



**GWYDIR**  
SHIRE COUNCIL

## **PUBLIC INFRASTRUCTURE COMMITTEE**

### **AGENDA**

**Thursday 7 November 2024**

### **NOTICE OF MEETING**

Notice is hereby given that a **Meeting of the Public Infrastructure Committee** will be held in the The Living Classroom on **Thursday 7 November 2024**, commencing at **10:00 am** to discuss the items listed in the Agenda.

Your attendance is respectfully requested.

Yours faithfully,

Max Eastcott  
General Manager

**Membership of Committee All Councillors plus the Director Engineering Services**

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## 1 OFFICIAL OPENING AND WELCOME - DEPUTY GENERAL MANAGER

### 2 APOLOGIES

Apologies have been received from the Mayor, Cr Galvin, the Deputy Mayor, Cr Coleman, and the General Manager, Max Eastcott.

The Council's Code of Meeting Practice provides the following procedure for the absence of the Mayor and Deputy Mayor:

### Election of the chairperson in the absence of the mayor and deputy mayor

- 6.3 If no chairperson is present at a meeting of the council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting.

## 3 CONFIRMATION OF THE MINUTES

### RECOMMENDATION

**THAT the Minutes of the Public Infrastructure Committee held on 16 May 2024 as circulated be taken as read and CONFIRMED.**

## 4 PRESENTATION

## 5 CALL FOR THE DECLARATIONS OF INTERESTS, GIFTS RECEIVED AND CONFLICTS OF INTEREST

## 6 OFFICERS' REPORTS

### 6.1 Election of Chairperson

**File Reference:** NA

#### Delivery Program

**Goal:** 5. Organisational management

**Outcome:** 5.1 Corporate management

**Strategy:** 5.1.3 Administrative and support functions

**Author:** Deputy General Manager

**STAFF DISCLOSURE OF INTEREST** Nil

### IN BRIEF/SUMMARY RECOMMENDATION

In the absence of the Mayor and Deputy Mayor the attached procedure is to be followed in electing a Chair for the Meeting. It is also suggested that the selected Chair be appointed for all the Committee Meetings to be held this day.

**TABLED ITEMS** Nil

**OFFICER RECOMMENDATION**

**THAT** an interim Chair be selected.

**ATTACHMENTS**

1. Interim Chair [6.1.1 - 1 page]

### **Election of the chairperson in the absence of the mayor and deputy mayor**

- 6.3 If no chairperson is present at a meeting of the council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting.
- 6.4 The election of a chairperson must be conducted:
- (a) by the general manager or, in their absence, an employee of the council designated by the general manager to conduct the election, or
  - (b) by the person who called the meeting or a person acting on their behalf if neither the general manager nor a designated employee is present at the meeting, or if there is no general manager or designated employee.
- 6.5 If, at an election of a chairperson, two (2) or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chairperson is to be the candidate whose name is chosen by lot.
- 6.6 For the purposes of clause 6.5, the person conducting the election must:
- (a) arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and
  - (b) then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random.
- 6.7 The candidate whose name is on the drawn slip is the candidate who is to be the chairperson.
- 6.8 Any election conducted under clause 6.3, and the outcome of the vote, are to be recorded in the minutes of the meeting.

## 6.2 Technical Services Report

**File Reference:** NA

### Delivery Program

**Goal:** 5. Organisational management

**Outcome:** 5.1 Corporate management

**Strategy:** 5.1.3 Administrative and support functions

**Author:** Alexander Eddy, Director of Engineering Services

**STAFF DISCLOSURE OF INTEREST** Nil

### IN BRIEF/SUMMARY RECOMMENDATION

This report is for reception.

**TABLED ITEMS** Nil

### BACKGROUND

The Monthly Technical Services report has been identified by Council as the process of reporting the activities carried out monthly by the Technical Services Department.

### COMMENT

#### Warialda CBD Park

Works have been ongoing at the Warialda CBD Park with the backfill of the site to natural level now complete. The timber fence between the park and the Post Office is in the process of being erected.

Negotiations are underway with Telstra and the Department of Communities and Justice for the acquisition of land for the footpath to join the CBD park with Stephen Street.



*Warialda CBD Park*

### **IB Bore Road Upgrade**

The IB Bore Project is complete, with the entire length in Gwydir Shire now bitumen sealed, line marked and signposted. This project was delivered within 0.5% of the \$11.54million, with the total cost to Council approximately \$60,000.



*IB Bore Road*

### **County Boundary Road Upgrade**

The County Boundary Road sealing project is jointly funded by the Federal Government's Roads of Strategic Importance (ROSI) Program (\$9.75 million) with Council contributing an additional \$2.44 million.

The road construction is divided up into 4 stages with Stage 3 construction works by Council staff well underway and expected to be sealed in early November 2024. It is expected that the 12.3 km long project will be completed by April 2025.

### **Croppa Creek Road Rehabilitation**

This project is jointly funded by the State Governments Restart NSW Fund (\$7.057 million) with Council contributing \$200,000 and DRFA flood damage funding of \$500,000. The Restart NSW Fund was established in 2011 to enable the funding and delivery of high priority infrastructure projects that improve economic growth and productivity.

Work has commenced on this project with the replacement of five causeways on Croppa Creek Road well underway. This work was awarded via public tender to Finn Valley Plant and Civil Pty Ltd from Heatherbrae NSW. This company has completed two construction projects previously for Council and has provided good service. The contractor is currently dealing with concrete supply and quality issues however works are progressing and expected to be completed by January 2025.





*Croppa Creek Road, Floodway 5 cut off walls*

### **Bingara Administration Building Site Earthworks**

Engineering staff have commenced filling the site in preparation for the start of the construction of the building. This work has been delayed and is expected to be completed by 30 November 2024.

### **Maintenance**

General maintenance continues on Regional and State roads, including vegetation control, slashing, whipper snipping and spraying of guideposts and guard rails and sign maintenance.

Seal maintenance is ongoing on all State, Regional and Local Roads as potholes continue to develop.

All parks and gardens continue to be maintained by Council staff. Mowing, weed control, irrigation, hedging, and trimming are routinely undertaken as well as daily cleaning of public toilets. Staff continue to maintain our sporting fields and facilities for use of various sporting groups and schools. Management Plans are currently being developed for Gwydir Oval, Warialda Recreation Ground and Nicholson Oval with completion and implementation by January 2025.

### **Maintenance Grading and Resheeting**

During July, August, September and October maintenance grading or resheeting was carried out on the following roads

- Bundilla Road
- Innesvale Road
- Blue Nobby Road
- Peates Road
- Yallaroi Road
- Goat Road
- Tucka Tucka Road
- Girraween Road
- Gulf Creek Road
- Towarra Road
- Glenarthur Road
- Munsies Road
- Fairview Road
- Trevallyn Road

- Boonery Park Road
- Thornleigh Road
- Woodburn Emelio Road
- Mungle Road
- Forest Creek Road
- Buckie Road
- Hybla Lane
- Upper Bingara
- Wendouree Road

### **Slashing**

During July, August, September and October slashing was carried out on the following roads

- Elcombe Road
- Cobbadah Road
- Allan Cunningham Road
- Killarney Gap Road
- Gulf Creek Road
- Horton Road
- Whitlow Road
- Bundarra Road
- Copeton Dam Road
- Bingara Airstrip Road
- Warialda Road
- Croppa Moree Road
- North Star Road
- Getta Getta Road
- Bruxner Way
- Gwydir Highway
- IB Bore Road
- Warialda Bypass
- Mosquito Creek Road
- Baroma Downs Road

### **Heavy Patching**

Two major defects on North Star Road and Warialda Road were repaired in October.

### **Warialda Asset Protection Zone maintenance**

Contractors have completed the first slash of the season for the Warialda APZ. It is expected that the APZ will be slashed up to five times over the bushfire season depending on weather conditions.

### **Roads Maintenance Council Contract – Works Orders issued by TfNSW**

All Work Orders issued by Transport for New South Wales (TfNSW) are quality assurance schedule of rates projects carried out by Council staff under the Roads Maintenance Council Contract with TfNSW.

Works Proposals and documentation have now been completed and submitted for future Ordered works this financial year, such as heavy patching and the Wendouree Rehabilitation Project on MR63 Fossickers Way, just south of Bingara. Heavy

patching works have been postponed and are now programmed to start the first week in November, followed by the Bitumen Resurfacing Program once heavy patching has been completed, late December. Seal designs are still being prepared by Roadwork Industries before a Works Proposal can be submitted.

This year saw the selection of Roadwork Industries again for the bitumen resurfacing program through Local Government Procurement, where contract approval from Council is not required. Wendouree drainage works are also scheduled to start the first week in November and still completed by the end of this year, with a view of bringing in the pavement crew after the Christmas break. Works will include box culvert and pipe extensions, pavement widening, a pavement overlay and upgraded guardrail infrastructure.

Routine maintenance continues each week undertaking inspections, rest area services, vegetation control, guardrail repairs and bitumen repairs.

### Water and Sewer

Water and Sewerage operators carry out routine operational tasks such as water testing, grounds maintenance at the water treatment plants, reservoirs, both sewerage treatment plants, sewer pump stations, Warialda truck wash and truck wash ponds.

Reactive maintenance includes service line repairs, water main breaks and sewer blockages. All tasks are recorded and entered into a central database. The database is used to identify common failures areas for planning of repairs. The database is used for asset condition rating and is used to collate annual performance reports for the NSW Government.

### September 2024 Water and Sewer Works Summary

Classification	Bingara	Gravesend	North Star	Warialda	Total
Hydrant Repairs	1				1
Mains Replacements				1	1
Meter Replacements	4		1	13	18
Service Line Repairs	15	2		1	18
Sewer Block	4			3	7
Sewer Main Repairs	3			2	5
Customer Request Response	2				2
Main Break	24			1	25
Other				1	1
Total	53	2	1	22	78

### October 2024 Water and Sewer Works Summary

Classification	Bingara	Warialda	Total
Mains Flush	2		2
Main Break	2	1	3
Mains Replacements		1	1
Meter Replacements	1	6	7
Service Line Repairs	9	1	10

Sewer Block	3	3	6
Sewer Main Repairs	3		
Customer Request Response	2		2
New Water Connection		1	1
Other	21	5	26
Equipment Repair	1		
Total	44	18	58

Other work was undertaken at Warialda/Bingara swimming pools, Upper Horton, The Living Classroom, Bingara Golf Course, Bingara Showground, Whitfield Place Aged Units, Croppa Creek Town Hall, Warialda visitor information Centre, CWA Park, Cunningham Park and the cemeteries in Bingara and Warialda.

### Warialda Truck Wash

The truck wash facility was used by 123 trucks during September with an average wash down time of 67 minutes and total water used was 838kL. The estimated income for the reporting period of September is \$9,070.60 less monitoring fees and expenses.

### Grants Projects

Name	Funding Program	Status	Funding Acquittal
Long Run Skate Park	NSW Open Spaces	Complete	Complete
Batterham Lookout	Local Roads and Community Infrastructure Phase 1	In Progress	To be submitted upon completion
Upper Horton Amenities Building	Local Roads and Community Infrastructure Phase 3	In Progress	To be submitted upon completion
Bingara Showground Camp draft arena Upgrade	Stronger Country Communities Rd 5	Complete	Final Claim to be submitted
CWA Park Playground Upgrade	Stronger Country Communities Rd 5	80% Complete – Park open. Footpaths under construction	To be submitted upon completion



*Batterham lookout Information signage*



*Upper Horton Amenities Plumbing*



*Sofffall being laid in CWA Bingara*



*CWA Park upgrade*

### **Bingara Showground**

The Showground continues to be regularly booked for various equestrian events and private bookings. September was a busy month with events on each weekend and occasionally during the week. The Showground was the venue for a Working Dog Clinic, Campdraft, Aussie Hay Runners delivery, Cattle Dog Trials, Bingara Pony Club annual camp and Pony Club Zone Jamboree during September. A private hire for caravans was also booked in September.

### **Workshops and Depots**

Workshop Services and Jobs	Aug	Sept	Oct
Total number of services in Workshops	17	35	27
Total number of repairs in Workshops	119	177	149

One of Council's graders and a hired water truck were severely vandalised at a roadside parking area on Tucka Tucka Road in the north of the Shire. The machines have been sent for repairs and Insurance claims submitted to council's provider.

Major Repairs and maintenance undertaken in the workshops during September/October included:

- P1916 – Grader – repairs required after being vandalised
- P1662 – Water cart – brake repairs
- P1994 – Slasher – gearbox repairs
- P1914 – Skid Steer loader – major service
- P1629 – Truck –fuel system repairs
- P1022 – Ute – fit new starter motor
- P1691 – Loader – Engine replacement
- P1995 – Mower deck repairs
- P1713 – Jet Patcher – transmission repairs



*Toro 60" Zereturn mower for North Star*

### **Plant Update**

Disposals:

P1678 – 2011 Ford Ranger space cab 4x2 utility was sold pickles auctions.

Replacement vehicles:

P2132 – Isuzu Dual Cab 4x4 purchased September 2024

This vehicle has had the RACAS camera installed and will be used for road inspections on a weekly basis.



*P2132 – Isuzu Dual Cab Utility for Road construction*



*New line marker*

## **CONCLUSION**

The activities carried out by the Technical Services Department are in line with the 2023/24 Management Plan and as otherwise directed.

## **CONSULTATION**

Consultation is carried out within the Technical Services Department during the monthly Technical Services Team Meetings and with other relevant persons.

## **OFFICER RECOMMENDATION**

**THAT the Monthly Technical Services Report for October 2024 be received.**

## **ATTACHMENTS**

1. Gwydir Shire Road List - Graded & Resheeted Roads - October 2024 [6.2.1 - 2 pages]



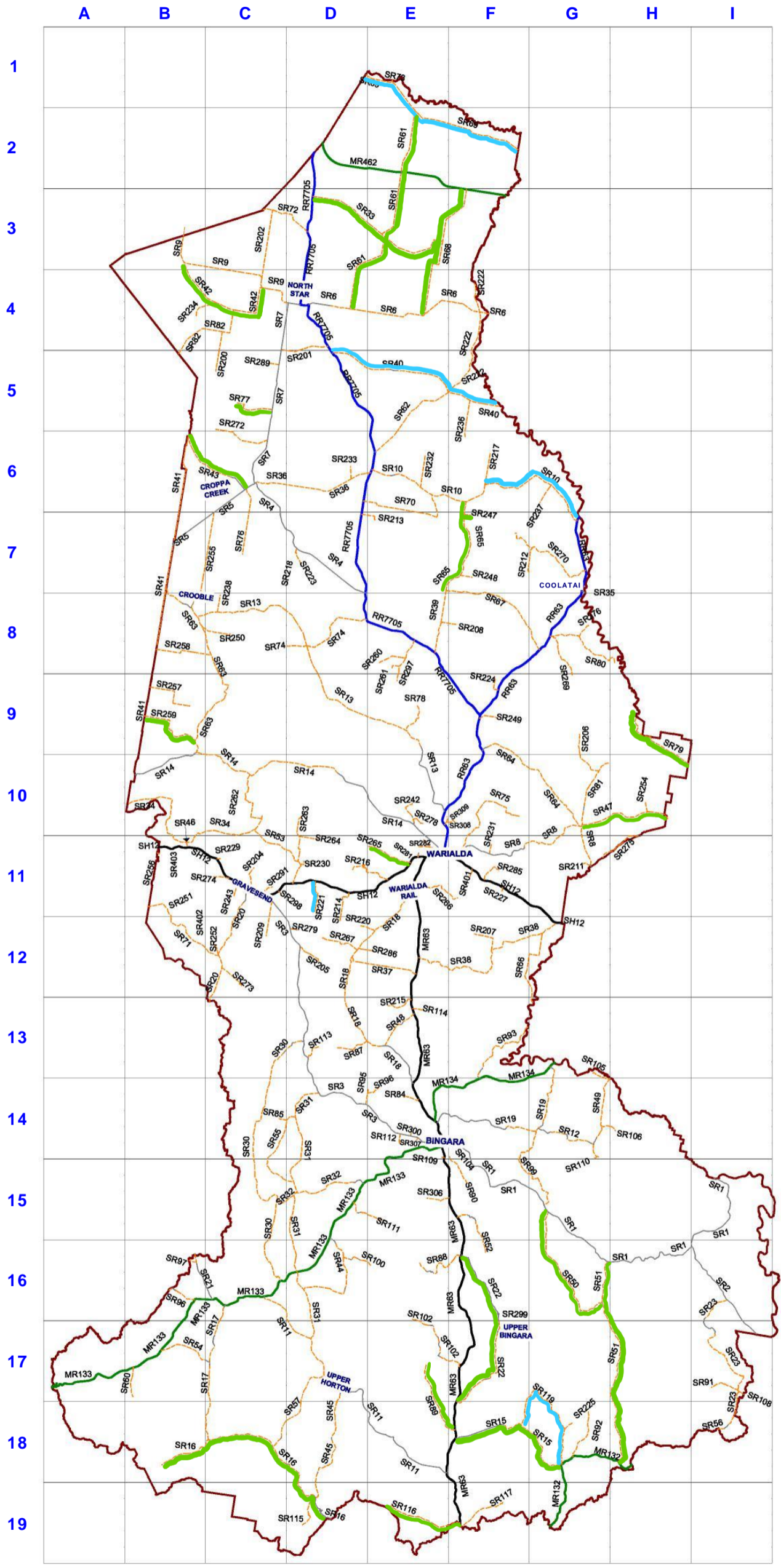


# Unsealed Roads – Roadworks 2024/ 25

- Maintenance Grading Roads
- Resheeting Roads

## MAP LEGEND

- State Road
- Main Road
- Regional Road
- Sealed Shire Road
- Unsealed Shire Road
- Gwydir LGA



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Road_No	Road_Name	GRID	Road_No	Road_Name	GRID	Road_No	Road_Name	GRID
MR063	ALLAN CUNNINGHAM RD	F11	SR068	GOAT RD	F3	SR225	GIRRAWHEEN RD	H18
MR063	COBBADAH RD	F19	SR069	TUCKA TUCKA RD	E1	SR227	THE GLEN RD	G11
MR132	MACINTYRE & GULF CREEK RD	G19	SR070	ASHTON RD	F6	SR229	HALLS RD	C11
MR133	KILLARNEY GAP RD	A17	SR071	MT JERRYBANG RD	C12	SR230	GLEN WOOD RD	D11
MR134	DELUNGRA RD	G13	SR072	SCOTTS RD	D3	SR231	TOLGA RD	G11
MR462	BRUXNER WAY	G3	SR072	HOHNS RD	D3	SR232	THE RANCH RD	F6
RR063	WARIALDA RD	F10	SR073	KEETAH RD	E1	SR233	RYLANDS RD	E6
RR7705	NORTH STAR RD	F9	SR074	KURRAJONG HILLS RD	D8	SR234	BONANZA RD	C4
SH012	GWYDIR HWY	C11	SR075	FAIRFORD RD	G10	SR236	HIGH HAVEN RD	F5
SR001	COPETON DAM RD	I15	SR076	BRISTOL LANE	D7	SR237	KILLARA RD	G6
SR002	BINGARA RD	I16	SR077	BOONERY PARK RD	D5	SR238	TALULA RD	C8
SR003	ELCOMBE RD	D11	SR078	DEWRANG RD	F9	SR242	MELROSE ESTATE RD	F10
SR004	BAROMA DOWNS RD	E7	SR079	GIRRAWHEEN RD	I9	SR243	BELLS CREEK RD	C11
SR005	CROPPA MOREE RD	C7	SR080	OTTLEY RD	H8	SR245	WHITFELD RD	E12
SR006	GETTA GETTA RD	F4	SR081	LANGLEY RD	H10	SR247	FAIRVIEW RD	F6
SR007	CROPPA CREEK RD	D6	SR082	KIREWA RD	C4	SR248	LACHALLAN RD	F7
SR008	GRAGIN RD	F11	SR084	BINGARA AIRSTRIP RD	F14	SR249	MYALL PARK RD	G9
SR009	I B BORE RD	D4	SR085	BUTLERS RD	D14	SR250	DERNA RD	C8
SR010	YALLAROI RD	E6	SR087	HORSESHOE RD	E13	SR251	BRAEMAR RD	C11
SR011	HORTON RD	F18	SR088	KYWARRA RD	F16	SR252	BROOKLYN RD	C12
SR012	UPPER WHITLOW RD	H14	SR089	GLENARTHUR RD	F17	SR254	WAVERLY DOWNS RD	H10
SR013	OREGON RD	F10	SR090	BORAH RD	F15	SR255	CROOBLE RD	C7
SR014	MOSQUITO CREEK RD	E10	SR091	CRACKNELLS RD	I17	SR256	LOCKHARTS RD	B11
SR015	GULF CREEK RD	F18	SR092	KILLARNEY RD	H18	SR257	KIRKTON RD	C9
SR016	TREVALLYN RD	D19	SR093	SHEEP STATION CREEK RD	G13	SR258	ALMA LANE	C8
SR017	BACK CREEK RD	C16	SR095	BANGHEET RD	E14	SR259	HYBLA LANE	C9
SR018	GINEROI RD	E14	SR096	DUFTYS RD	E14	SR260	BUNDAWARRA RD	F8
SR019	WHITLOW RD	F14	SR097	SADOWA RD	C16	SR261	STRATHALLAN RD	E8
SR020	GRAVESEND RD	D11	SR098	TERREGEE RD	C16	SR262	NUNGA RD	D10
SR021	TERRY HIE HIE RD	C16	SR099	RIVERVIEW RD	G15	SR263	FLOODS TANK RD	D11
SR022	UPPER BINGARA RD	F16	SR100	KELLYS ACCESS RD	E16	SR264	CARLINGTON RD	D10
SR023	WEARNES RD	I16	SR102	NOUMEA RD	F16	SR265	INNESVALE RD	E11
SR030	CARODA RD	D13	SR104	APEX LOOKOUT RD	F14	SR266	KELLYS GULLY RD	F11
SR031	EULOURIE RD	D16	SR105	FAIRWEATHER RD	H13	SR267	CUMBLE RD	E12
SR032	PALLAL RD	E15	SR106	FLEMINGS RD	H14	SR269	KEMPS RD	G8
SR033	FOREST CREEK RD	E3	SR107	INGLEDALE RD	J17	SR270	ROCKY SPRINGS RD	G7
SR034	RIVER RD	B10	SR108	ROSS RD	J17	SR271	PLEVNA RD	D6
SR035	WALLANGRA RD	H7	SR109	SALEYARDS RD	F14	SR272	TUMBA RD	C6
SR036	BAROMA RD	E6	SR110	WYANBAH RD	H14	SR273	WILSONS RD	C12
SR037	OKEY CREEK RD	E12	SR111	KIORA RD	E15	SR274	AVON DOWNS RD	C11
SR038	ADAMS SCRUB RD	G12	SR112	KINGS RD	E14	SR275	GRAGIN BOUNDARY RD	H10
SR039	ALLANDALE RD	F8	SR113	ROYAL OAK RD	D13	SR276	TWIN CREEK RD	H8
SR040	BLUE NOBBY RD	E5	SR114	LEWIS RD	F13	SR278	MICHAELS LANE	F10
SR041	COUNTY BOUNDARY RD	B9	SR115	RIVERSTONE RD	D19	SR279	PEACH TREE RD	D12
SR042	MUNGLE RD	C4	SR116	THE FOREST RD	F19	SR281	RACECOURSE RD	F11
SR043	BUCKIE RD	C6	SR117	BUNDALEER RD	G19	SR282	RUBBISH DEPOT RD	F11
SR044	BOUNDARY CREEK RD	E16	SR119	WOODBURN EMELLO RD	G18	SR283	AIRSTRIP RD	F11
SR045	BEREEN RD	E18	SR200	BIRRAHLEE RD	C4	SR285	CRANKY ROCK RD	G11
SR046	YAGOBE CROSSING RD	C11	SR201	MINILYA RD	D4	SR286	SONOMA RD	E12
SR047	GLENESK RD	H10	SR202	MISTAKE RD	D3	SR287	FRAZER RD	F11
SR048	MT RODD RD	E13	SR204	DUNROBYN RD	D11	SR289	BUSHES ACCESS RD	D5
SR049	MICHELLS LANE	H14	SR205	SINGAPORE RD	D12	SR291	PUMP STATION RD	D11
SR050	THORNLEIGH RD	H16	SR206	WARRAGUNDI RD	H9	SR292	WILGA RD	G8
SR051	TOWARRA RD	H16	SR207	YAMMACOONA ESTATE RD	G12	SR297	YARRAN RD	E8
SR052	BORA LINK RD	F15	SR208	UNIVERSITY RD	F8	SR298	WINDELLA RD	D11
SR053	EDEN FOREST RD	D11	SR209	CAMPBELL LANE	D11	SR299	UPPER BINGARA SIDE RD	G16
SR054	PINECLIFF RD	C17	SR211	FISH PONDS RD	H11	SR300	WADES ACCESS RD	F14
SR055	MOREENA MAIL RD	D14	SR212	CLIFTON HILL RD	G7	SR402	BYRON DOWNS RD	C12
SR056	GLENELG RD	I18	SR213	GLENCOE RD	E7	SR403	MAHONGA RD	C11
SR057	CURRANGANGI RD	D18	SR214	HADLEIGH SIDING RD	E11	SR404	VICARS LANE	E10
SR058	CEMETERY RD	F14	SR215	NOOROO RD	E13	SR480	OLD BARRABA RD	F15
SR060	POUND CREEK RD	B17	SR216	TOOLIMBAH RD	E11			
SR061	PEATES RD	E4	SR217	STRATHISLA LANE	G6			
SR062	HIBERNIA RD	E6	SR218	BARDIN RD	D7			
SR063	GIL GIL CREEK RD	C9	SR220	MT VIEW RD	E12			
SR064	GOURNAMA RD	F9	SR221	BUNDILLA RD	D11			
SR065	MUNSIES RD	F7	SR222	MYALL DOWNS RD	F4			
SR066	RESERVE CREEK RD	G12	SR223	DUNOLLIE RD	D7			
SR067	AGINCOURT RD	G8	SR224	INVERNESS RD	G9			

Date: 24 May 2017  
 Author: D Perrett  
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**7 CLOSURE**