

MINUTES OF PUBLIC INFRASTRUCTURE COMMITTEE

Held on Thursday 7 November 2024

Commencing at 10:00 am

in the The Living Classroom

Present

Members:	Cr Rachel Sherman (Acting Chair), Cr Marilyn Dixon OAM, Cr Sarah Crump, Cr Scot Crispin, Cr Adrian Willmot, Cr John Bishton, Cr Michael Collins and Mr Alex Eddy
Staff:	Leeah Daley (Deputy General Manager), Helen Thomas (Manager Finance) and Saul Standerwick (Planning & Environmental Team Leader)
Public:	
Visitors:	

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1 OFFICIAL OPENING AND WELCOME - DEPUTY GENERAL MANAGER

The Deputy General Manager welcomed all present to the meeting.

2 APOLOGIES

Apologies have been received from the Mayor, Cr Galvin, the Deputy Mayor, Cr Coleman, and the General Manager, Max Eastcott.

The Council's Code of Meeting Practice provides the following procedure for the absence of the Mayor and Deputy Mayor:

Election of the chairperson in the absence of the mayor and deputy mayor

6.3 If no chairperson is present at a meeting of the council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting.

An apology was received from Cr Galvin (Mayor) and Cr Coleman (Deputy Mayor).

3 CONFIRMATION OF THE MINUTES

COMMITTEE RECOMMENDATION TO COUNCIL:

THAT the Minutes of the Public Infrastructure Committee held on 16 May 2024 as circulated be taken as read and CONFIRMED.

(Moved Cr Adrian Willmot, Seconded Cr Marilyn Dixon OAM)

CARRIED

For: Cr Adrian Willmot, Cr John Bishton, Cr Michael Collins, Cr Rachel Sherman, Cr Scot Crispin, Cr Marilyn Dixon OAM, Cr Sarah Crump and Alex Eddy

Against: Nil

4 PRESENTATION

Nil

5 CALL FOR THE DECLARATIONS OF INTERESTS, GIFTS RECEIVED AND CONFLICTS OF INTEREST

NIL

6 OFFICERS' REPORTS

6.1 Election of Chairperson

File Reference:	NA
Delivery Program	
Goal:	5. Organisational management
Outcome:	5.1 Corporate management
Strategy:	5.1.3 Administrative and support functions
Author:	Deputy General Manager

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/SUMMARY RECOMMENDATION

In the absence of the Mayor and Deputy Mayor the attached procedure is to be followed in electing a Chair for the Meeting. It is also suggested that the selected Chair be appointed for all the Committee Meetings to be held this day.

TABLED ITEMS Nil

OFFICER RECOMMENDATION

THAT an interim Chair be selected.

ATTACHMENTS

1. Interim Chair [**6.1.1** - 1 page]

COMMITTEE RESOLUTION:

THAT Rachel Sherman be appointed Chair for this meeting in the absence of the elected Mayor and Deputy Mayor.

(Moved Cr Marilyn Dixon OAM, Seconded Cr Adrian Willmot)

CARRIED

For: Cr Adrian Willmot, Cr John Bishton, Cr Michael Collins, Cr Rachel Sherman, Cr Scot Crispin, Cr Marilyn Dixon OAM, Cr Sarah Crump and Alex Eddy

Against: Nil

Election of the chairperson in the absence of the mayor and deputy mayor

- 6.3 If no chairperson is present at a meeting of the council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting.
- 6.4 The election of a chairperson must be conducted:
 - (a) by the general manager or, in their absence, an employee of the council designated by the general manager to conduct the election, or
 - (b) by the person who called the meeting or a person acting on their behalf if neither the general manager nor a designated employee is present at the meeting, or if there is no general manager or designated employee.
- 6.5 If, at an election of a chairperson, two (2) or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chairperson is to be the candidate whose name is chosen by lot.
- 6.6 For the purposes of clause 6.5, the person conducting the election must:
 - (a) arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and
 - (b) then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random.
- 6.7 The candidate whose name is on the drawn slip is the candidate who is to be the chairperson.
- 6.8 Any election conducted under clause 6.3, and the outcome of the vote, are to be recorded in the minutes of the meeting.

6.2 Technical Services Report

File Reference:	NA
Delivery Program	
Goal:	5. Organisational management
Outcome:	5.1 Corporate management
Strategy:	5.1.3 Administrative and support functions
Author:	Alexander Eddy, Director of Engineering Services

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/SUMMARY RECOMMENDATION

This report is for reception.

TABLED ITEMS Nil

BACKGROUND

The Monthly Technical Services report has been identified by Council as the process of reporting the activities carried out monthly by the Technical Services Department.

COMMENT

Warialda CBD Park

Works have been ongoing at the Warialda CBD Park with the backfill of the site to natural level now complete. The timber fence between the park and the Post Office is in the process of being erected.

Negotiations are underway with Telstra and the Department of Communities and Justice for the acquisition of land for the footpath to join the CBD park with Stephen Street.



Warialda CBD Park

IB Bore Road Upgrade

The IB Bore Project is complete, with the entire length in Gwydir Shire now bitumen sealed, line marked and signposted. This project was delivered within 0.5% of the \$11.54million, with the total cost to Council approximately \$60,000.



IB Bore Road

County Boundary Road Upgrade

The County Boundary Road sealing project is jointly funded by the Federal Government's Roads of Strategic Importance (ROSI) Program (\$9.75 million) with Council contributing an additional \$2.44 million.

The road construction is divided up into 4 stages with Stage 3 construction works by Council staff well underway and expected to be sealed in early November 2024. It is expected that the 12.3 km long project will be completed by April 2025.

Croppa Creek Road Rehabilitation

This project is jointly funded by the State Governments Restart NSW Fund (\$7.057 million) with Council contributing \$200,000 and DRFA flood damage funding of \$500,000. The Restart NSW Fund was established in 2011 to enable the funding and delivery of high priority infrastructure projects that improve economic growth and productivity.

Work has commenced on this project with the replacement of five causeways on Croppa Creek Road well underway. This work was awarded via public tender to Finn Valley Plant and Civil Pty Ltd from Heatherbrae NSW. This company has completed two construction projects previously for Council and has provided good service. The contractor is currently dealing with concrete supply and quality issues however works are progressing and expected to be completed by January 2025.



Croppa Creek Road, Floodway 5 cut off walls

Bingara Administration Building Site Earthworks

Engineering staff have commenced filling the site in preparation for the start of the construction of the building. This work has been delayed and is expected to be completed by 30 November 2024.

Maintenance

General maintenance continues on Regional and State roads, including vegetation control, slashing, whipper snipping and spraying of guideposts and guard rails and sign maintenance.

Seal maintenance is ongoing on all State, Regional and Local Roads as potholes continue to develop.

All parks and gardens continue to be maintained by Council staff. Mowing, weed control, irrigation, hedging, and trimming are routinely undertaken as well as daily cleaning of public toilets. Staff continue to maintain our sporting fields and facilities for use of various sporting groups and schools. Management Plans are currently being developed for Gwydir Oval, Warialda Recreation Ground and Nicholson Oval with completion and implementation by January 2025.

Maintenance Grading and Resheeting

During July, August, September and October maintenance grading or resheeting was carried out on the following roads

- Bundilla Road
- Innesvale Road
- Blue Nobby Road
- Peates Road
- Yallaroi Road
- Goat Road
- Tucka Tucka Road
- Girraween Road
- Gulf Creek Road
- Towarra Road
- Glenarthur Road
- Munsies Road
- Fairview Road
- Trevallyn Road

- Boonery Park Road
- Thornleigh Road
- Woodburn Emelio Road
- Mungle Road
- Forest Creek Road
- Buckie Road
- Hybla Lane
- Upper Bingara
- Wendouree Road

Slashing

During July, August, September and October slashing was carried out on the following roads

- Elcombe Road
- Cobbadah Road
- Allan Cunningham Road
- Killarney Gap Road
- Gulf Creek Road
- Horton Road
- Whitlow Road
- Bundarra Road
- Copeton Dam Road
- Bingara Airstrip Road
- Warialda Road
- Croppa Moree Road
- North Star Road
- Getta Getta Road
- Bruxner Way
- Gwydir Highway
- IB Bore Road
- Warialda Bypass
- Mosquito Creek Road
- Baroma Downs Road

Heavy Patching

Two major defects on North Star Road and Warialda Road were repaired in October.

Warialda Asset Protection Zone maintenance

Contractors have completed the first slash of the season for the Warialda APZ. It is expected that the APZ will be slashed up to five times over the bushfire season depending on weather conditions.

Roads Maintenance Council Contract – Works Orders issued by TfNSW

All Work Orders issued by Transport for New South Wales (TfNSW) are quality assurance schedule of rates projects carried out by Council staff under the Roads Maintenance Council Contract with TfNSW.

Works Proposals and documentation have now been completed and submitted for future Ordered works this financial year, such as heavy patching and the Wendouree Rehabilitation Project on MR63 Fossickers Way, just south of Bingara. Heavy

patching works have been postponed and are now programmed to start the first week in November, followed by the Bitumen Resurfacing Program once heavy patching has been completed, late December. Seal designs are still being prepared by Roadwork Industries before a Works Proposal can be submitted.

This year saw the selection of Roadwork Industries again for the bitumen resurfacing program through Local Government Procurement, where contract approval from Council is not required. Wendouree drainage works are also scheduled to start the first week in November and still completed by the end of this year, with a view of bringing in the pavement crew after the Christmas break. Works will include box culvert and pipe extensions, pavement widening, a pavement overlay and upgraded guardrail infrastructure.

Routine maintenance continues each week undertaking inspections, rest area services, vegetation control, guardrail repairs and bitumen repairs.

Water and Sewer

Water and Sewerage operators carry out routine operational tasks such as water testing, grounds maintenance at the water treatment plants, reservoirs, both sewerage treatment plants, sewer pump stations, Warialda truck wash and truck wash ponds.

Reactive maintenance includes service line repairs, water main breaks and sewer blockages. All tasks are recorded and entered into a central database. The database is used to identify common failures areas for planning of repairs. The database is used for asset condition rating and is used to collate annual performance reports for the NSW Government.

	Bingar	Gravesen	North	Wariald	
Classification	а	d	Star	а	Total
Hydrant Repairs	1				1
Mains Replacements				1	1
Meter Replacements	4		1	13	18
Service Line Repairs	15	2		1	18
Sewer Block	4			3	7
Sewer Main Repairs	3			2	5
Customer Request					
Response	2				2
Main Break	24			1	25
Other				1	1
Total	53	2	1	22	78

September 2024 Water and Sewer Works Summary

October 2024 Water and Sewer Works Summary

Classification	Bingara	Warialda	Total
Mains Flush	2		2
Main Break	2	1	3
Mains Replacements		1	1
Meter Replacements	1	6	7
Service Line Repairs	9	1	10

Sewer Block	3	3	6
Sewer Main Repairs	3		
Customer Request Response	2		2
New Water Connection		1	1
Other	21	5	26
Equipment Repair	1		
Total	44	18	58

Other work was undertaken at Warialda/Bingara swimming pools, Upper Horton, The Living Classroom, Bingara Golf Course, Bingara Showground, Whitfield Place Aged Units, Croppa Creek Town Hall, Warialda visitor information Centre, CWA Park, Cunningham Park and the cemeteries in Bingara and Warialda.

Warialda Truck Wash

The truck wash facility was used by 123 trucks during September with an average wash down time of 67 minutes and total water used was 838kL. The estimated income for the reporting period of September is \$9,070.60 less monitoring fees and expenses.

Name	Funding Program	Status	Funding Acquittal
Long Run Skate Park	NSW Open Spaces	Complete	Complete
Batterham Lookout	Local Roads and Community Infrastructure Phase 1	In Progress	To be submitted upon completion
Upper Horton Amenities Building	Local Roads and Community Infrastructure Phase 3	In Progress	To be submitted upon completion
Bingara Showground Camp draft arena Upgrade	Stronger Country Communities Rd 5	Complete	Final Claim to be submitted
CWA Park Playground Upgrade	Stronger Country Communities Rd 5	80% Complete – Park open. Footpaths under construction	To be submitted upon completion

Grants Projects



Batterham lookout Information signage



Upper Horton Amenities Plumbing



Softfall being laid in CWA Bingara



CWA Park upgrade

Bingara Showground

The Showground continues to be regularly booked for various equestrian events and private bookings. September was a busy month with events on each weekend and occasionally during the week. The Showground was the venue for a Working Dog Clinic, Campdraft, Aussie Hay Runners delivery, Cattle Dog Trials, Bingara Pony Club annual camp and Pony Club Zone Jamboree during September. A private hire for caravans was also booked in September.

Workshops and Depots

Workshop Services and Jobs		Sept	Oct
Total number of services in Workshops	17	35	27
Total number of repairs in Workshops	119	177	149

One of Council's graders and a hired water truck were severely vandalised at a roadside parking area on Tucka Tucka Road in the north of the Shire. The machines have been sent for repairs and Insurance claims submitted to council's provider.

Major Repairs and maintenance undertaken in the workshops during September/ October included:

- P1916 Grader repairs required after being vandalised
- P1662 Water cart brake repairs
- P1994 Slasher gearbox repairs
- P1914 Skid Steer loader major service
- P1629 Truck -fuel system repairs
- P1022 Ute fit new starter motor
- P1691 Loader Engine replacement
- P1995 Mower deck repairs
- P1713 Jet Patcher transmission repairs



Toro 60" Zeroturn mower for North Star

Plant Update

Disposals:

P1678 - 2011 Ford Ranger space cab 4x2 utility was sold pickles auctions.

Replacement vehicles:

P2132 – Isuzu Dual Cab 4x4 purchased September 2024

This vehicle has had the RACAS camera installed and will be used for road inspections on a weekly basis.



P2132 – Isuzu Dual Cab Utility for Road construction



New line marker

CONCLUSION

The activities carried out by the Technical Services Department are in line with the 2023/24 Management Plan and as otherwise directed.

CONSULTATION

Consultation is carried out within the Technical Services Department during the monthly Technical Services Team Meetings and with other relevant persons.

OFFICER RECOMMENDATION

THAT the Monthly Technical Services Report for October 2024 be received.

ATTACHMENTS

1. Gwydir Shire Road List - Graded & Resheeted Roads - October 2024 [6.2.1 - 2 pages]

COMMITTEE RECOMMENDATION TO COUNCIL:

THAT the Monthly Technical Services Report for October 2024 be received.

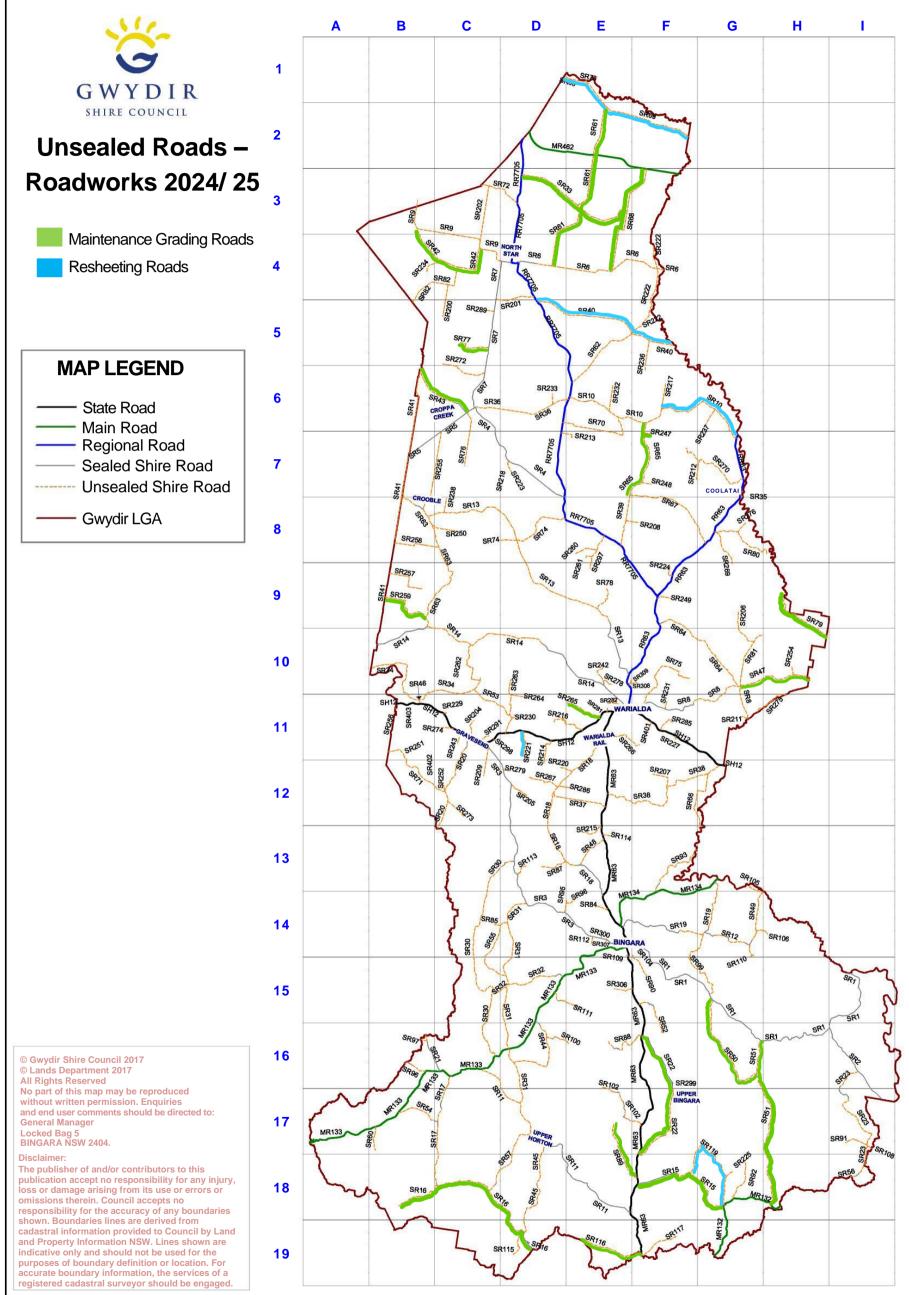
FURTHER that maintenance on The Gap Road is offered to affected residents using the Council's Self Help Program, where 50% of associated costs are covered by ratepayers participating in the program.

(Moved Cr John Bishton, Seconded Cr Michael Collins)

CARRIED

For: Cr Adrian Willmot, Cr John Bishton, Cr Michael Collins, Cr Rachel Sherman, Cr Scot Crispin, Cr Marilyn Dixon OAM, Cr Sarah Crump and Alex Eddy

Against: Nil



Attachment 6.2.1 Gwydir Shire Road List - Graded & Resheeted Roads -October 2024

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Road_No	Road_Name	GRID	Road_No	Road_Name	GRID	Road_No	Road_Name	GRID
MR063	ALLAN CUNNINGHAM RD	F11	SR068	GOAT RD	F3	SR225	GIRRAWHEEN RD	H18
MR063	COBBADAH RD	F19	SR069	TUCKA TUCKA RD	E1	SR227	THE GLEN RD	G11
MR132	MACINTYRE & GULF CREEK RD	G19	SR070	ASHTON RD	F6	SR229	HALLS RD	C11
MR133	KILLARNEY GAP RD	A17	SR071	MT JERRYBANG RD	C12	SR230	GLEN WOOD RD	D11
MR134 MR462	DELUNGRA RD BRUXNER WAY	G13 G3	SR072 SR072	SCOTTS RD HOHNS RD	D3	SR231 SR232	TOLGA RD THE RANCH RD	G11 F6
RR063	WARIALDA RD	F10	SR072 SR073	KEETAH RD	D3 E1	SR232 SR233	RYLANDS RD	E6
RR7705	NORTH STAR RD	F9	SR073	KURRAJONG HILLS RD	D8	SR233	BONANZA RD	C4
SH012	GWYDIR HWY	C11	SR074	FAIRFORD RD	G10	SR234	HIGH HAVEN RD	F5
SR001	COPETON DAM RD	115	SR076	BRISTOL LANE	D7	SR237	KILLARA RD	G6
SR002	BINGARA RD	116	SR077	BOONERY PARK RD	D5	SR238	TALULA RD	C8
SR003	ELCOMBE RD	D11	SR078	DEWRANG RD	F9	SR242	MELROSE ESTATE RD	F10
SR004	BAROMA DOWNS RD	E7	SR079	GIRRAWEEN RD	19	SR243	BELLS CREEK RD	C11
SR005	CROPPA MOREE RD	C7	SR080	OTTLEY RD	H8	SR245	WHITFELD RD	E12
SR006	GETTA GETTA RD	F4	SR081	LANGLEY RD	H10	SR247	FAIRVIEW RD	F6
SR007	CROPPA CREEK RD	D6	SR082	KIREWA RD	C4	SR248	LACHALLAN RD	F7
SR008	GRAGIN RD	F11	SR084	BINGARA AIRSTRIP RD	F14	SR249	MYALL PARK RD	G9
SR009	I B BORE RD	D4	SR085	BUTLERS RD	D14	SR250	DERNA RD	C8
SR010	YALLAROI RD	E6	SR087	HORSESHOE RD	E13	SR251	BRAEMAR RD	C11
SR011	HORTON RD	F18	SR088	KYWARRA RD	F16	SR252	BROOKLYN RD	C12
SR012	UPPER WHITLOW RD	H14	SR089	GLENARTHUR RD	F17	SR254	WAVERLY DOWNS RD	H10
SR013	OREGON RD	F10	SR090	BORAH RD	F15	SR255		C7
SR014	MOSQUITO CREEK RD	E10	SR091	CRACKNELLS RD	117	SR256	LOCKHARTS RD	B11
SR015	GULF CREEK RD	F18	SR092	KILLARNEY RD	H18	SR257		C9
SR016 SR017	TREVALLYN RD BACK CREEK RD	D19 C16	SR093 SR095	SHEEP STATION CREEK RD BANGHEET RD	G13 E14	SR258 SR259	ALMA LANE HYBLA LANE	C8 C9
SR017 SR018	GINEROI RD	E14	SR095 SR096	DUFTYS RD	E14	SR259 SR260	BUNDAWARRA RD	F8
SR018	WHITLOW RD	F14	SR090 SR097	SADOWA RD	C16	SR260	STRATHALLAN RD	E8
SR020	GRAVESEND RD	D11	SR098	TERREGEE RD	C16	SR262	NUNGA RD	D10
SR021	TERRY HIE HIE RD	C16	SR099	RIVERVIEW RD	G15	SR263	FLOODS TANK RD	D11
SR022	UPPER BINGARA RD	F16	SR100	KELLYS ACCESS RD	E16	SR264	CARLINGTON RD	D10
SR023	WEARNES RD	116	SR102	NOUMEA RD	F16	SR265	INNESVALE RD	E11
SR030	CARODA RD	D13	SR104	APEX LOOKOUT RD	F14	SR266	KELLYS GULLY RD	F11
SR031	EULOURIE RD	D16	SR105	FAIRWEATHER RD	H13	SR267	CUMBLE RD	E12
SR032	PALLAL RD	E15	SR106	FLEMINGS RD	H14	SR269	KEMPS RD	G8
SR033	FOREST CREEK RD	E3	SR107	INGLEDALE RD	J17	SR270	ROCKY SPRINGS RD	G7
SR034	RIVER RD	B10	SR108	ROSS RD	J17	SR271	PLEVNA RD	D6
SR035	WALLANGRA RD	H7	SR109	SALEYARDS RD	F14	SR272	TUMBA RD	C6
SR036	BAROMA RD	E6	SR110	WYANBAH RD	H14	SR273	WILSONS RD	C12
SR037	OAKEY CREEK RD	E12	SR111	KIORA RD	E15	SR274	AVON DOWNS RD	C11
SR038	ADAMS SCRUB RD	G12	SR112	KINGS RD	E14	SR275	GRAGIN BOUNDARY RD	H10
SR039	ALLANDALE RD	F8	SR113	ROYAL OAK RD	D13	SR276		H8
SR040	BLUE NOBBY RD	E5	SR114		F13	SR278		F10
SR041 SR042	COUNTY BOUNDARY RD	B9	SR115 SR116	RIVERSTONE RD	D19	SR279	PEACH TREE RD	D12 F11
SR042 SR043	MUNGLE RD BUCKIE RD	C4 C6	SR110 SR117	THE FOREST RD BUNDALEER RD	F19 G19	SR281 SR282	RACECOURSE RD RUBBISH DEPOT RD	F11
SR043	BOUNDARY CREEK RD	E16	SR119	WOODBURN EMELLO RD	G19 G18	SR282	AIRSTRIP RD	F11
SR045	BEREEN RD	E18	SR200	BIRRAHLEE RD	C4	SR285	CRANKY ROCK RD	G11
SR046	YAGOBE CROSSING RD	C11	SR201	MINILYA RD	D4	SR286	SONOMA RD	E12
SR047	GLENESK RD	H10	SR202	MISTAKE RD	D3	SR287	FRAZER RD	F11
SR048	MT RODD RD	E13	SR204	DUNROBYN RD	D11	SR289	BUSHES ACCESS RD	D5
SR049	MICHELLS LANE	H14	SR205	SINGAPORE RD	D12	SR291	PUMP STATION RD	D11
SR050	THORNLEIGH RD	H16	SR206	WARRAGUNDI RD	H9	SR292	WILGA RD	G8
SR051	TOWARRA RD	H16	SR207	YAMMACOONA ESTATE RD	G12	SR297	YARRAN RD	E8
SR052	BORA LINK RD	F15	SR208	UNIVERSITY RD	F8	SR298	WINDELLA RD	D11
SR053	EDEN FOREST RD	D11	SR209	CAMPBELL LANE	D11	SR299	UPPER BINGARA SIDE RD	G16
SR054	PINECLIFF RD	C17	SR211	FISH PONDS RD	H11	SR300	WADES ACCESS RD	F14
SR055	MOREENA MAIL RD	D14	SR212	CLIFTON HILL RD	G7	SR402	BYRON DOWNS RD	C12
SR056	GLENELG RD	l18	SR213	GLENCOE RD	E7	SR403	MAHONGA RD	C11
SR057	CURRANGANGI RD	D18	SR214	HADLEIGH SIDING RD	E11	SR404	VICARS LANE	E10
SR058	CEMETERY RD	F14	SR215	NOOROO RD	E13	SR480	OLD BARRABA RD	F15
SR060	POUND CREEK RD	B17	SR216		E11			
SR061	PEATES RD	E4	SR217	STRATHISLA LANE	G6			
SR062		E6	SR218		D7			
SR063	GIL GIL CREEK RD	C9	SR220		E12			
SR064	GOURNAMA RD MUNSIES RD	F9	SR221		D11			
CDAAF		F7	SR222	MYALL DOWNS RD	F4			
SR065 SR066	RESERVE CREEK RD	G12	SR223	DUNOLLIE RD	D7			

Attachment 6.2.1 Gwydir Shire Road List - Graded & Resheeted Roads - October 2024

7 CLOSURE

The meeting closed at 10.35am.