



**G W Y D I R**  
SHIRE COUNCIL

**ORDINARY MEETING**

**AGENDA**

**Thursday 18 May 2023**

**NOTICE OF MEETING**

Notice is hereby given that an **Ordinary Meeting of Gwydir Shire Council** will be held in the Warialda Office Council Chambers on **Thursday 18 May 2023**, commencing at **9:00 am** to discuss the items listed in the Agenda.

Your attendance is respectfully requested.

Yours faithfully,

Max Eastcott  
General Manager

## DISCLAIMER

No responsibility whatsoever is implied or accepted by the Gwydir Shire Council for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Council during the course of any meeting is not intended to be and is not taken as notice of approval from the Council.

Gwydir Shire Council wishes to advise that any plans or documents contained within this Agenda may be subject to copyright law provisions and that the express permission of the copyright owner(s) should be sought prior to their reproduction.

Members of the public should note that no action should be taken on any item discussed at a Council or Committee meeting prior to written advice on the resolution of Council being received.

**Agendas and minutes are available on the Council's website:**

<https://www.gwydir.nsw.gov.au/Home>

## ACKNOWLEDGMENT OF COUNTRY

The Gwydir Shire Council acknowledges that this meeting is being held on Aboriginal land and recognise the strength, resilience and capacity of Gomeroi people in this land.

<b>Content</b>	<b>Page No.</b>
<b>1 Official Opening and Welcome - Mayor</b> .....	<b>4</b>
<b>2 Apologies</b> .....	<b>4</b>
<b>3 Confirmation of the Minutes</b> .....	<b>4</b>
<b>4 Presentation</b> .....	<b>4</b>
<b>5 Call for the Declarations of Interests, Gifts Received and Conflicts of Interest</b> .....	<b>4</b>
<b>6 Additional/Late Items</b> .....	<b>4</b>
<b>7 Mayoral Minute</b> .....	<b>4</b>
<b>8 Officers' Reports</b> .....	<b>5</b>
8.1 Organisation & Community Services .....	5
8.2 Executive Services .....	31
8.3 Technical Services Report March.....	38
8.4 Councillors Activity Report April.....	51
8.5 April Rates Collection & Investments.....	54
8.6 Quarterly Budget Review.....	55
<b>9 Councillors' Reports</b> .....	<b>56</b>
<b>10 Committee of the Whole - Confidential Items</b> .....	<b>56</b>
<b>11 Closure</b> .....	<b>56</b>

**1 OFFICIAL OPENING AND WELCOME - MAYOR**

**2 APOLOGIES**

Cr Dixon OAM is an apology for the meeting

**3 CONFIRMATION OF THE MINUTES**

**RECOMMENDATION**

**THAT the Minutes of the Ordinary and Confidential Meeting held on Thursday 27<sup>th</sup> April 2023 as circulated be taken as read and CONFIRMED.**

**4 PRESENTATION**

At 11am, in the Confidential Session, an update on the Job Activation Project will be provided.

**5 CALL FOR THE DECLARATIONS OF INTERESTS, GIFTS RECEIVED AND CONFLICTS OF INTEREST**

**6 ADDITIONAL/LATE ITEMS**

**7 MAYORAL MINUTE**

## 8 OFFICERS' REPORTS

### 8.1 Organisation & Community Services

<b>File Reference:</b>	NA
------------------------	----

#### Delivery Program

<b>Goal:</b>	5. Organisational management
<b>Outcome:</b>	5.1 Corporate management
<b>Strategy:</b>	5.1.5 Provision of responsible internal governance
<b>Author:</b>	Leeah Daley, OCD Director

#### STAFF DISCLOSURE OF INTEREST Nil

#### IN BRIEF/SUMMARY RECOMMENDATION

The monthly Organisation and Community Services Report details the activities carried out by the Department during April 2023.

#### TABLED ITEMS Nil

#### BACKGROUND

The monthly Organisation and Community Services report forms part of a regular reporting regime. The purpose of the report is to inform Council of the activities carried out within the Department.

#### COMMENT

#### AGED CARE – NAROO FRAIL AGED HOSTEL

##### Resident News

The residents had a lovely lunch outing to the Warialda Golf and Bowling Club and enjoyed a lovely Chinese meal this month. The residents also had a road trip to The Gravesend Shop where another fabulous meal was had. There was an Anzac service and had a guest appearance from Charles Allen as well as several residents reading poems and the Ode. Residents from the Hospital were also invited to partake in the service.



## Commonwealth Home Support Program (CHSP) – Warialda/Delungra March

### Budget

Sharon Baker

### Meetings

Next meeting with Commonwealth Home Support Program Manager – to be advised.

### Volunteers

The Commonwealth Home Support Program has two new volunteers delivering Meals On Wheels. Two of our volunteer drivers have returned after having time off due to being ill.

### Transport and trips

Three shopping trips to Inverell shopping this Month, clients look forward to them.

### Social support

Social support is always given when attending Day Centers, outings, Meals on Wheels and transport.

### Day Centers

Clients are not looking forward to public holidays coming up as they miss coming to the Day Centre. The Commonwealth Home Support Program has three new clients attending and are totally enjoying their day.

### Food service

The new winter menu for Meals On Wheels will start on the 1 May 2023. Positive feedback from Meals On Wheels clients with meals supplied by Naroo.

<b>WARIALDA / DELUNGRA CHSP MONTHLY REPORT March 2023</b>		
<b>Day Centre</b>	<b>DELUNGRA</b>	<b>WARIALDA</b>
Total active clients	19	108
Clients receiving service	11	64
Total Meals in Centre	51	128
Hours Clients Receive in Centre	164	398
<b>Social Support</b>		
No of Clients	11	64
Individual Hours	0	108
Group Hours	164	290
Total Hours Received	164	398
<b>Food Service (Meals on Wheels)</b>		
Clients	0	13
Meals	0	268
<b>Transport</b>		
Number of Clients	1	17
Number of Trips (return trips)	4	98
<b>Access Bus - Inverell</b>		
Number of Clients	1	10
Number of Trips (per month)	3	3
<b>Volunteers</b>		
No of Volunteers for the Month	1	38
Monthly Volunteer Hours	20	123
<b>Outings / Functions</b>		
Number of clients	0	0

### Commonwealth Home Support Program (CHSP) – Warialda/Delungra April

#### Budget

See Naroo Report.

#### Meetings

Next meeting with CHSP Manager, to be advised.

#### Volunteers

Meals on Wheels volunteers are still low would be great if more come on board.

### Transport And Trips

Only one trip to Inverell Shopping this month due to clients having other commitments. Client transport covered Armidale, Tamworth, Moree, and Inverell this Month.

### Social Support

Social support always given when attending Day Centres, outing, Meals on Wheels phone calls, clients calling in & transport. Outing to Bingara cancelled due to amount of clients.

### Day Centres

Those attending Daycentre Monday, Wednesday & Fridays numbers have been down this Month.

### Food Service

Positive feedback from MOW clients with meals supplied by Naroo.

Clients enjoying meals at Daycentre Monday, Wednesday & Friday.

<b>Warialda/Delungra CHSP Monthly Report April 2023</b>		
<b>Day Centre</b>	<b>Delungra</b>	<b>Warialda</b>
Total active clients	19	108
Clients receiving service	10	54
Total Meals in Centre	42	128
Hours Clients Receive in Centre	144	367
<b>Social Support</b>		
No of Clients	10	54
Individual Hrs	36	93
Group Hrs	108	274
Total Hours Received	144	367
<b>Food Service (Meals on Wheels)</b>		
Clients	0	12
Meals	0	146
<b>Transport</b>		
Number of Clients	2	15



Number of Trips (return trips)	4	70
<b>Access Bus-Inverell</b>		
Number of Clients	1	7
Number of Trips (per month)	1	1
<b>Volunteers</b>		
No of Volunteers for the Month	1	21
Monthly Volunteer Hours	16	431
<b>Outings/Functions</b>		
Number of clients	Cancelled due to lack of clients	

### **Commonwealth Home Support Program (CHSP) – Bingara March**

#### **Budget**

See Naroo Report

#### **Advisory Committee Meeting**

No meetings were held in March.

#### **Volunteers**

Bingara Commonwealth Home Support Program was supported by 12 volunteers with 632 hours of services during March by way of Out-of-Town Transport, Centre Based Day Care and local transport.

The hours that volunteers work is determined by the time spent with clients by way of transportation, group social support and individual social support.

#### **Transport and Trips**

Out of Town Transport increased in March with 186 trips for the month servicing 42 clients.

The Access Bus made two trips to Inverell in March, servicing 11 clients. The Bus was also used for some out-of-town trips to medical appointments when both other vehicles were fully booked.

Volunteers carry out regular maintenance checks on the vehicles when they are not in use as well as the routine cleaning after every trip.

The Local Transport service has slightly increased numbers again during March.

#### **Social Support**

Group Social Support Group held in the Linger longer room on Tuesdays has increased numbers in March, 4 Morning Tea/Lunches being held this month. The Group Social Support outing travelled to the Delungra Pub for lunch which was enjoyed by 16 clients, staff and three volunteers.

**Food Service**

Meals on Wheels numbers in March increased to 20 clients.

Meals on Wheels is coordinated by the Bingara Commonwealth Home Support Program staff and the meals are provided by the Bingara MPS.

**Commonwealth Home Support Program (CHSP) – Bingara April****Budget**

See Naroo Report.

**Advisory Committee Meeting**

No meetings were held in April.

**Volunteers**

Bingara CHSP was supported by 12 volunteers with 526 hours of services during April by way of Out-of-Town Transport, Centre Based Day Care, and local transport.

The hours that volunteers work are determined by the time spent with clients by way of transportation, group social support and individual social support.

**Transport and Trips**

Out of Town Transport was slightly less due to three public holidays in April with 168 trips for the month servicing 39 clients.

The Access Bus made two trips to Inverell in April, servicing 12 clients. The Bus was also used for some out-of-town trips to medical appointments when both other vehicles were fully booked.

Volunteers carry out regular maintenance checks on the vehicles when they are not in use as well as the routine cleaning after every trip.

The Local Transport service has slightly increased numbers again during April.

**Social Support**

Group Social Support Group held in the Linger longer room on Tuesdays continued with good numbers in April, three Morning Tea/Lunches being held this month as the ANZAC Public Holiday fell on a Tuesday. The Group Social Support outing ventured across to the Sportsman's Hotel for lunch which was enjoyed by 16 clients, staff and three volunteers. We also celebrated a ninety ninth Birthday this month which was very exciting.

**Food Service**

Meals on Wheels numbers in April increased to 24 clients.

Meals on Wheels is coordinated by the Bingara CHSP Staff and the Meals provided by the Bingara MPS.

<b>Bingara CHSP Monthly Report April 2023</b>	
<b>Day Centre</b>	
Total active clients	15
Clients receiving service	11
Total meals	24
Hours clients receive in centre	138
<b>Social Support</b>	

Number of clients	51
Individual Hours	388
Group Hours	138
Total Hours received	526
<b>Food Service (Meals on Wheels)</b>	
Clients	24
Meals	305
<b>Transport</b>	
Number of clients	39
Number of trips	168
<b>Transport (Youth)</b>	
Number of clients	0
Number of trips	0
<b>Access Bus - Inverell</b>	
Number of Clients	12
Number of Trips (per month)	2
<b>Volunteers</b>	
Number of volunteers	12
Number of hours	526

## SOCIAL SERVICES

### March 2023

#### Bingara Neighbourhood Centre

*Funding body – NSW Department of Communities and Justice*

Bingara Neighbourhood Centre continues to assist community groups with grant applications and attend to the needs of the general public through advocacy and referral to other services.

#### Centrelink

Centrelink remained normal for operation days and hours during March. Except for Friday 31 March, where all council services and staff participated in the All-Staff Day. This meant that Centrelink was closed for the day.

#### Youth Service

*Funding body – NSW Department of Communities and Justice*

Youth services staff have commenced a program using the space at Warialda Commonwealth Home Support room. The program involves musical, physical, and social activities. A small yet enthusiastic group of young males are regular attendees. They have expressed an interest in learning more about bullying, playing musical instruments, boxing, karate, gym exercises and weights. They made a 'challenge wheel' with activities that they could compete in.

#### Supported Playgroup Development Worker

*Funding body – NSW Department of Communities and Justice*

This month was seen as a quiet month for Warialda Toy Library.

<b>Warialda Toy Library</b>	<b>Jan 2023</b>	<b>Feb 2023</b>	<b>Mar 2023</b>
Total daily attendance count for children, (calculating each child, each day over the month –total points of contact).	0	71	58
Full borrowing memberships (new and/or renew)	0	0	1
Non borrowing memberships (new and/or renew)	0	0	0
Casual borrowing memberships (new and/or renew)	0	0	0
Commemorative Birth Certificate applications received	0	0	0
Toys returned	0	7	6
Toys borrowed	0	6	8
Groups using the service (FDC carer, Pharmacy)	0	1	0
<b>Tuesday</b> group morning session x 3	0	12	11
<b>Wednesday</b> group morning session x 3	0	19	14
<b>Thursday</b> group morning session x 3	0	35	23
<b>Friday</b> group morning session x 2	0	5	10

Although, during the month, 3 guest speakers visited the service and gave information sessions to the families. Our first guest of the month was Rachel Sherman, a Warialda Local who is now a personal trainer and nutrition coach. She provided information to families about what you can be doing at home to improve your physical activity, and ways to start yourself off getting into healthy habits. She provided a demonstration of the exercises you can be doing, and even the children joined in.



The second and third guest speaker of the month was Rural Outreach and the Senior Dietician from Moree Health. Both doing their routine monthly visit, checking on families and answering any questions they may have and providing them with information. We are grateful we have these services visiting our families.

On Wednesday 8 March 2023, the service held a morning tea to recognise International Women's Day. Mums who attended the morning tea were presented with a small gift as a small token of gratitude for all that they do.

Unfortunately, the birth certificate ceremony that was due to be held on Wednesday 29 March was postponed due to families receiving the certificates being unable to attend.

Activities for the children provided throughout the month were painting, dress ups, puzzles, pasting feathers onto birds. Harmony Day was recognised by the children creating their own people.



### Bingara Toy Library

*Funding body – NSW Department of Education and Communities*

This month has been busy with guest speakers, outreach support, visit to another service and celebrating the newest babies to the shire along with International Women's Day.

One of the playgroup mums, is a veterinarian and was happy to give a presentation on pet care and all things pertaining to owning a pet. This was held on Wednesday 1 March 2023 and was well attended. A handout of the talk and information on how to greet a dog were given to each family and they were encouraged to ask any question they had about their pet or pets in general.

<b>Warialda Toy Library</b>	<b>January 2023</b>	<b>February 2023</b>	<b>March 2023</b>
Total daily attendance count for children (calculating each child, each day over the month –total points of contact)	0	116	137
Full borrowing memberships - New/Renew	0	0	0
Non borrowing memberships - New/Renew	0	1	0
Casual borrowing memberships - New/Renew	0	0	0
Commemorative Birth Certificates – Voucher Memberships	0	0	1
Toys returned	0	7	0
Toys borrowed	0	2	10
Children/Groups using to the service (FDC carer and pharmacy)	0	1	6

Warialda Toy Library	January 2023	February 2023	March 2023
Tuesday 1 play session x4	0	13c 10a	22c 23a
Wednesday 3 play sessions x4	0	34c 26a	34c 26a
Thursday 1 play session x5	0	18c 16a	24c 21a
KSK Program 4 sessions x9	0	36b 15g	40b 17g

*(c = children, a = adults, b = boys, g = girls)*

Wednesday 8 March was International Women's Day and the monthly visit from Inverell Rural Outreach Support Service. Both services presented each mum with a lovely little gift for this special occasion, to take home. The toy librarian cooked honey joys, Anzac biscuits, scones with jam and cream for morning tea along with fruit punch. The families attending commented on how lovely it was to be spoilt with a home cooked morning tea and receiving a gift. Outreach staff had everyone reflecting on being a woman and a mum now a days compared to say their mum, let along their grandmother. Lots of comparisons were shared and even to the extent of how husbands or partners do so much now.



Thursday 16 March 2023 saw Playgroup visit the Bingara Preschool to play, learn and explore their beautiful service. Families signed in at the front gate around 10am then enjoyed watching their children interact with all the preschool children. Preschool staff had an assortment of fun activities to do and everyone loved the outing.

Tuesday 21 March 2023 the local Paramedics arrived in the ambulance to give a presentation on basic first aid. The staff covered snake bite, concussion, cuts, broken bones, poisoning, who to call, what numbers to dial, teaching and know your address and rural road names, apps to use, what should be in a first aid kit and

much more. Once the chatting and question time was over, they then moved to show the children and families the ambulance inside and out.



A birth certificate ceremony was held on the 28 March with Cr Egan in attendance to present the families with their gift pack, voucher, and certificate. Four families were to be presented but unfortunately two were unable to attend on the day due to unforeseen circumstances. The Gwydir News attended to report on this event which saw a beautiful post added to their Facebook page which was then shared on the Toy Library page.

The last week of the month saw Easter crafts being made and the build-up to the last week of the term where there would be a small Easter egg hunt available to each attendee for that week.

During the upcoming school holidays at the beginning of April the carpets and rugs will be shampooed by Tony Gomez. The service will be closed for the second week for this and the use of the building for vacation care.

Thursday 13 March 2023 sees the service closed also, due to essential energy doing line repairs in the area from 9am until 4pm.

Children were offered various activities each playgroup session whether we were inside or outside. Water play was still popular as was the sandpit when outside but of course the room full of toys was always the most popular to all.

On a few occasions it was lovely to see daddy bringing along bub for playgroup and they were made to feel well included for the session.

The Kool Skool program is well attended, and the children continue to enjoy various activities in the front room of the service. Lego, blocks, puzzles, cards, board games, drawing, whiteboard drawing, I spy, what am I, and the occasional hour in the toy room looking and playing with the toys.



### Bingara Preschool

*Funding Body – Early Childhood Education and Care Directorate*

*NSW Department of Education and Communities*

Days	Month – April 2023
Tuesday	27
Wednesday	27
Thursday	23
Friday	27

### Bingara Preschool Training:

#### **Seaman and Slattery (What's changed) - Webinar.**

On Tuesday 7 March, the Educational Leader organised this online seminar through Seaman and Slattery for all educators at Bingara Preschool. This was a one-hour online seminar which discussed the updated version of the Learning Framework and what has changed. The online seminar summarised the changes between the previous version and the updated version. One of the most noticeable changes in the Belonging, Being and Becoming document is introducing the three new principles: promoting collaborative leadership and teamwork, focusing on sustainability and one that centres on Aboriginal and Torres Strait Islander Perspectives.

#### **Sensory Processing Training:**

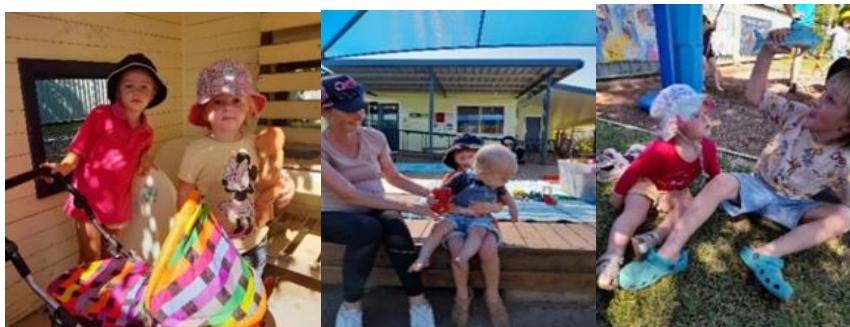
On Tuesday 14 March 2023, the Inclusion Support Teacher from Early Links visited to facilitate a group training to the team of Bingara Preschool Educators. The training discussed what Sensory Processing is and discussed the different symptoms that could be evident. The Inclusion Support Teacher talked about the seven different senses and covered different sensory issues.

#### **Toy Library Visits Preschool:**

Bingara Preschool welcomed the Toy Library Playgroup families to the service on Thursday 16 March 2023. The older brothers and sisters loved showing their younger siblings around the preschool yard. The children explored the water play, sandpit, duplo and the climbing equipment. This is a wonderful opportunity for the younger children to become familiar with the preschool environment.



**EYLF 2.1: Children develop a sense of connectedness to groups and communities and an understanding of their reciprocal rights and responsibilities as active and informed citizens.**



**Harmony Day 2023.**

On Tuesday 21 March 2023, Bingara Preschool celebrated Harmony Day. Harmony Day is a celebration of our cultural diversity - a day of cultural respect for everyone who calls Australia home. In the creative corner the children were able to make a representation of themselves. They used a range of resources including markers, feathers, stickers, and pipe cleaners. These creations are displayed on our Preschool Board which is above the home corner area. An educator read a short story about Harmony Day and the children learnt about respecting and celebrating differences and similarities. Each child had the opportunity to share with the group something about them that was special.

**EYLF Principle: Diversity (The Educators provide opportunities for the children to learn about similarities and differences and about interdependence and citizenship).**



**Tharawonga Mobile Resource Unit**

*Funding Body – Australian Government Department of Education, Skills and Employment*

Days and Venues	Month – April 2023
Monday at Croppa Creek	6 (2 extra casual places)
Tuesday at North Star	10 (4 extra casual places)
Wednesday at Yallaroi	9 (7extra casual places)

Thursday at Yetman	4 (0 extra casual places)
Friday at North Star	4 (18 extra casual places)

**Staff Update** – We have recently welcomed a new casual staff member to the team who is Diploma trained and comes to us with years of experience in Early Childhood Education and Care. Our team is growing, and we are striving to develop working relationships within the service. Children and new educators are learning about each other and developing caring, trusting and respectful relationships. New educators are also building relationships with families to ensure continuity and the best outcomes for children who attend our service. One of our educator's is still on worker's compensation leave, and our Acting Director is working predominantly from the office due to her current doctor's advice, relating to her pregnancy. Our staff attended the Gwydir Shire Staff Day.

**Tharawonga Fundraising Committee** – Parents have reinvigorated our fundraising committee this year, holding their first meeting and electing official positions. They have placed a shirt, rugby and hat order to raise funds for Tharawonga. Staff are working closely with the president and community representatives to allocate funding where it is needed. The Fundraising Committee has paid for a "Reptiles on the Go" experience to attend three venues next week.

**Significant celebrations** – As some children only attend one day a week, educators provide experiences and opportunities to learn about special days throughout the entire week. Our service recognised, participated in and celebrated the first day of Autumn by making a collage, Clean Up Schools Day, St. Patrick's Day by learning about the folklore of the leprechaun and crafting rainbows, and Harmony Day by creating a Hands around the World display. Children also began making Easter Hats for the upcoming Easter holiday.

**Croppa Creek** – Educators have been focusing on settling the children during arrival times at the service, as well as supporting the children to become familiar with the daily routine. Children feel safe and secure when they know what to expect throughout the day and rise to meet high expectations from staff. The children are enjoying exploring sensory processing by playing with the insects in the kinetic sand. They have also been demonstrating their confidence and resilience when playing on the outdoor equipment. Educators plan and design the resources to test children's strength and coordination while developing their climbing skills and abilities.



**North Star** – As the weather cools down, children and educators have been enjoying the outdoor environment as much as possible. We have been sharing mealtimes outdoors on the picnic rug, providing children with an opportunity to engage in conversations as we are all sitting together. This is important to ensure all our new children attending North Star begin to develop relationships with peers as well as educators. The children are enjoying sensory play, inclusive of painting with their hands and fingers, mixing water with sand and other gathered natural materials in the sand pit and playing with a range of resources in the new kinetic sand. Home corner has been popular, with children sharing their knowledge from home while enacting dramatic play around cooking in the kitchen and caring for babies. Educators are programming structured movement and music session in the afternoons to support children to learn simple rhymes and jingles, move their bodies to the rhythm, and follow simple instructions using their listening skills.



**Yallaroï** – Educators have been planning and preparing small group activities that focus on school readiness skills, as we have a large cohort of children transitioning to school next year. Children are developing their artistic and creative skills by drawing their own interpretations of stories educators have read aloud to them. Drawing is an essential pre-writing skill and helps children organise their ideas in preparation for writing. The children celebrated Harmony Week by having their hands printed in flags from different countries around the world. This is especially important as we have children with family in Germany, England, and Ireland.

A family donated a set of cardboard cutting utensils and screws. Educators helped children build a castle out of boxes, linking back to the child's visit to castles in Germany.



**Yetman** – Children have been challenging their skills, strength and confidence by using the school’s outdoor equipment. The children are demonstrating problem solving, gross motor skills such as climbing, strength and balance, whole body coordination, self-help and self-regulation skills and pride in their accomplishments. Children are showing interest in bugs and reptiles, following up from their investigation into bats last month. The Yetman School invited children to join in their Environmental Education Centre visit. Children observed and learned facts about different Australian insects.



**SOCIAL SERVICES**

**April 2023**

**Bingara Neighbourhood Centre**

*Funding body – NSW Department of Communities and Justice*

Bingara Neighbourhood Centre continues to assist community groups with grant applications and attend to the needs of the general public through advocacy and referral to other services.

**Centrelink**

Centrelink was closed on Friday 7 April and Monday 10 April for the Easter long weekend. It was also closed on Tuesday 25 April for ANZAC Day. A new staff member has been trained and has started in the Bingara Centrelink Agency. Around these dates, Centrelink remained of normal operation hours.

**Youth Mentoring Program**

Month – April 2023	Number of participants
February	6
March	5
April	5

The Youth mentoring program has been assisting young people with Centrelink, Medicare, job applications, behaviour management & resumes.

**Youth Services**

*Funding body – NSW Department of Communities and Justice*

After school program at Warialda CHSP (Commonwealth Home Support Program) commenced in March, with musical, physical, and social activities. A small enthusiastic group of young men are regular attendees. They have expressed an interest in learning more about bullying, playing musical instruments, boxing, karate, gym exercises and weights. They made a ‘challenge wheel’ which includes activities they can compete in. Participants also had a go at the Football Passing Target that Warialda Men’s Shed constructed.



**Youth Week**

*Funding Body – Department of Communities and Justice*

Staff and local artist Larisa Cooper led some keen artists through self-expression sessions during the “Art Splash” workshops during the School Holidays as part of 2023 Youth Week celebrations. NSW Government provided funds to support the Theme of Connect. Participate. Celebrate. The two groups (seven participants at Warialda and eleven at Bingara) created individual and collaborative pieces, which were then on display at an afternoon ‘pop-up’ exhibition at Ceramic Break Sculpture Park. The afternoon gave artists, friends, family, and others from the public a chance to see the works professionally displayed, thanks to Barbara from Ceramic Break Sculpture Park; it also provided an opportunity to connect with each other.



**Vacation Care**

<p><b>Total Points of Contact</b>                  Tuesday 11 April - 12 April 2023                  Thursday 20 April - 21 April 2023</p>	<p><b>41</b></p>
<p>Number of Children &amp; Families enrolled in Holiday Activities</p>	<p>15 Families                  26 Children                  13 Boys                  13 Girls</p>

Number of Children & Families enrolled in Holiday Activities <b>Bingara</b>	5 Families 10 Children 7 Boys 3 Girls
Number of Children & Families enrolled in Holiday Activities <b>Warialda</b>	10 Families 16 Children 6 Boys 10 Girls

Vacation Care saw eleven children each day at Warialda and eight one day and ten, the following day, at Bingara. Participants were able to take home their individual pieces. Investigations are under way to hold a silent auction, for collaborative works, at the Warialda Show in May. Vacation Care was held on Tuesday 11 April and Wednesday 12 April 2023 at Warialda and

Toy Library and on Thursday 20 April and Friday 21 April at Bingara Toy Library.

Children participated in Talent Shows, with a variety of skills on display, including puppet shows, dancing, singing and joke telling. All worked well to find others to perform with.

Other activities obstacle courses, hide and seek items, “Among Us”, “What’s the time Mr Wolf”, games of UNO, building blocks and railway construction, drawing, colouring in and craft.



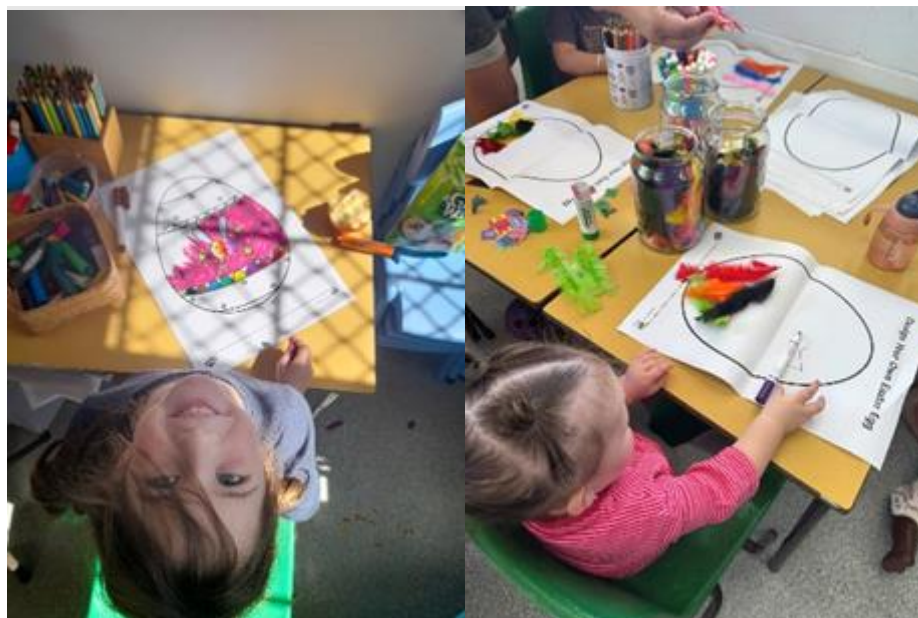
**Supported Playgroup Development Worker**

*Funding body – Department of Communities and Justice*

<b>Warialda Toy Library</b>	<b>Feb 2023</b>	<b>Mar 2023</b>	<b>Apr 2023</b>
Total daily attendance count for children, (calculating each child, each day over the month –total points of contact).	<b>71</b>	<b>58</b>	<b>62</b>
Full borrowing memberships (new and/or renew)	0	1	1
Non borrowing memberships (new and/or renew)	0	0	0
Casual borrowing memberships (new and/or renew)	0	0	0
Commemorative Birth Certificate applications received	0	0	2
Toys returned	7	6	3
Toys borrowed	6	8	5
Groups using the service (FDC carer, Pharmacy)	1	0	0

<b>Tuesday</b> group morning session x 1	12	11	10
<b>Wednesday</b> group morning session x 3	19	14	25
<b>Thursday</b> group morning session x 3	35	23	15
<b>Friday</b> group morning session x 1	5	10	12

We kick started the month off with some Easter Craft, the children decorated eggs, with textas, crayons, feathers, collage pieces.



The service was closed for a week due to staffing and vacation care.

Children and families returned after a break and enjoyed the room change around and clean. Children engaged in craft activities, and sensory activities using water, cocoa powder, and corn flour in the sensory tub with farm animals to resemble “muddy animals.” The children always like to get their hands dirty.

On Tuesday 18 April, the Rural Outreach Support person attended the service for her monthly visit and spoke to the families about recipes to make things under budget.

This month also seen a staff change over as the Social Services assistant who was coordinating the Toy Library for the past 12 months goes onto Maternity leave. The new Staff member is a familiar face as she is a parent who would regularly visit the service.



### **Bingara Toy Library**

*Funding body – NSW Department of Education and Communities*

This month included lots of public holidays and the school holidays. The service was closed due to power line work on 13, carpet cleaning 14-17, Anzac Day 25, vacation care 20 and setting up rooms after carpet cleaned 18-19.

Even with the number of days in which we were closed, staff managed to pack in lots of fun with Easter crafts, egg hunts, games, puzzles, stories, a visit from Rural Outreach and an easy start to Term 2 of the school year.

Rural Outreach Support Service visited on Wednesday 12, in the first week of the school holidays with a cooking demonstration, taste test and recipe ideas for families to use over the school holidays. This recipe was a hit with everyone, and the children enjoyed putting their own special ingredients in their dough then rolling them into a ball and placing them on the oven tray. The smell of them cooking had them all saying, "is mine ready yet"? Each family were able to take home the cookies they made, well what were left of them anyway.





Particulars	FEB 2023	MAR 2023	APRIL 2023
Total daily attendance count for children, (calculating each child, each day over the month –total points of contact).	116	137	40
Full borrowing memberships (new and/or renew)	0	0	0
Non borrowing memberships (new and/or renew)	1	0	0
Casual borrowing memberships (new and/or renew)	0	0	0
Commemorative Birth Certificate – Voucher memberships	0	1	0
Toys returned	7	0	6
Toys borrowed	2	10	8
Children/Group using the service (FDC carer, pharmacy)	1	6	8
<b>Tuesday</b> group morning session x 2	13c 10a	22c 23a	8c 8a
<b>Wednesday</b> group morning session x 3	34c 26a	34c 26a	19c 12a
<b>Thursday</b> group morning session x 2	18c 16a	24c 21a	3c 2a
<b>KSK</b> group afternoon session x 3	36b 15g	40b 17g	7b 3g

*(c = children, a = adults, b = boys, g = girls)*

Vacation Care ran from this service on the last two days of the school holidays.

The Kool Skool children loved the cooler afternoons this month, which allowed them to draw on the footpath just before home time each day, with the coloured chalks. They also enjoyed making Easter crafts, an Easter egg hunt, games, red rover, and the usual Lego. The Easter eggs were kindly donated for the hunts for both playgroup and KSK by the Webber family.

Staff forwarded information to families regarding a survey on the need for childcare, the Gwydir news, upcoming events at the toy library and links to great websites both in email and on the Bingara Toy Library Facebook page.

### **Bingara Preschool**

*Funding Body – Early Childhood Education and Care Directorate*

*NSW Department of Education and Communities.*

Days	April 2023
Tuesday	27
Wednesday	27
Thursday	24
Friday	26

**Tourandi's Egg Donation:**

On Wednesday 5 April, Bingara Preschool had organised an excursion to the local aged-care facility, Tourandi Lodge. Unfortunately due to sickness, this excursion was not able to go ahead. However, Tourandi dropped the Preschool off, two cartons of Easter Eggs for the children to enjoy as part of their Easter Celebrations. The children were able to still enjoy an Easter Egg Hunt at Preschool, where each child found, and enjoyed one Easter Egg. The Educators spoke to the children about how chocolate eggs are a sometimes food, but also a part of an Easter Celebration. We thank Tourandi for their much enjoyed donation.

**Easter Hat Parade:**

On Thursday 6 April, Bingara Preschool attended the Bingara Central School's annual Easter Hat Parade. The Service invited each family to come and attend this event with their child. The children paraded their Easter Hats that they made whilst at Bingara Preschool. The children also performed the dance: 'Easter Bunny Dance and Freeze'.

**Bingara Preschool Training:****Self-Assessment Tool:**

On Wednesday 12 April, the team of Educators at Bingara Preschool spent the day reviewing and revising the Service's Self-Assessment Document. The aim of this tool was for the team to review current practices and then identify which practices link to which Element of the National Quality Standard. The team collaboratively reviewed and updated this document and now it will be placed on the Service's Quality Improvement Plan board, for all stakeholders to access, view, and share their views on.

**Educational Leader – Monthly Report.**

The team of Educators have taken part in a webinar to update them on the changes to the Early Years Learning Framework. The Educators have access to the new document and have implemented the updates. During April, the Service's Educational Program was audited to identify strengths and improvements. A more detailed tracking process has been implemented to assist Educators with programming.

### Tharawonga Mobile Resource Unit

*Funding body – Australian Government Department of Education, Skills and Employment.*

Days and Venues	November 2022
Monday at Croppa Creek	6 (3 extra casual places)
Tuesday at North Star	1 (4 extra casual places)
Wednesday at Yallaroi	3 (7 extra casual places)
Thursday at Yetman	4 (0 extra casual places)
Friday at North Star	4 (2 extra casual places)

**Service Closure** – Tharawonga was closed to families for public holidays, NSW school holidays and a pupil free day from Friday 7 April through Tuesday 25 April. During this time, staff worked as a team for three days to critically reflect upon practice and policy and collaboratively improve upon our daily routines, programming and documentation and how the service operates to meet the needs of our current children and families, as well as reflect on the strengths and input from our new staff members.

**Significant celebrations** – Tharawonga educators supported children to engage in Easter celebrations, providing stories and songs to sing, Easter craft and games to play and individual help to make a very special Easter hat. Keeping in line with our nutrition policy, educators filled plastic eggs with Easter stickers, small chicks and pencils to hide for an Easter hunt. In partnership with our Parent Fundraising Community, we were able to bring Reptiles on the Go to most venues. Ben presented a range of Australian animals to the children, asking children about their knowledge and experience with these animals, sharing facts and letting the children touch and hold the animals as appropriate.

**Croppa Creek** – Children participated in the Reptiles on the Go experience. They learned about all different types of reptiles Ben shared and were given opportunities to touch the reptiles and feel what their scales or skin was like. The Croppa Creek School children and staff joined Tharawonga in this experience, continuing to build our relationship with the school. Some families also attended this event and shared morning tea. The children made Easter hats, craft and went on an Easter hunt where they found Easter goodies hidden by the staff in eggs.



**North Star** – Children celebrated the upcoming Easter holiday. They worked closely with educators to research Easter Hat ideas on the iPad and then select appropriate materials to make individual hats. Families were invited to attend a North Star Easter Hat Parade and children showcased their beautiful hats. Families joined the children for afternoon tea and the service's Easter hunt. Families engaged in conversations with staff and were able to see what the children have been doing, learning and playing at the service.

**Yallaroi** – Children experimented with different colours in water tray and enjoyed watching as the colours swirled, mixed and made new colours. The children explored aspects of their home culture, working hard to remove the weeds and tress from the fence. Ben from Reptiles on the Go helped everyone learn about lizards, turtles, a crocodile and even a snake. The children had the opportunity to hold or pat the different reptiles and all the children were very brave to touch the Olive tree python. Children engaged in our Easter celebrations, egg hunt and shared afternoon tea. Upon returning from school holidays, educators supported children to learn about the recent ANZAC holiday.



**Yetman** – Yetman Public School invited us to join their Easter celebrations. Children participated in the school's Easter Hat Parade, where children showed their individual creativity and hats to the school and families. The school provided biscuits to decorate, Easter craft and games. Children also participated in the Reptiles on the Go experience. Ben provided an interactive show where children asked questions, told stories and could touch the animals. Children's families attended for the morning and lunch, strengthening our relationships with families and partnership with the school.



## CUSTOMER SERVICE REQUESTS (CRMs)

CRMs carried forward from:

Department	Outstanding as at 1 April 2023	Completed since 1 April 2023	Outstanding as at 1 May 2023
Technical Services	42	25	17
Environment and Sustainability	22	16	6
Town Utilities Parks and Gardens	4	4	0
Building Services	15	9	6
<b>Total Outstanding</b>	<b>83</b>	<b>54</b>	<b>29</b>

CRM's - 1 April 2023 to 1 May 2023:

Department	Received during April 2023	Completed during April 2023	Outstanding as at 1 May 2023
Technical Services	25	3	22
Environment and Sustainability	20	6	14
Town Utilities Parks and Gardens	38	28	10
Building Services	15	6	9
Executive	0	0	0
Organisation and Community Services	2	1	1
<b>Totals</b>	<b>100</b>	<b>44</b>	<b>56</b>

CRMs received since 1 April 2023 and still outstanding as at 1 May 2023:

Department	Open
Technical Services	39
Environment and Sustainability	20
Town Utilities Parks and Gardens	10
Building Services	15
Executive	0
Organisation and Community Services	1
<b>Total</b>	<b>85</b>

## **CONSULTATION**

Consultation has occurred within the Organisation and Community Development Directorate.

## **POLICY IMPLICATIONS**

Policy implications are those relating to the 2021/2022 Operational Plan and the Policies of Gwydir Shire Council.

## **FINANCIAL IMPLICATIONS**

The activities carried out by the Organisation and Community Services Department are in line with the 2021/2022 Operational Plan.

## **STRATEGIC IMPLICATIONS**

The activities undertaken by the Organisation and Community Services Department regarding social and environmental factors are targeted in line with the 2021/2022 Operational Plan.

## **OFFICER RECOMMENDATION**

**THAT the report be received.**

## **ATTACHMENTS**

Nil

## 8.2 Executive Services

**File Reference:** NA

### Delivery Program

**Goal:** 5. Organisational management

**Outcome:** 5.1 Corporate management

**Strategy:** 5.1.5 Provision of responsible internal governance

**Author:** Max Eastcott, General Manager

**STAFF DISCLOSURE OF INTEREST** Nil

### IN BRIEF/SUMMARY RECOMMENDATION

This report is for reception.

**TABLED ITEMS** Nil

### COMMENT

#### Planning

The following Development (D/A) and Development Modification (s96) applications were approved during the month of April 2023:

No.	Property Description	Development/ Work	\$	D/A	s96
20/2022	Garry K Churchland Lot 1 DP 121837 37 Bingara Street Warialda Rail	Modification of dwelling site	\$187,500	-	✓
8/2023	Rhonda M King Lots 1 & 2 DP 456478, Lots 53, 63, 115, 150 & 244 DP 754819, Lots 1, 2 & 3 DP 1046441, Lots 3 & 4 DP 1028928 & Lot 1 DP 1014883 130 Kings Road Bingara	5 Lot Subdivision including the creation of 3 new R5- Large Lot Residential allotments and new 2 RU1- Primary Production allotments	\$10,000	✓	-
11/2023	D J Knevett Lot 1 DP 534961 25 East Street Warialda	Open fronted Extension to front of existing shed	\$9,000	✓	-
12/2023	K R & SM Bell Lot 5 Section 36 DP 759052 73 Hope Street Warialda & M M Kennedy Lot 6 Section 36 DP 759052 75 Hope Street Warialda	Boundary Adjustment	\$8,700	✓	-
13/2023	Brett B Mercer	Demolition of existing front	\$50,000	✓	-

	Lot 3 Section 16 DP 758111 26 Faithful Street Bingara	verandah and rear sunroom and the addition of a living room to the front and a sunroom with full bathroom to the rear. Alteration of existing bathroom to remove shower and change lounge room to dining room			
14/2023	G D & A M Hincksman Lot 5 Section 26 DP 758111 16 Bombelli Street Bingara	2 Lot Residential Subdivision	\$12,000	✓	-
15/2023	K P & M H Lumsdon Lot 10 Section 5 DP 758111 29 Dinoga Street Bingara	Dwelling	\$442,320	✓	-
17/2023	M J Barron & S E Gerrey Lot 19 Section 48 DP 759052 9 Inverell Road Warialda	Install an above ground swimming pool	\$3,000	✓	-

The following Development (D/A) and Development Modification (s96) applications were received during or prior to April 2023 and remain undetermined at the end of April 2023:

No.	Property Description and Description of Work	Reason	D/A	s96
49/2016	Ceres Ag 'Gunyaerwarildi' 1470 North Star Road Warialda - Continued occupation/use of rural worker accommodation being the installation of a number of premanufactured cabins	Approved in principle awaiting compliance certification or engineering certification for the cabins.	✓	-
38/2022	Stahmann Property Pty Ltd 1507 River Road Pallamallawa - Modification of building type & layout of rural workers accommodation	Being notified and exhibited in accordance with the Gwydir Communication Participation Plan	-	✓
57/2022	J D Grabham 39 Yallaroi Road Coolatai - Modification of type of residential accommodation from a rural workers cottage to a single dwelling	Being notified and exhibited in accordance with the Gwydir Communication Participation Plan	-	✓
16/2023	Bramwell Homes Pty Ltd / P G Montuoro & E C O'Grady 20 Ridley Street Bingara - Attached Dual Occupancy being a two bed, single bath dwelling (64.85m <sup>2</sup> ) & an attached two bed, single bath, granny flat (45.89m <sup>2</sup> )	Applied to Regional Housing Fly Squad to assist with this assessment	✓	-
18/2023	Bramwell Homes Pty Ltd / M L Taylor- Holmes	Applied to Regional Housing Fly Squad to	✓	-



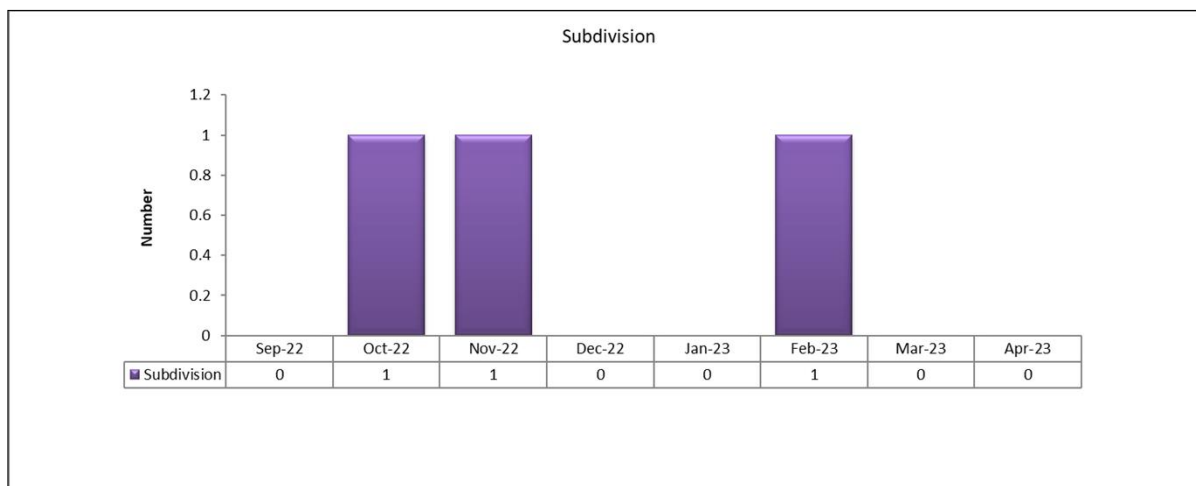
	22 Ridley Street Bingara Attached Dual Occupancy being a two bed, single bath dwelling (64.85m <sup>2</sup> ) & attached two bed, single bath, granny flat (45.89m <sup>2</sup> )	assist with this assessment		
19/2023	Ruralcert Pty Ltd / M R Ritchie 6 Rosehill Drive Bingara Concept Development – Stage 1 Garage with attached awning (Stage 2 is for a dwelling which will be submitted in the future)	Being assessed	✓	-
20/2023	R J Green 8 Pound Street Bingara - 3-bay garage	Being notified and exhibited in accordance with the Gwydir Communication Participation Plan	✓	-
22/2023	Field Solutions Group Pty Ltd & North Star Sporting Club 6226 North Star Road North Star - Telecommunications Tower & Facility	Being notified and exhibited in accordance with the Gwydir Communication Participation Plan	✓	-

There were no Development (D/A) or Development Modifications (s96) applications approved and not previously reported to Council for the month of April 2023.

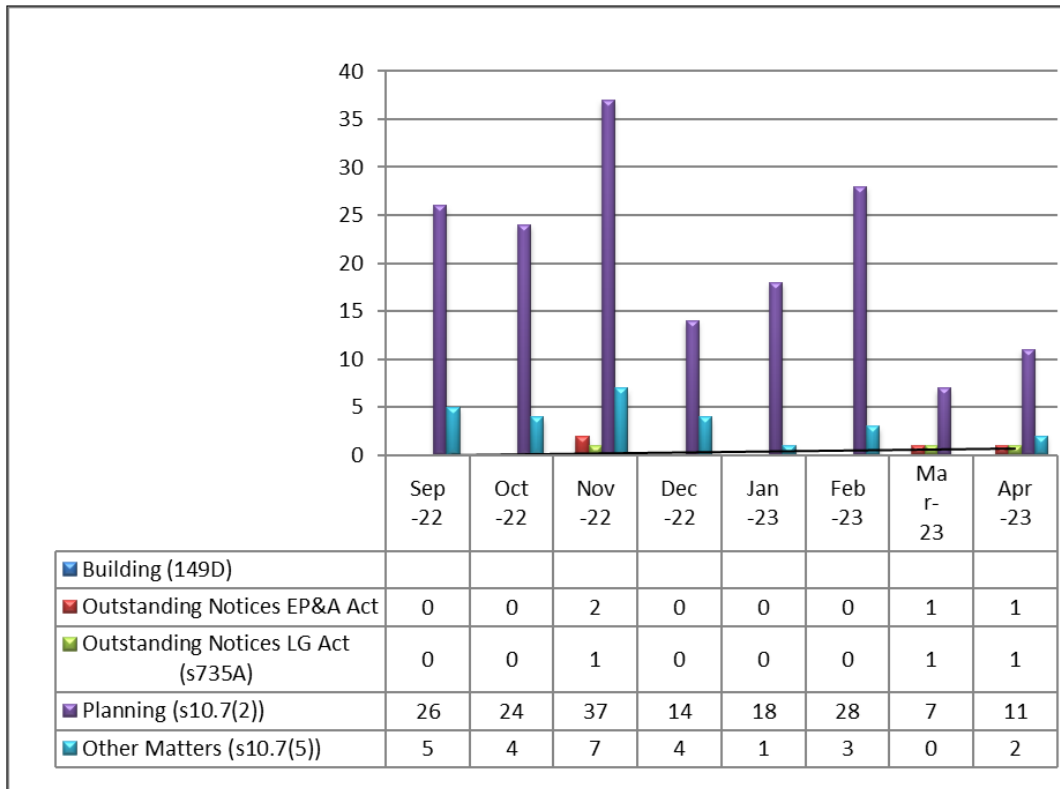
There were no Development (D/A) or Development Modifications (s96) application(s) refused (R), withdrawn (W) or cancelled (C) during the month of April 2023.

There were no Development (D/A) applications determined where there has been a variation in standards under clause 4.6 of the Gwydir Local Environmental Plan 2013 during the month of April 2023.

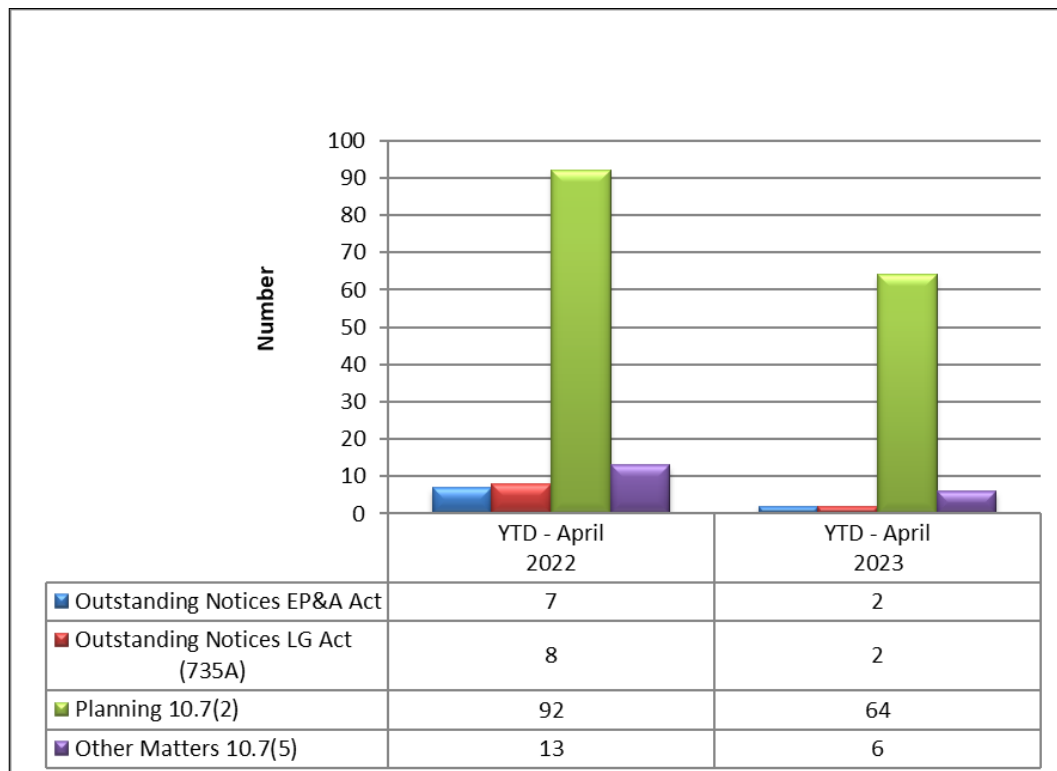
The following graph shows the Subdivision Certificates issued during the month of April 2023.



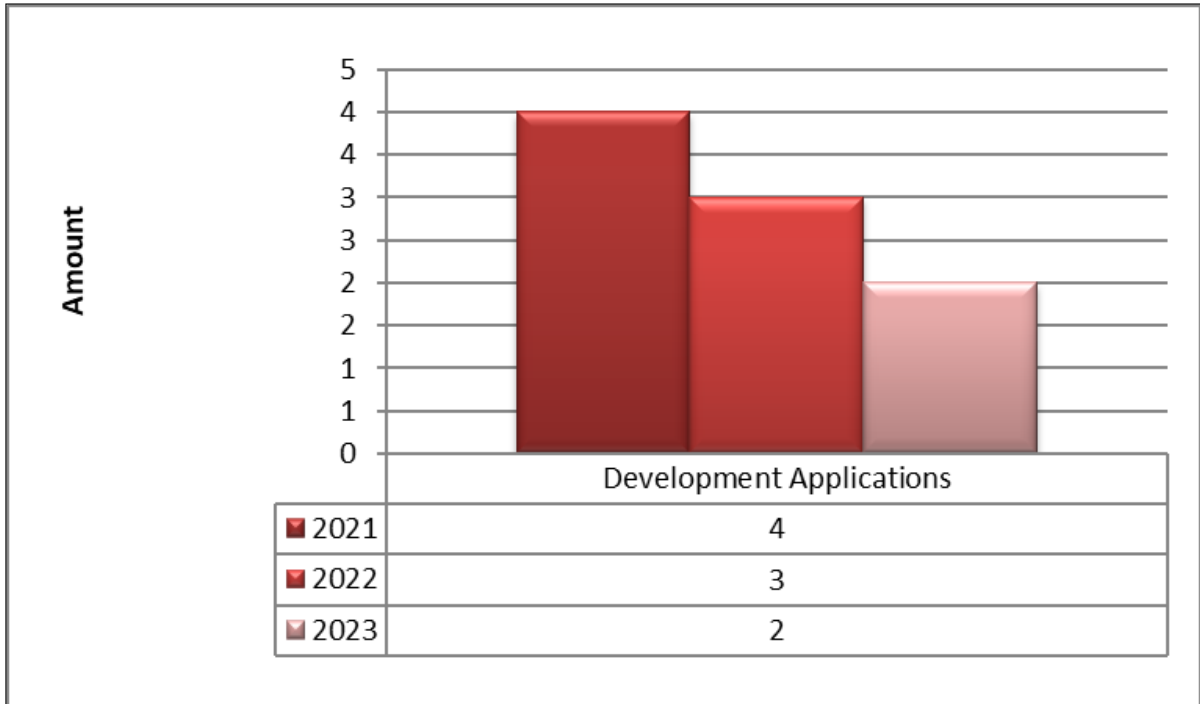
The following graph shows the Conveyancing Certificates issued during month of April 2023 compared to the previous seven months:



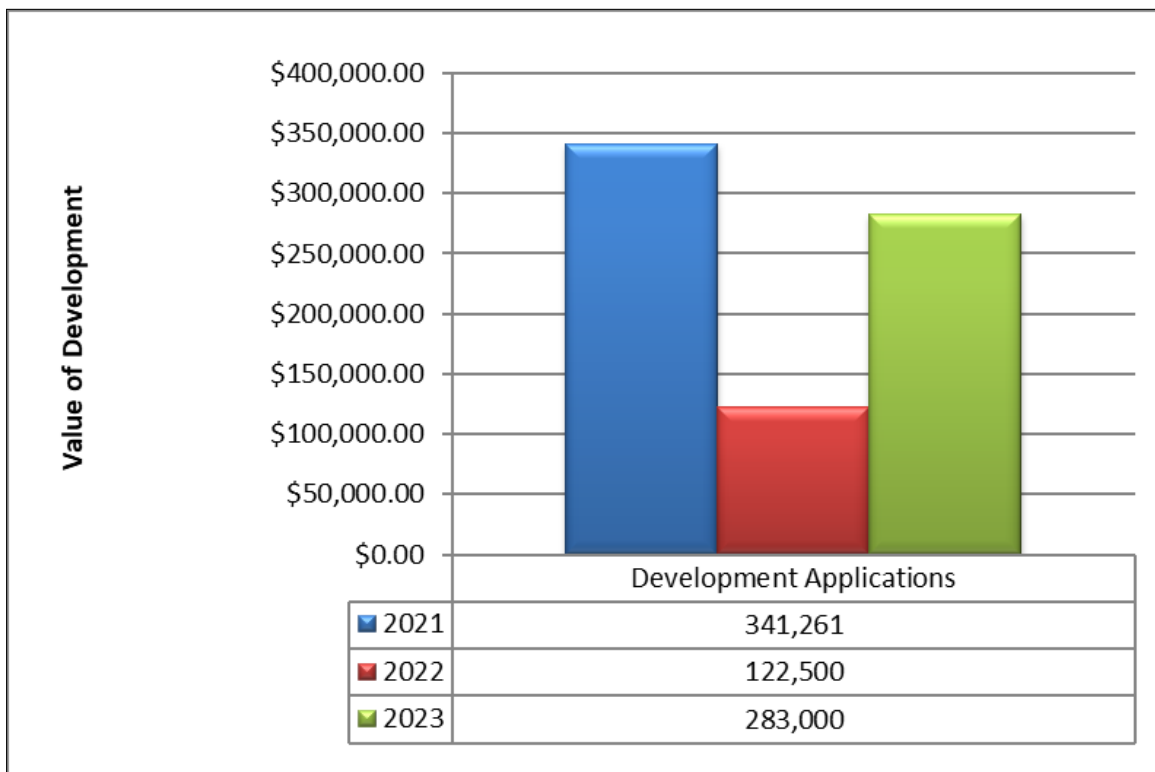
The following graph shows the Conveyancing Certificates issued up to and including the month of April 2023 compared with the same period in 2022:



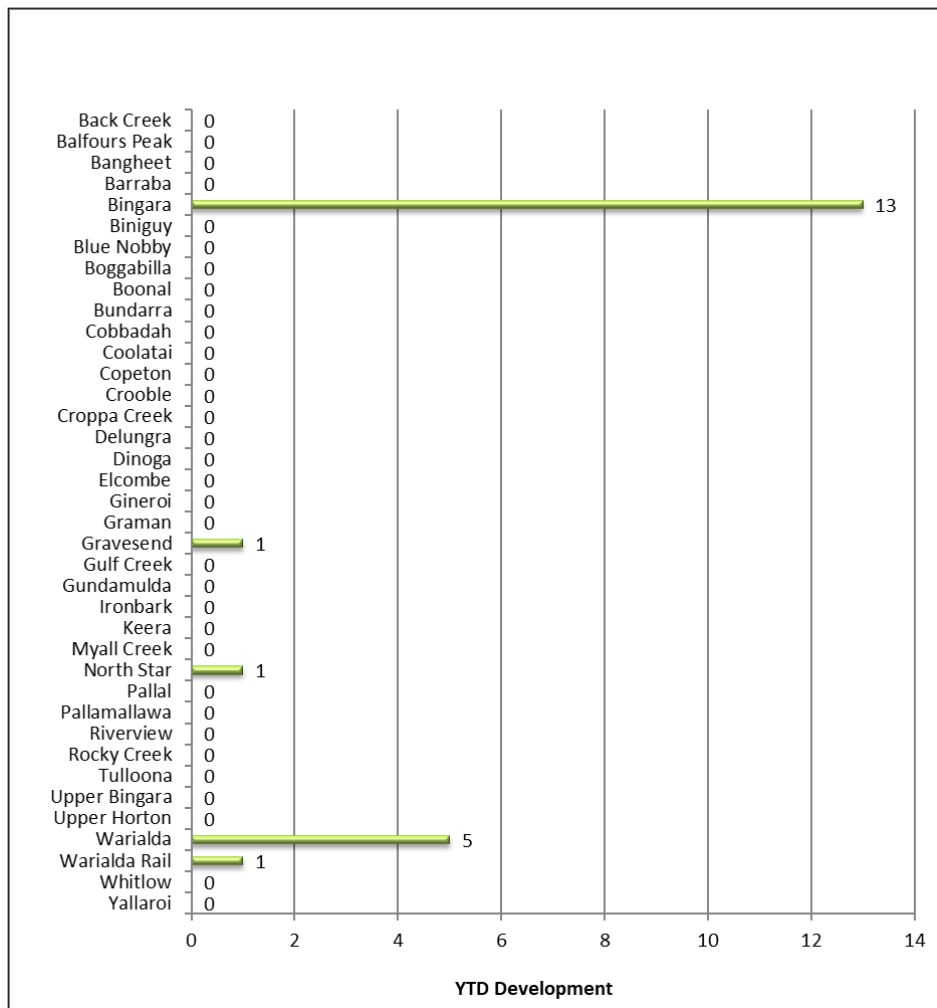
The table below shows a comparison between total development applications (including s4.55 modification applications) lodged during the month of April 2023 compared to the same period in the previous two years:



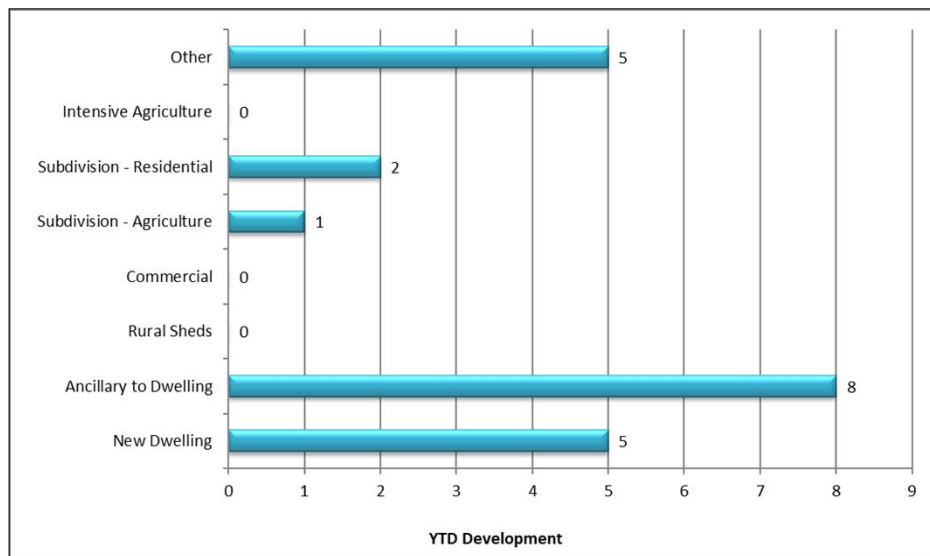
The table below shows a comparison between total value of development applications (including s4.55 modification applications) lodged during the month of April 2023 compared to the same period in the previous two years:



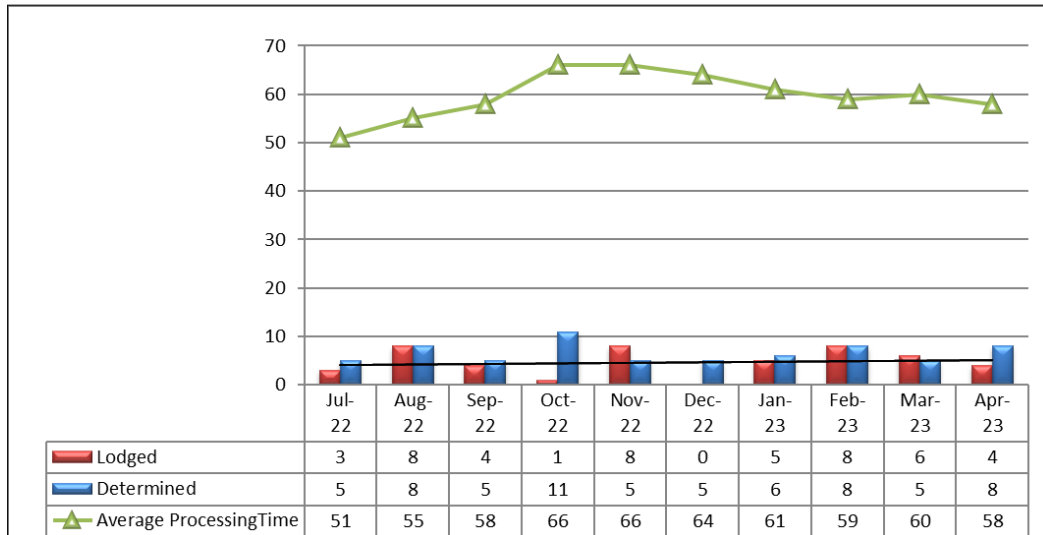
Development Applications (excluding s4.55 modifications) received for the year by locality – YTD April 2023:



Development Applications (excluding s4.55 modifications) received for the year by type – YTD April 2023:



Development Application Analysis (including s4.55 modifications) – for the ten months up to the end of April 2023:



**OFFICER RECOMMENDATION**

**THAT the report be received.**

**ATTACHMENTS**

Nil

### 8.3 Technical Services Report March

**File Reference:** NA

**Delivery Program**

**Goal:** 5. Organisational Management

**Outcome:** 2.1 Our economy is growing and supported

**Strategy:** 2.1.1 Plan for and develop the right assets and infrastructure

**Author:** Alexander Eddy, Director of Engineering Services

**STAFF DISCLOSURE OF INTEREST** Nil

**IN BRIEF/SUMMARY RECOMMENDATION**

This report is for reception.

**TABLED ITEMS** Nil

**BACKGROUND**

The Monthly Technical Services report has been identified by Council as the process of reporting the activities carried out monthly by the Technical Services Department.

**COMMENT**

**Construction**

**IB Bore Road Upgrade**

Works continue on the SR9 IB Bore Road upgrade near North Star this month. This project is jointly funded by the Fixing Country Roads Program (\$9.54m), and the Federal Government's Heavy Vehicle Safety and Productivity Program (\$2m). Continued clear weather has aided progress with 5km of the 20km project bitumen sealed. Simultaneously, drainage works have been undertaken at the intersection of IB Bore Road and Mistake Road. Subgrade stabilisation of the next 1km section is currently underway.



### **County Boundary Road Upgrade**

Works continue on the SR41 County Boundary Road upgrade near Crooble. The project is jointly funded by the Federal Government's Roads of Strategic Importance (ROSI) Program (\$9,75 million) with Council contributing an additional \$2.44 million.

Council contractors, Fin Valley Civil have made good progress with the first 2 causeway structures. The major box culvert structure at Gil Gil Creek is underway with the main base slab completed ready for the placement of box culvert units. Works are expected to take until December 2023.



*SR41 County Boundary Road, Gil Gil Creek*

### **Getta Getta Road Resheeting**

The Getta Getta Road resheeting project, funded by the Fixing Local Roads Program, is well underway with 10km of the 20.9km project, carted, crushed and laid with polymer stabilising aid. The project is tracking within available budget and is expected to be completed before December 2023.

### **Gulf Creek Road Timber Bridge Replacement**

This project is funded by the Fixing Country Bridges Program (\$252,500) with a co-contribution from Council (\$30,000). Project planning and procurement has been completed. Structural designs and site plans have been approved for construction. DP Earthmoving Contractors are engaged to carry out the construction with the job scheduled to commence mid-April.

### **North Star Road Rehabilitation**

This project involves rehabilitation of 1.2km of existing road and is funded via Transport for NSW's Regional Road Repair Program. Engineering staff have conducted conditional assessment and survey on the project, 49.615km from North Star Road. The IB Bore Road construction project will be temporarily stood down to ensure this project is completed prior to 30 June 2023.



*RR7705 North Star Road*

## **Grant Funded Minor Projects**

### **Footpaths**

After the acceptance of a contractor through LGP late in February, works have now started, constructing a new footpath in Junction Park. Engineering and Civil Contractors have now prepared a base for approximately 200m of footpath, ready to be formed up and poured. The team will continue with footpath works now until the end of the financial year, completing works in Junction Street, Link Street and Cunningham Street in Bingara and Reedy Creek, Long Street, All Abilities Park and Naroo in Warialda. All projects combined will see over 2,100m of new concrete footpath and nine new concrete pram ramps.



*Footpath base preparation in Junction Park, Bingara.*

### **Maintenance**

General maintenance continues on Regional and State roads, including vegetation control, slashing, whipper snipping and spraying of guideposts and guard rails.

Seal maintenance is ongoing on all State, Regional and Local Roads as potholes continue to develop. Heavy Patching has commenced along MR63 starting at Warialda Rail and progressing south. Spraying of Warialda Airstrip and drainage maintenance along Gragin Road and Agincourt Road has also been completed.

Crews have also assisted landholders to replace 2 aging ramps on Michells Land and 1 on Whitlow Road.





*Heavy Patching, Fossickers Way*

### **Maintenance Grading**

During March maintenance grading was carried out on the following roads

- SR16 Trevallyn Road
- SR17 Back Creek Road
- SR8 Gragin Road
- SR33 Forest Creek Road
- SR13 Oregon Road
- SR47 Glenesk Road

### **Slashing**

During March, roadside slashing was undertaken on

- MR63 Cobbadah Road
- MR462 Bruxner Way
- RR7705 North Star Road
- SR4 Baroma Downs Road

### **Seal Maintenance**

During March, seal maintenance was carried out along

- MR133 Killarney Gap Road
- MR132 Macintyre Road
- Bingara Streets
- MR63 Cobbadah Road

### **Flood Damage**

Throughout March, Flood damage crews completed a 15.6km section of grading and resheeting on SR31 Eulourie Road and have since commenced 9km of grading and resheeting on SR88 Moreena Road. A second crew are currently working on drainage works and grading and resheeting a 16.2km section of SR4 Gravesend Road after completing 14.6km of drainage works and grading and resheeting of SR71 Mt Jerrybang Road.



SR31 Eulourie Road



SR71 Mt Jerrybang Road

Council contractors, Rollers Australia have completed formation grading and drainage on a 4km section on SR49 Michell Lane. Rollers Australia are now currently working on formation grading and drainage on 13.2km of SR93 Sheepstation Creek Road.



SR49 Michells Lane

Contractors ATJ's Earthworks have completed 3.7km of damage repairs on SR50 Thornleigh Road and 2.3km on SR51 Towarra Road. DP Earthmoving have completed repairs to a culvert at Bronco Creek on SR3 Elcombe Road. While Contractors Stabilcorp have completed 14000m2 of sealed pavement repairs on SR4 Baroma Downs Road.



Bronco Creek, Elcombe Road



*SR4 Baroma Downs Road*

Council is “value adding” to contracted flood damage restoration works wherever possible, by extending works using existing, Council funded maintenance budgets.

Flood damage work has been completed on the following roads:

SR67 Agincourt Road – 3.0km

SR45 Bereen Road – 6.0km

SR62 Hibernia Road – 12.0km

SR54 Pinecliff Road – 4.5km

SR97 Sadowa Road – 0.8km

SR99 Terregee Road – 3.4km (including 0.3km of new seal)

SR14 Mosquito Creek Road at Racecourse Creek

SR21 Terry Hie Hie Road – 1.2km

SR68 Goat Road – 6.0km

SR16 Trevallyn Road – 6.5km

SR34 Bonanza Road – 3.0km

SR82 Kirewa Road – 1.5km

SR69 Tucka Tucka Road – 2.5km

SR72 Scotts Road – 1.7km

SR61 Peates Road – 8km

SR42 Mungle Road – 8km

SR31 Eulourie Road – 2.4km (North of SR32 Pallal Road, 1.2km remaining)

SR32 Pallal Road – 2km

SR55 Moreena Mail Road – 4.2km (0.9km remaining)

SR76 Bristol Lane – 8km

SR92 Killarney Gap Road – 0.5km Resheeting & 6km maintenance grading

SR262 Nunga Road – 3.5km

SR30 Caroda Road – 10.6km

SR71 Mt Jerrybang Road – 2.6km  
SR49 Michell Lane – 4km  
SR12 Upper Whitlow Road – 2.4km  
SR19 Whitlow Road – 2km  
SR119 Woodburn/ Emello Road – 2.8km  
SR50 Thornleigh Road – 3.7km  
SR51 Towarra Road – 2.3km  
SR60 Pound Creek Road – 2km  
SR76 Bristol Road – 8km  
SR13 Oregon Road – Culvert Replaced  
SR3 Elcombe Road – Culvert Washout  
SR105 Fairweather Road – 0.7km  
SR106 Flemmings Road – 0.3km  
SR43 Buckie Road – 1.5km

### **Local Emergency Management**

The LEMC had a regular quarterly meeting in March and was well attended. The focus for the committee is now back on updating Council's Emergency Management Plan and Consequence Management Guides. The committee are also pursuing concerns with Telstra regarding limited power backup for the Bingara Telstra tower during periods of extended power outage. The Bingara MPS has expressed particular concerns with communications when there is no Telstra mobile coverage.

### **Roads Maintenance Council Contract – Works Orders issued by TfNSW**

All Work Orders issued by Transport for New South Wales (TfNSW) are quality assurance schedule of rates projects carried out by Council staff under the Roads Maintenance Council Contract with TfNSW.

A Works Proposal for \$2.3million is currently under review by TfNSW for the 'Hollymount' Rehabilitation Project, segment 6120 on MR63 Fossickers Way. The project will likely see all drainage works completed this financial year, with the pavement construction started and to be finished next financial year. Drainage works are scheduled to start in mid-April. This year's heavy patching program continues with an internal construction crew now making their way along MR63 Fossickers Way. The remainder of the HW12 Gwydir Highway program was completed this month. A replacement contractor has been secured to undertake additional heavy patching works on MR63 Fossickers Way. Two work orders have now been issued for this year's extensive resealing program with contractors starting reseals on HW12 Gwydir Highway late in the month. Works are still scheduled to be completed by Fulton Hogan by the end of March, weather permitting. A guardrail contractor has been chosen through Local Government Procurement (LGP) to complete works on both state roads, with a view of starting works before the end of March and completion by the end of the financial year.

An additional rehabilitation project on MR63 Fossickers Way, 'Wendouree', has been secured for next financial year after the completion of the 'Hollymount' project.

Discussions are currently taking place in regards to pavement designs for a further rehabilitation project in 2024/25, also located on MR63 Fossickers Way, 'Carisbrook'.

With a maintenance budget almost double that of recent years, routine maintenance continues each week undertaking inspections, rest area services, vegetation control and bitumen repairs, with additional focus on minor patching and drainage works.

### **Town Utilities and Plant**

#### **Water and Sewer**

Water and Sewerage operators carried out routine operational tasks and in addition installed 2 new service lines, attended 9 service line repairs, repaired 1 water main break, attended 5 sewer blockages and replaced 8 water meters during the reporting period. Meter reading was undertaken during March.

Regular weekly tasks carried out by Water and Sewerage staff include water testing, grounds maintenance at the water treatment plants, reservoirs, both sewerage treatment plants, sewer pump stations, Warialda truck wash and truck wash ponds.

Work continued on the new sewer extension in Ridley Street during March, allowing for new developments at the southern end of the street.

Other work was undertaken at the Warialda Truckwash, Gravesend and Warialda Recreation Grounds, Gwydir River pontoon area, Roxy Complex, Bingara CWA Park, Showground, Gwydir Oval, Bingara and Warialda Cemeteries.

The shelter near the pontoon area on Gwydir River was relocated as a safety measure. The shelter was relocated to 50m down stream of the bridge, where it will permanently be installed towards the end of April.



*Moving the shelter down stream of Bingara Bridge*



*Repairs to Lighting at Warialda Recreation Oval*

### **North Bingara Sewer Extension**

Contractors have been engaged for construction and are aiming to start the project in May 2024.

#### *Warialda Truck wash*

The truck wash facility was used by 147 trucks during March, with an average wash down time of 64 minutes and total water used was 905 kL. The estimated income for March is \$12,398.00 less monitoring fees and expenses.

#### *Bingara Showground*

The Bingara Showground User Group Committee met in February and agreed on the proposed new layout for the campdraft arena and will require relocation of some existing power outlets.

An external contractor undertook laser levelling of the main arena during March. The Showground 'Cattle' account will fund these works.



*Bingara Showground laser levelling*

Council called for expressions of interest to remove the old Caretaker's Cottage in March. Seven enquiries resulted in two offers being made. It is anticipated that the successful bidder will have the cottage removed and the site cleaned by 30 June 2023.

#### *Open Spaces Program*

Tenders for construction of the Long Run Skate Park have been listed with Local Government Procurement Market Place and close on the 7<sup>th</sup> March 2023.

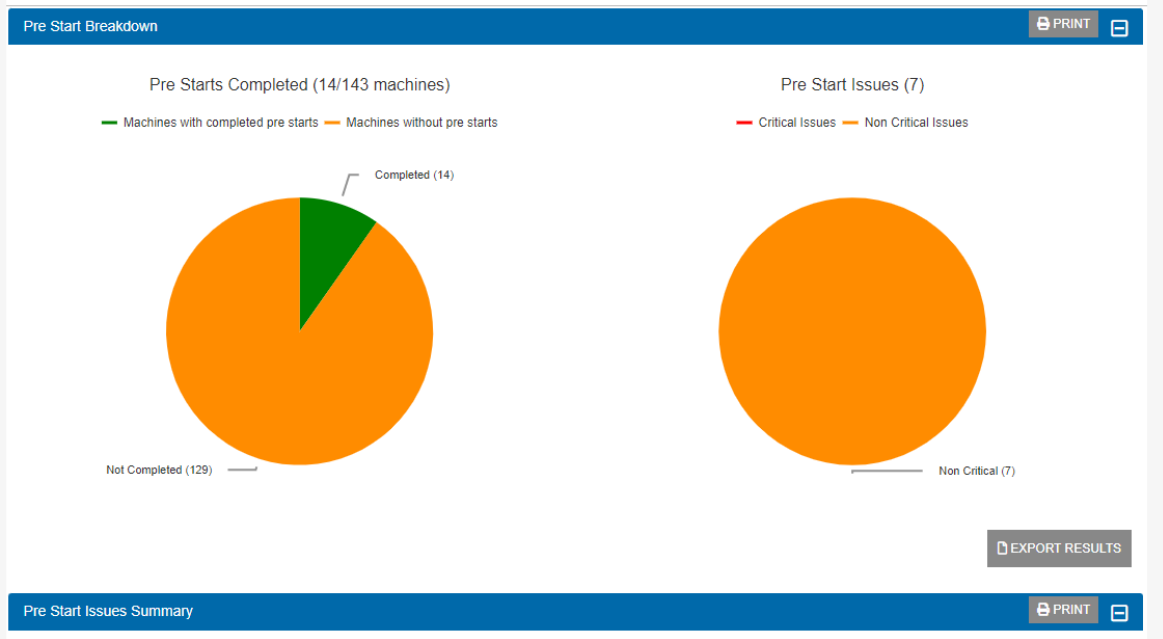
One tender was received, the applicant could not complete the works this year. Council has now called for Request for quotations for the project and details have been sent directly to 8 skatepark contractors.

#### *Parks and Gardens*

All parks and gardens continue to be maintained. Council undertakes weekly inspections of playgrounds and cleaning of handrails and touch areas. Mowing, weed control, irrigation, hedging, and trimming was routinely undertaken during March 2023. Council continues to mark and maintain the fields for the community groups using Council's ovals. Myall Creek and the Glacial area are inspected on a weekly basis.

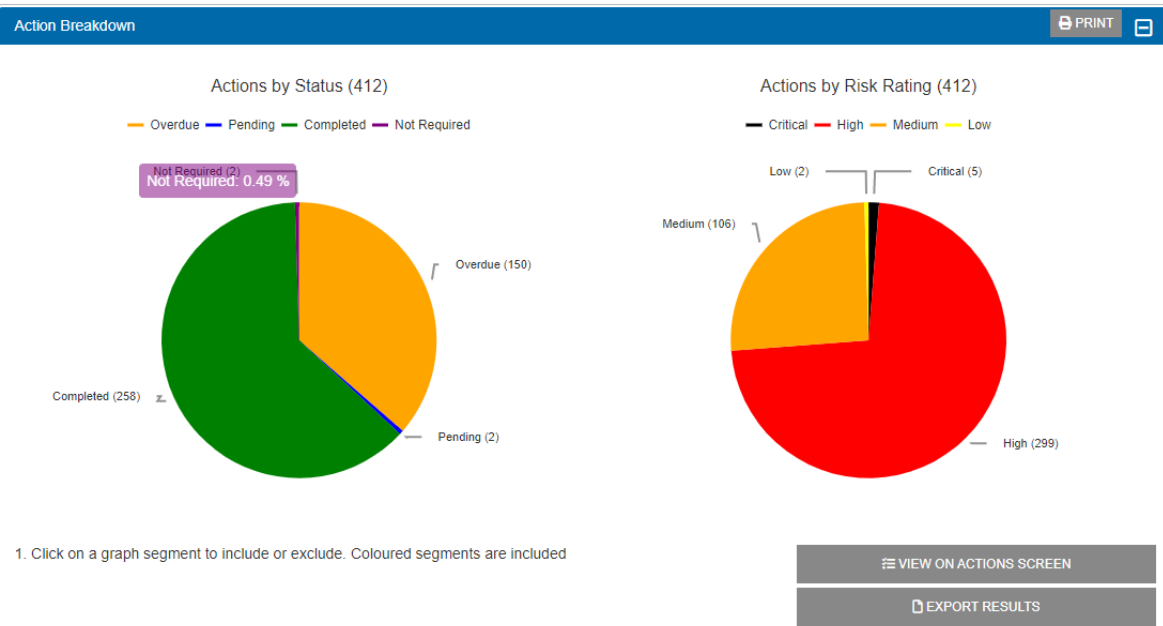
#### *Workshops and Depots – March*

Council is moving to electronic daily inspections for plant. This will be undertaken in the field via a mobile based assessment app. Some staff have undertaken the training and Council will be rolling it out to all staff operating plant by the end of March 2023. It is expected that this new procedure will enable better efficiency and accuracy with reporting of plant and aid with workshop planning. The picture below is an example of the reporting function.



*Prestart*

Based on most recent completed assessment for each machine



*Action Summary*

Workshop Services and Jobs	Jan	Feb	Mar
Total number of services in Workshops	24	15	20
Total number of repairs in Workshops	133	107	159



Major Repairs and maintenance undertaken in the workshops during March included:

P2033 – Truck – repairs to brakes and headlights

P1963 – Tractor – 3 point linkage repairs

P1785 – Ute – power steering pump repairs

P1713 – Jetpatcher – repairs

PP1662 – Water cart - repairs

P1741 – Tractor – hydraulic repairs



*Ecombi second hand roller for maintenance grading*



*Council took delivery of new solar traffic lights during March.*

## **CONCLUSION**

The activities carried out by the Technical Services Department are in line with the 2021/22 Management Plan and as otherwise directed.

## **CONSULTATION**

Consultation is carried out within the Technical Services Department during the monthly Technical Services Team Meetings and with other relevant persons.

## **OFFICER RECOMMENDATION**

**THAT the Monthly Technical Services Report for March 2023 be received.**

## **ATTACHMENTS**

Nil

## 8.4 Councillors Activity Report April

<b>File Reference:</b>	NA
------------------------	----

**Delivery Program**

<b>Goal:</b>	4. Proactive regional and local leadership
<b>Outcome:</b>	4.2 We work together to achieve our goals
<b>Strategy:</b>	4.2.1 Build strong relationships and shared responsibilities
<b>Author:</b>	Cherisse Amer, Elected Members Contact

**IN BRIEF/SUMMARY RECOMMENDATION**

That the report be received.

**TABLED ITEMS** Nil

<b>April 2023</b>		
<b>Councillor</b>	<b>Event</b>	<b>Date</b>
Cr John Coulton ( Mayor)	Local Council operated Aged Care Network – Virtual meeting with Elizabeth Lynn	4 <sup>th</sup> April
	Bingara Office Planning Meeting – The Roxy Conference Room	5 <sup>th</sup> April
	Budget Workshop – The Roxy Conference Room	13 <sup>th</sup> April
	Zoom Meeting – Ken Davey	20 <sup>th</sup> April
	Perfection Meeting – L1 7 Underwood Rd Homebush – Michael Simonetta	21 <sup>st</sup> April
	Anzac Day Ceremony - Warialda	25 <sup>th</sup> April
	Regular NS2B Briefing	26 <sup>th</sup> April
	Community Meeting – North Star Sporting Club	26 <sup>th</sup> April
	Ordinary Council Meeting – The Roxy Conference Room	27 <sup>th</sup> April
	Community Meeting – Croppa Creek Bowling Club	27 <sup>th</sup> April
	Transport for NSW online meeting – Luke Farr – Fixing Country Roads	28 <sup>th</sup> April
Cr Catherine Egan (Deputy Mayor)	Bingara Office Planning Meeting – The Roxy Conference Room Bingara	5 <sup>th</sup> April
	Budget Workshop – The Roxy Conference Room	13 <sup>th</sup> April
Cr David Coulton	Budget Workshop – The Roxy Conference Room	13 <sup>th</sup> April
	Anzac Day Ceremony - Gravesend	25 <sup>th</sup> April
	Community Meeting – North Star Sporting Club	26 <sup>th</sup> April
	Ordinary Council Meeting – The Roxy Conference Room	27 <sup>th</sup> April
	Community Meeting – Croppa Creek	27 <sup>th</sup> April
Cr Geoff Smith	Bingara Office Planning Meeting – The Roxy Conference Room Bingara	5 <sup>th</sup> April
	NSW RFS Meeting & Bush Fire Management	6 <sup>th</sup> April

	Committee Meeting – Teams Meeting	
	Budget Workshop – The Roxy Conference Room	13 <sup>th</sup> April
	Community Meeting – North Star Sporting Club	26 <sup>th</sup> April
	Ordinary Council Meeting – The Roxy Conference room	27 <sup>th</sup> April
	Community Meeting – Croppa Creek Bowling Club	27 <sup>th</sup> April
Cr Lyndon Mulligan	Bingara Office Planning Meeting –The Roxy Conference Room - Bingara	5 <sup>th</sup> April
	Budget Workshop – The Roxy Conference Room	13 <sup>th</sup> April
	Anzac Day Ceremonies – Yallaroi and North Star	25 <sup>th</sup> April
	Community Meeting – North Star Sporting Club	26 <sup>th</sup> April
	Ordinary Council Meeting – The Roxy Conference Room	27 <sup>th</sup> April
	Community Meeting – Croppa Creek Bowling Club	27 <sup>th</sup> April
Cr Marilyn Dixon	Bingara Office Planning Meeting –The Roxy Conference Room - Bingara	5 <sup>th</sup> April
	Budget Workshop – The Roxy Conference Room	13 <sup>th</sup> April
	Bingara Special Events Meeting – The Roxy Conference Room	19 <sup>th</sup> April
	Disability Inclusion Advisory Committee Meeting – Warialda Council Chambers	20 <sup>th</sup> April
	Anzac Day Ceremony – Bingara RSL	25 <sup>th</sup> April
	Community Meeting North Star Sporting Club	26 <sup>th</sup> April
	Ordinary Council Meeting – The Roxy Conference Room	27 <sup>th</sup> April
	Community Meeting - Croppa Creek Bowling Club	27 <sup>th</sup> April
Cr Tiffany Galvin	Bingara Office Planning Meeting – The Roxy Conference Room	5 <sup>th</sup> April
	Budget Workshop – The Roxy Conference Room	13 <sup>th</sup> April
	Bingara Special Events Meeting – The Roxy Conference Room	19 <sup>th</sup> April
	Disability Inclusion Advisory Committee Meeting – Warialda Council Chambers	20 <sup>th</sup> April
	Community Meeting – North Star Sporting Club	26 <sup>th</sup> April
	Ordinary Council Meeting – The Roxy Conference Room	27 <sup>th</sup> April
	Community Meeting – Croppa Creek Bowling Club	27 <sup>th</sup> April
Cr Jim Moore	Bingara Office Planning Meeting – The Roxy Conference Room	5 <sup>th</sup> April
	NSW RFS AAR Meeting - Narrabri	6 <sup>th</sup> April
	Budget Workshop – The Roxy Conference Room	13 <sup>th</sup> April
	Anzac Day Ceremony - Warialda	25 <sup>th</sup> April

	Community Meeting – North Star Sporting Club	26 <sup>th</sup> April
	Ordinary Council Meeting – The Roxy Conference Room	27 <sup>th</sup> April
	Community Meeting – Croppa Creek Bowling Club	27 <sup>th</sup> April
Cr (Dr) Chris Matthews	Bingara Office Planning Meeting – The Roxy Conference Room	5 <sup>th</sup> April
	Budget Workshop – The Roxy Conference Room	13 <sup>th</sup> April
	Ordinary Council Meeting – The Roxy Conference Room	27 <sup>th</sup> April

**OFFICER RECOMMENDATION**

**THAT** the report be received.

**ATTACHMENTS**

Nil

**8.5 April Rates Collection & Investments**

<b>File Reference:</b>	NA
------------------------	----

**Delivery Program**

<b>Goal:</b>	5. Organisational management
<b>Outcome:</b>	5.1 Corporate management
<b>Strategy:</b>	5.1.1 Financial Management and accountability systems
<b>Author:</b>	Helen Thomas, CFO

**STAFF DISCLOSURE OF INTEREST** Nil

**IN BRIEF/SUMMARY RECOMMENDATION**

The report will be circulated once completed

**OFFICER RECOMMENDATION**

TBA

**ATTACHMENTS**

Nil

**8.6 Quarterly Budget Review**

<b>File Reference:</b>	NA
------------------------	----

**Delivery Program**

<b>Goal:</b>	5. Organisational management
<b>Outcome:</b>	5.1 Corporate management
<b>Strategy:</b>	5.1.1 Financial Management and accountability systems
<b>Author:</b>	Chief Financial Officer

**STAFF DISCLOSURE OF INTEREST** Nil

**IN BRIEF/SUMMARY RECOMMENDATION**

The report will be circulated once completed

**OFFICER RECOMMENDATION**

TBA

**ATTACHMENTS**

Nil

## 9 COUNCILLORS' REPORTS

## 10 COMMITTEE OF THE WHOLE - CONFIDENTIAL ITEMS

### **NAMOI Job Activation Project**

It is recommended that the Council resolve into Committee of the Whole with the press and public excluded to allow consideration of this Item, as provided for under Section 10 A (2) (c) of the Local Government Act, 1993, on the grounds the report contains information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

### **Confidential Organisation and Community Services Report**

It is recommended that the Council resolve into Committee of the Whole with the press and public excluded to allow consideration of this Item, as provided for under Section 10 A (2) (a) of the Local Government Act, 1993, on the grounds the report contains personnel matters concerning particular individuals (other than councillors).

### **The Living Classroom Land Acquisition**

It is recommended that the Council resolve into Committee of the Whole with the press and public excluded to allow consideration of this Item, as provided for under Section 10 A (2) (d) of the Local Government Act, 1993, on the grounds the report contains commercial information of a confidential nature that would, if disclosed--

- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret.

## 11 CLOSURE