room renovation - ongoing

Stewart Brown – Financial Performance Survey

Naroo has recently participated in the Aged Care Financial Performance Survey.

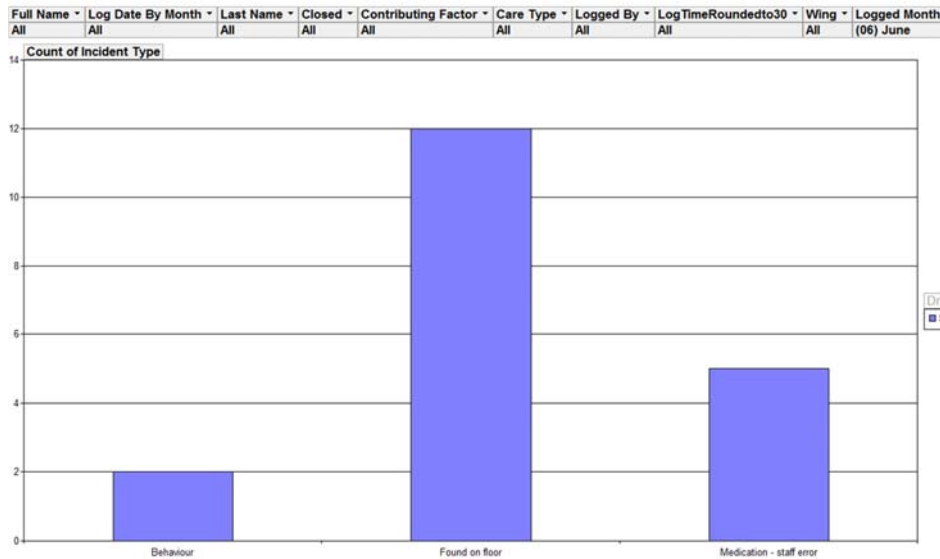
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This incorporates detailed financial and supporting data from 1,108 aged care homes which includes Naroo and 46,938 home care packages across Australia. The survey is the largest benchmark in the aged care sector and provides invaluable insight into the trends and drivers of financial performance. The nationwide results for the last 9 months up to March 2020 are detailed in the link below:

<https://www.stewartbrown.com.au/news-articles/26-aged-care/218-stewartbrown-aged-care-financial-performance-march-2020-survey-sector-report>

Naroo Quality Report for June



Naroo budget

ACFI Monthly Revenue:

(Please note these figures change sometimes due to advance payments)

October 2019 - 142,072.02

November 2019 - 155,736.68

December 2019 - 148,762.80

January 2020 - 186,177.23

February 2020 – 180,848

March 2020 – 151,773

April 2020 – 141,873 – Note 3 new residents have been assessed and there will be back pay in the May ACFI revenue

May 2020 – 221,565

June 2020 – 229,097 – Still awaiting COVID payment and also grant for staff retentions.

Naroo Bond report is Attachment 2.

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Gwydir Shire Commonwealth Home Support Program (CHSP) Summary

	BINGARA		DELUNGRA		WARIALDA	
	May	June	May	June	May	June
DAY CENTRE						
Total active clients		15	22	23	97	97
Clients receiving service		10	0	10	10	39
Total meals		23	0	10	0	17
Hours clients receive in Centre		75	0	31		110
SOCIAL SUPPORT						
No of clients	43	30	0		10	39
Individual hours	226	160	0	10	67	58
Group hours	0	48	0	1	0	61
Total hours received	226	208	0	30	67	110
FOOD SERVICE (Meals on Wheels)						
Clients	13	10	0		4	5
Meals	202	278	0		74	91
TRANSPORT						
Number of clients	17	32	0	0	4	22
Number of trips	67	148	0		20	42
TRANSPORT - YOUTH						
Number of clients	0	0	0	2	0	0
Number of trips	0	0	0	4	0	0
ACCESS BUS - INVERELL						
Number of clients	0	4	0		0	4
Number of trips (per month)	0	1	0	0	0	2
VOLUNTEERS						
No of volunteers/ month	17	9	0		5	5
Monthly volunteer hours	226	165	0		67	67
ACCOMMODATION UNITS FOR AGED						
Occupancy	n/a	n/a	0	2	13/13	13/13

All three Centres are slowly getting back into operation with social distancing, PPE and screening checklist in place. Clients have expressed their delight with the reopening of the centres.

Tuesday morning tea recommenced in Bingara centre on 23 June. Lunches will resume in July.

Delungra Day Centre commenced on 24 June with social distancing in place.

The community transport shopping bus to Inverell resumed on 25 June for Warialda and Delungra and 26 June for Bingara, taking a reduced number of clients to comply with social distancing regulations.

Friday Card group re-commenced on 26 June with social distancing in place.

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Most of the Meals on Wheels volunteers will restart on 1 July and they too are looking forward to getting back to some sort of normality.

ECONOMIC DEVELOPMENT

Bingara 2020 Christmas Carnival

Planning is well underway for the 2020 Bingara Christmas Carnival. This event has been scheduled for Saturday 28 November at the Gwydir Oval. Tamworth band Crank has been booked and there is already good interest from stall holders.



Media and Communications Officer Role

A Media and Communications Officer has been appointed to cover the existing Marketing and Communications Manager role while on maternity leave. The new appointment will commence in mid-July allowing time for sufficient hand over duties.

2020 Bingara Orange Picking

All necessary arrangements have been made for the 2020 Bingara Orange Picking which will take place on Friday 3 July. It was unclear if this event would proceed due to Covid-19 restrictions however, changes to the social distancing laws will see the event go ahead as normal with some precautions in place. The school, preschool and community will be segregated with trees allocated to different groups and social distancing measures in place. RSL Sub-branch representative David Young, and members of Bingara Central School will address the audience and the local member for Northern Tablelands Adam Marshall MP will be on hand to signal the start of the picking.

Gwydir Libraries Branch activities June 2020

Gwydir Libraries reopened to the public on 1 June following Covid-19 shutdown however there were no group or face to face sessions available to the public as outlined by health regulations and guidelines for public libraries.

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Sanitising routines continue with every item returned sanitised and placed aside for 24 hours as outlined in our Covid-19 Safety Plan. Staff were allocated closure hours enabling items to be collected from home delivery and sanitised.

Special hours were scheduled to accommodate older and more vulnerable members of the community.

Loans decreased in June likely due to the community's reluctance to visit in person and click and collect, and also home deliveries supplied in late May satisfying the need for new resources.

Click/call and collect services continued during June and will continue until September. Home delivery is available to any older or vulnerable members of our communities ensuring they have access to the library if unsure about leaving home.

Be Connected tutorials continued as Zoom and email sessions with eight Bingara participants taking part during the month.

The lack of programs for groups, especially children, impacted greatly on visitor numbers over the past months.

By the end of June borrowing numbers appeared to be returning to normal with less time needed each day to sanitise items. Computers, tables, and chairs continue to be sanitised after use.

Both libraries resume normal opening hours from 1 July 2020.

Both libraries will be hosting holiday activities; sessions will have reduced attendees allowing us to adhere to social distancing regulations.

After school programs will resume in both libraries Term 3. The schools have been sent information regarding library programs and both library staff members will meet the children at the school gates ensuring they are well. Children who appear unwell are discouraged from attending school or the library.

Be Connected Tutorials for seniors

	Participants for period
Bingara	8
Warialda	0
Total	8

Library Statistics

	Bingara	Warialda
Door Count	1120	144
PC usage	164	33
WIFI usage	120	66
New membership	9	1

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Loans	433	206
Personal home delivery	18	17

THE ROXY COMPLEX**Theatre**

Date	Purpose	Numbers
6 June	Myall Creek Concert CANCELLED	Covid-19
25 June	Dance classes approved by GM	Approx 8 per class
28 June	NWTC Film Club CANCELLED	Covid-19

Roxy Conference Room

Date	Purpose	Numbers
3 June	Councillors workshop	18
11 June	Councillors' workshop	18
25 June	Council meeting	14

Roxy Meeting Room

Date	Purpose	Numbers
No Bookings for June		

Roxy Trade Training Kitchen

Date	Purpose	Numbers
No Bookings for June		

VISITOR INFORMATION CENTRES**Bingara Visitor Information Centre**

Apr 2020	May 2020	Jun 2020
Opening hours = 0	Opening hours = 0	Opening hours = 143
Volunteering hours = 0	Volunteering hours = 0	Volunteering hours = 0

Income – Bingara VIC	\$ Apr	\$ May	\$ Jun
Products on consignment	0	0	11.00
Merchandise	0	20.00	934.50
Subtotal	0	\$20.00	\$945.50
Less payments to consignees	0		7.70
Monthly Income Bingara VIC	0	\$20.00	\$937.80

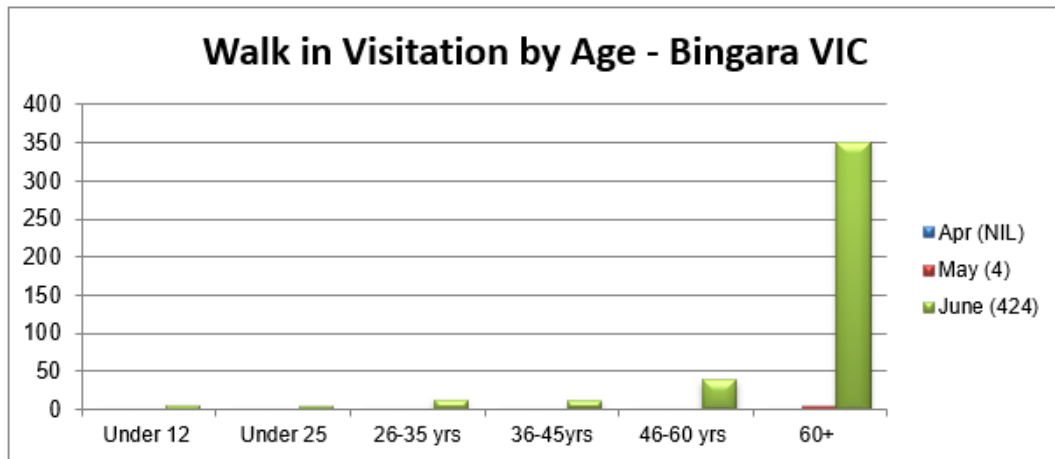
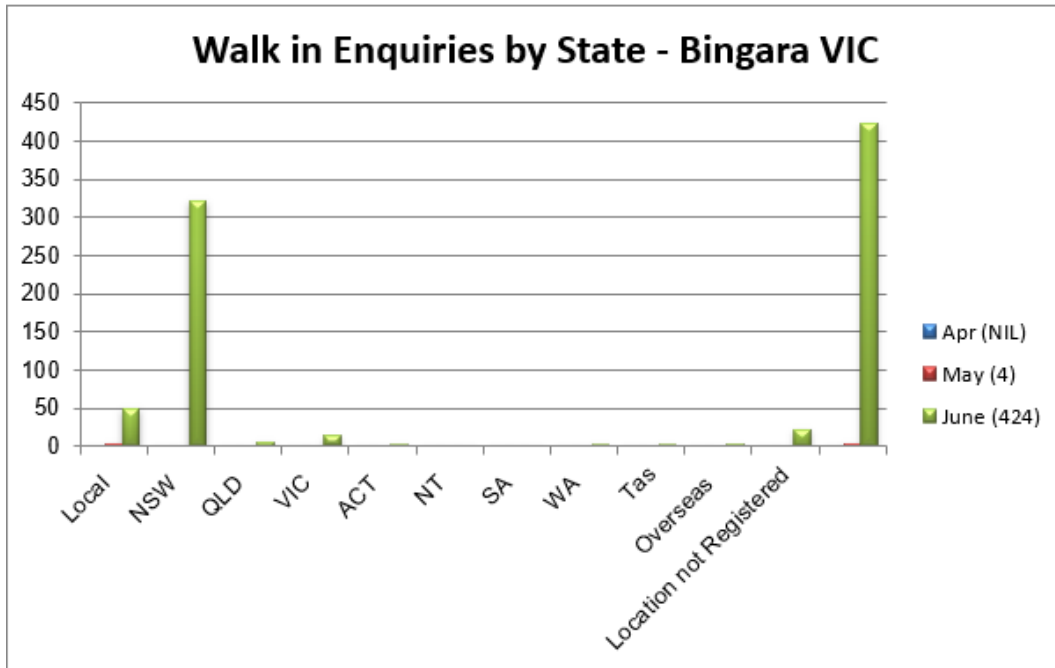
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Roxy Tour Income	0		320.00
Total Monthly Income Bingara VIC	0	\$20.00	\$1,257.80

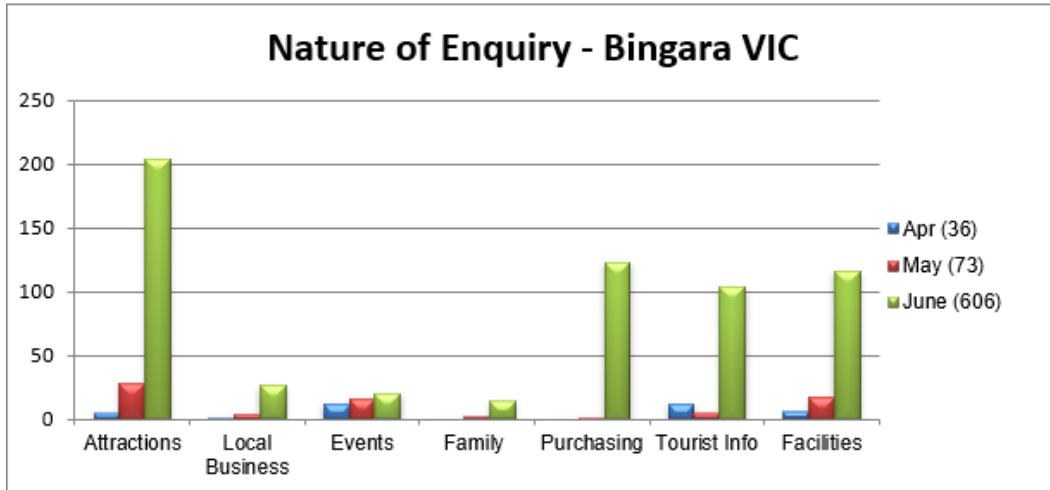
Visitors at Bingara VIC	Apr	May	Jun
	-	4	424

Warialda Visitor Information Centre and Cranky Rock – report unavailable



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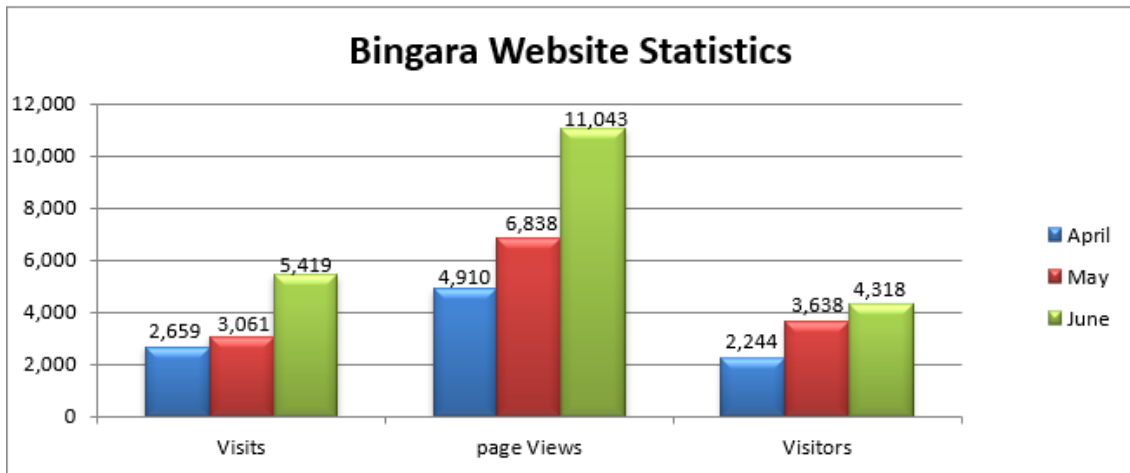
Chairman



WEBSITES

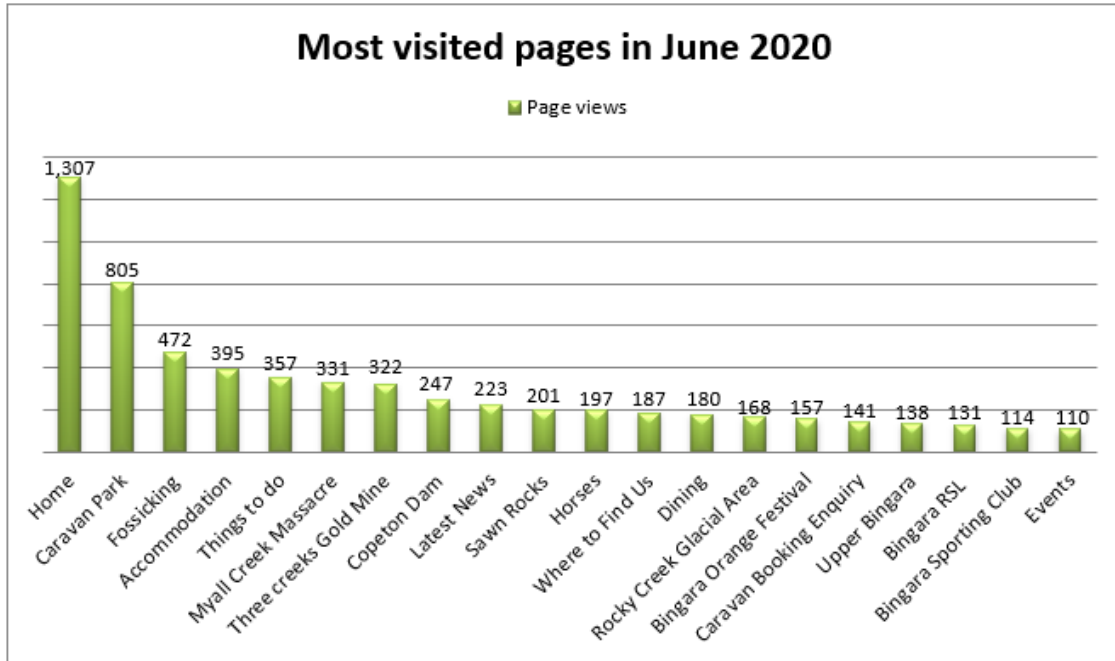
Report for Gwydir, Warialda and Roxy websites unavailable.

Bingara Website



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SOCIAL SERVICES – June 2020

Bingara Neighbourhood Centre

Funding body – Family and Community Services

Bingara Neighbourhood Centre continues to provide support via email and phone services however there is now full face to face service available by appointment.

Grant applications for community groups proved successful. The Salvation Army held a pop-up shop organised by the neighbourhood centre on 22 June which was very successful. All proceeds from the sales will go directly towards the Christmas cheer program for Bingara.

Centrelink

Assistance is now available in a limited capacity maintaining the social distancing guidelines, one person permitted in the office at a time and with extra precautions in place.

Youth Service

Funding body – Family and Community Services

Youth Council

Due to Covid-19 the youth council has not had a formal meeting during June. There have been group conversations on the Youth Council chat group to touch base and just check in on how they are going. A meeting has been scheduled for Week two of Term 3 to allow a few more weeks to see what will happen with Covid-19 restrictions. The meeting is going to be held through Microsoft Teams to maintain safe social distancing for the members. The plan

for the meeting is to look at determining the new date for the Youth Week Event.

Youth Mentoring Program

Month	No. of participants
April	3
May	4
June	5

The Youth mentoring program has been assisting young people with Centrelink, Medicare, behaviour management, and licence applications. There has limited face to face service offered during June, majority of correspondence has been by phone. Young people have been seeking assistance to rebook driving tests, resume writing and sourcing information that has been requested of them.

Bingara Toy Library

*Funding body – Early Childhood Education and Care Directorate
NSW Department of Education and Communities*

Particulars	April - May 2020	JUNE 2020
Total daily attendance count for children who utilised the service for the month	Closed due to Covid-19	29
Full borrowing memberships New/renew	Memberships frozen until re-open	Memberships frozen until Term 3; every family to join from then.
Non borrowing memberships New/renew		0
Casual borrowing memberships. New/renew		1
Commemorative Birth Certificate voucher memberships		5
Toys returned		0
Toys borrowed		6
Children & Groups using toys		1
MONDAY play session x 3		7
TUESDAY play session x 3		12
WEDNESDAY play sessions x 2		5
THURSDAY play sessions x 2		5

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June saw staff continue with phone, email and text support to families from the toy library building for the first half of the month, then preparation of the service for reopening on Monday 15 June.

All supplies, signage, paperwork for staff and for families were reviewed by management and made to suit for the requirements of Covid 19 regulations. Areas were rearranged to suit the space regulations and only bare minimum in the room to minimise cleaning of surfaces/items each session for staff.

A roster of interested families was implemented so there were no more than 10 people including staff, children, and parents at one time for a session.

Families were notified of the re-opening via text message, Facebook, and personal emails.

Memberships have been frozen until further notice to allow both playgroup and toy library families to visit any time for now.

Kool Skool Kids program is still in recession until Term 3. Families were notified in the last week of June that they were to contact staff to confirm the days required as restrictions on numbers with current Covid-19 regulations are still required.

Supported Playgroup Development Worker

Funding body – Family and Community Services

Warialda Toy Library	April and May	June 2020
Total daily attendance count for children, (no. of children having utilised the service calculating each day over the month)	Closed due to Covid-19	43
Full borrowing members (new)		0
Non borrowing members (new and/or renew)		2
Casual borrowing members (new or renew)		0
Commemorative Birth Certificate – voucher memberships		0
Commemorative Birth Certificate applications received		0
Toys returned		0
Toys borrowed		0
Groups using the service (FDC carers, Church and Pharmacy)		4
Monday group activity morning x 3		15
Tuesday group activity morning x 3		12
Thursday group activity morning x 2		8
Friday group activity morning x 2		8

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In line with the ease of restrictions surrounding Covid-19, the Warialda Toy Library resumed sessions on Monday, 15 June 2020. Service sessions were limited to just 10 people, including staff, carers, parents and children. Recorded attendance numbers reflect this imposed number limitation. All families showing an interest to return to service sessions have been catered for and are currently attending sessions at least once throughout the week. Toys are meticulously cleaned at the conclusion of service sessions and swapped out for a period of time before being made available to members attending subsequent sessions.

Telephone correspondence with families remains where necessary, to ensure families continue to be supported in whatever way required as we await the return to full/ unlimited service operation.

During June, children have had the opportunity to return to craft, music and movement, story time, dramatic play experiences and science exploration. Moving forward, guest speakers and special guests will be re-introduced to the service when Covid-19 restrictions permit, ensuring sessions can be utilised to capacity and equal opportunity for all members is possible.

Bingara Preschool

*Funding body - Early Childhood Education and Care Directorate
NSW Department of Education and Communities*

Days	June
Tuesday	18
Wednesday	22
Thursday	22
Friday	10

Covid -19 update: From the start of June, Bingara Preschool has welcomed all children to recommence their normal booked days. The Service outlined to families that due to Covid-19, infection control procedures are still in place. These include:

- Social distancing between adults
- Limiting time at drop off and pick up
- Extra cleaning at the Service
- Sanitising all hands upon arrival and departure
- Frequent hand washing

Celebrating Indigenous Culture: Over the past few weeks, the children have been learning and exploring the Indigenous culture. The educators have facilitated a variety of engaging experiences for the children to explore including:

- Hand printing
- Cave painting

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- Rock and bark painting
- Learning and listening to Dreamtime Stories
- Writing and identifying Indigenous symbols
- Cooking different types of damper
- Displaying a campfire with Indigenous instruments in the home corner and babies dressed in traditional Indigenous clothing



Hand printing at Bingara preschool

Transition to School: As the Department of Education still has a ‘no visitor’ policy in place, Bingara Preschool invited Bingara Central School’s Kindergarten teacher to start the transition program at the Service. Every Friday from 10am-11am, Ms. Schmidt visits Bingara Preschool and teaches a transition lesson to the children who are enrolled to start formal schooling in 2021. Ms. Schmidt has taught the children the 5L’s of learning and the rules at ‘Big School’.

Tharawonga Mobile Resource Unit

Funding body – Department of Education | Department of Employment Australian Government

Day	Venue	2-3yo	3-5yo	Transition to school	Total In Attendance
Monday	Yetman	2	7	2	9
Tuesday	North Star	3	10	3	13
Wednesday	Yallaroi	1	5	2	6
Thursday	North Star	3	8	3	11

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Thursday	Gravesend	2	11	5	13
Friday	Crooble	1	6	2	7
Friday	Gravesend	2	12	5	14

Tharawonga staff are back to work at full capacity with six new child enrolments this month. A new casual staff member has been employed and has worked at Yallaroi and Crooble. She will attend all centres as part of her orientation to become familiar with routines and evacuation procedures. The routines of all centres have been reviewed by the director and will be displayed at each venue for new staff to follow. It is hoped that this will improve the functionality of all rest and bus times for children.

Playgroup is still postponed due to current Covid-19 restrictions. Although staff are adhering to the Covid two hourly cleaning schedules, it is impossible to ensure that every surface touched is hygienically clean. It is safest to keep young children out of the preschool rooms due to mouthing and sharing of toys.

Crooble

Crooble has been our growth centre this term with enrolments now reaching 10 children. People have moved back to the area due to the safety of our region compared to city life with the threat of Covid-19.

A gardening program has been set up for Crooble children. As there is nobody near the Crooble hall to water the plants each day, a decision was made to send seedlings home with children to watch them grow. This gives children the responsibility to care for their plants. This is an important stage of "learning about the environment" and how each individual can play a positive role in looking after the planet.

Yetman

The gardening program has continued at Yetman School and children are enthusiastically drawing the changes to their plants each week. The Yetman School has been assisting Tharawonga staff by watering the carrots, snow peas, climbing peas and cauliflower plants in the greenhouse each day.

As part of the staff community collaboration, decisions were made to join the Yetman School assembly each week. Staff have been proud of the behaviour of the young children who stand and remove their hats for the National Anthem as they are learning the words and tune. A copy of the school creed, school prayer and school song has been displayed in the library for children to learn. The principal of Yetman School has also taught all the children to say "Good morning how are you?" in sign language. The children have picked this up very quickly.

Gravesend

As children are currently learning about emergency services in the area, Gravesend children have been treated to a visit from a local highway patrol policeman and a visit to the Rural Fire Shed where they got to walk through the Fire Engine. One child even got to start the siren. Each child was given an opportunity to use the fire hose to see what it was like to be a real fireman. Children were enthusiastic about participating in offered activities. Each child received a showbag of goodies to take back to the Service. It contained a colouring in book and pencils and several activities. A picnic in the park and some free play time on the park resources completed an interesting and educational day.

North Star

North Star children have been involved in projects such as a wall collage of the Gruffalo, painting a whale and Whitney and Britney, Chicken Divas. As whales have been an area of particular interest for North Star children, educators have been teaching about what whales eat and looking at Youtube videos of the whales with the children. Understanding about the size of whales ties into the study of mathematical concepts that children have been learning about this month.



The Gruffalo and Whale projects at North Star

Yallaroi

Two new enrolments have improved the social interaction for Yallaroi children. Only one of the Tawny Frogmouth owls remains at the hall. Staff are hoping that the female is nesting and that she hasn't been taken by a predator. Children are able to watch the birds as they stand, camouflaged in the fork of a tree all day, just above head height. They are a good bird to study as their

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only defence is camouflage in the daylight. Children have been able to learn about the difference between nocturnal and diurnal animals and birds.

CONSULTATION

Consultation has occurred within the Organisation and Community Development Directorate.

POLICY IMPLICATIONS

Policy implications are those relating to the 2019/2020 Operational Plan and the Policies of Gwydir Shire Council.

FINANCIAL, ECONOMIC and RESOURCE IMPLICATIONS (including Asset Management)

The activities carried out by the Organisation and Community Development Department are in line with the 2019/2020 Operational Plan.

SUSTAINABILITY IMPLICATIONS (Social and Environment)

The activities undertaken by the Organisation and Community Development Department regarding social and environmental factors are targeted in line with the 2019/2020 Operational Plan.

OFFICER RECOMMENDATION

THAT the monthly Organisation and Community Development Report for June be received

ATTACHMENTS

AT- WHS Report - June 2020

AT- Naroo Bond Report - June 2020

COMMITTEE RECOMMENDATION TO COUNCIL:

THAT the monthly Organisation and Community Development Report for June be received.

(Moved Cr Dick, seconded Cr Young)

Attach 1 - WHS REPORT



Department	Department Lead Indicators				Total (Financial Year)			
	Hazards Reported	Near Miss Reported	Workplace Verifications	Toolbox/Safety Meetings/Training	Hazards Reported	Near Miss Reported	Workplace Verifications	Toolbox/Safety Meetings/Training
Social Services								8
Naroo and Aged Services								8
Community Assets							2	8
Finance								8
People and Culture								8
IT and Business Improvement								8
Marketing and Economic Development		1				1		8
Safety, Risk & Procurement							2	8
Planning and Environment							3	10
Building Services							13	10
Utilities							10	24
Engineering Services		1			1	2	16	16
TOTAL	0	2	0	4	1	3	46	124

Department	Current Month				Total (Financial Year)			
	Incidents Reported	First Aid Treatments	Medical Treatment Injuries	Lost Time Injuries	Incidents Reported	First Aid Treatments	Medical Treatment Injuries	Lost Time Injuries
Social Services					3	2		1
Naroo and Aged Services					11		1	4
Community Assets					2		2(external)	
Finance					1			
People and Culture					1			
IT and Business Improvement								
Marketing and Economic Development	1				1			
Safety, Risk & Procurement								
Planning and Environment					6	1	1	2
Building Services					4		1	1
Utilities	1				10	1	1	4
Engineering Services	2				18	1		5
TOTAL	4	0	0	0	57	5	6	17

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Department	Incident Type	Severity	Investigation Status	Corrective Action Status	Current Month			Total (Financial Year)			Actions Scheduled/ In Progress	Actions Overdue	Actions Closed
					Investigation Open	Investigation Overdue	Investigations Closed	Investigation Open	Investigation Overdue	Investigations Closed			
Social Services							3				1		
Narooma and Aged Services							9				1		4
Community Assets						2					1		1
Finance								1					1
People and Culture								1					1
IT and Business Improvement													1
Marketing and Economic Development	1 x Aggressive RMS Customer	Low	Closed	Underway				1	2		1		
Safety, Risk & Procurement													1
Planning and Environment								6					1
Building Services								4					1
Utilities	1 x Property Damage	Moderate	Open	TBA	1			6					7
Engineering Services	1 x Property Damage 1 x Operator Slipped on Step	Low Low	Closed Closed	Underway TBA		2		16					5
TOTAL	4				1	4	47	2	22	25			
Commentary													

Naroo Bond Report for June 2020

Multi Facility Summary
 Active Accommodation Bonds / Payment Schedule - Summary
 As at 1/07/2020

Printed Date: 1/07/2020; Last Edit: 30/04/2020

FACILITY NAME	Pre 1 July 2014 Payment Arrangements [Bonds]	Agreed Bond	Part Lump Sum Amount	Total Payment Amount	Lump Sum Amount Outstanding	Total Bond Balance Outstanding	Total Retention Deductions	Total Interest Deductions	Total Care Fee Deductions	Total Other Deductions	Balance
FAROO AGE CARE FACILITY											
	Bonds	\$32,087.73	\$32,087.73	\$32,087.73	\$0.00	\$0.00	\$10,858.51	\$0.00	\$0.00	\$0.00	\$21,211.22
	RADs/RACs	\$2,485,700.55	\$1,435,000.01	\$950,517.04	\$720,000.01	\$594,700.54	\$0.00	\$0.00	\$0.00	\$0.00	\$950,817.04
	TOTAL	\$2,501,788.28	\$1,467,087.74	\$982,884.77	\$720,000.01	\$982,884.77	\$170,000.01	\$0.00	\$0.00	\$0.00	\$972,028.26

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Cr Catherine Egan

Roxy Cafe Clarification

Cr Egan clarified her comment made at the last Council Meeting concerning the possible relocation of the Visitor Information Centre to Roxy Café:

Roxy Café (Ref: 152/20)

Cr Egan advised the meeting that Bingara and District Vision 2020 indicated its support for the proposed movement of the VIC into the Café space.

Cr Egan also passed on a letter she received from Ms. Traverse concerning the café service side of the proposed development.

Cr Egan explained that she took a lack of any dissent to her comments at the Vision 2020 Meeting as an indication of support. She now acknowledges that there was no specific resolution by that group.

Cr Geoff Smith

Warialda Fire Break Protection

Cr Smith requested that the Mayor write to each Warialda resident outlining the course of action that the Council proposes in order to protect the Warialda Community from any future bush fire threat, seeking the community's support in order to strengthen the Council's ability to achieve the outcome desired.

The meeting was advised that this will be actioned.

Cr Frances Young

Aionious

Cr Young requested an update on the additional information provided by Aionious.

The meeting was advised that the staff are seeking from Aionious the assumptions that underpin the last advice received in order to prepare the evaluation requested by the Council.

Cr Frances Young

Roxy Cafe

Cr Young requested an update, which was provided.

Cr Jim Moore

Recycling Modernisation Fund

Cr Moore spoke about the announcement by the federal government of \$190 million in funding for new recycling infrastructure and whether it had any potential for Council especially with the recycling of tyres.

Cr John Coulton

New Residents

The Mayor advised the meeting that he would like to start a targeted marketing campaign to encourage concerned residents in larger urban centres, due to the ongoing covid 19 issue, to move to areas such as Warialda and Bingara.

The Mayor outlined a possible plan to implement a relatively inexpensive plan:

1. Need a Facts at a Glance Page
 - a. Major towns in region
 - b. Average property prices and rental costs (land sizes, acreages available). Links to realestate.com.au for each town to be imbedded.
 - c. Schooling available including variety of subjects sought
 - d. Transport linkages to Sydney, Brisbane and Coast
 - e. Sporting options
 - f. Medical services
 - g. Childcare opportunities
 - h. Other employment opportunities
 - i. NBN Coverage
2. Promotional video with a scripted voice over.
3. Marketing Campaign
 - a. Needs to be electronic and easily distributed using platforms such as Facebook, Instagram, LinkedIn and targeting high profile residents, former residents etc.
 - b. Good front end promo linking to facts sheet and video.

A more detailed plan will be submitted to Council for endorsement.

Meeting closed 1.05 pm